

## MINUTES OF THE REGULAR BOARD MEETING OF JULY 20, 2011

The Regular Board meeting was called to order at 6:00 p.m. by Michael Vanden Berg, Village President

### **Invocation**

### **Pledge Allegiance to the Flag**

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

### **Roll call of Trustees**

PRESENT: Michael Vanden Berg, President  
Bob Berken, Trustee  
James Hietpas, Trustee  
Dan Mahlik, Trustee  
Bill Peerenboom, Trustee  
Skip Smith, Trustee

EXCUSED: Tammy Frassetto, Trustee

### **Roll Call of Officers and Department Heads**

PRESENT: Charles Kell, Village Administrator  
Dale Haug, Finance Director  
Erik Misselt, Police Chief  
Jim Moes, Community Development Director  
Tom Flick, Director of Parks, Recreation, and Forestry  
Roy Van Gheem, Director of Public Works  
Vicki Schneider, Village Clerk  
Charles Koehler, Village Attorney

ALSO PRESENT: Rosie Hietpas and National Day of Prayer Committee Members, Mark Watson- 5<sup>th</sup> Quarter, Larry and Sharon Mueller and Nick's Ride Committee members, Pat Hietpas, Phil Cossen - Ehlers, Nick Vande Hey-McMahons, media reps and interested citizens

### **Public Appearance for Items Not on the Agenda**

None

### **Approval of Minutes**

Regular Board Meeting Minutes – July 6, 2011

Committee of the Whole Meeting Minutes – July 13, 2011

*Moved by Trustee Peerenboom, seconded by Trustee Berken to approve the Regular Board Minutes of July 6, 2011 and the Committee of the Whole Minutes of July 13, 2011 as presented.*

Ayes 6, Nays 0-Motion Carried

### **Report of Other Minutes-Other Informational Items**

*Minutes of the Planning Commission Meeting of June 13, 2011*

*Quarterly Investment Summary*

Board members noted receipt of the informational items.

### **Recognition of FVMPD Color Guard by National Day of Prayer Committee**

Rosie Hietpas spoke on behalf of the National Day of Prayer Committee and she thanked the FVMPD Color Guard for their involvement over the years with the National Day of Prayer Ceremony and for their professionalism and dedication in serving their community.

*Moved by Trustee Peerenboom, seconded by Trustee Smith to Amend the Agenda and Place Agenda Item I after Agenda Item M.*

Ayes 6, Nays 0 – Motion Carried Unanimously

**Action on Request from the 5<sup>th</sup> Quarter to allow for Outdoor Music on Wednesday, Thursdays, Fridays, Saturdays and Sundays, for an End of Summer Grand Opening Party on September 3 and for Nick’s Ride to Remember on September 10**

Larry and Sharon Mueller commented on being allowed to play music to 11 p.m. so more money can be raised at this event as the recipients of the proceeds benefit military families in the area, the Little Chute High School Wrestling Club, Band and Metals and other non-profit organizations. Mark Watson stated that the request for outdoor music during the week is for one or two piece groups or amplified music and he noted that the music stage for the two events has been turned to direct the sound away from the residential areas. Chief Misselt stated that the Department’s recommendation is to allow music until midnight, at the latest, for Nick’s Ride and the End of Summer Grand Opening and in general to end outside music at 9:00 p.m. on Wednesday, Thursdays, and Sundays and 10 p.m. on Friday and Saturdays which is consistent with the beer garden ordinance and he will report on any complaints that may come in about the music. Mr. Watson stated they don’t want to have any problems and complaints and if they do get them, they will turn down the music and ask the bands to play quieter.

*Moved by Trustee Hietpas, seconded by Trustee Smith to Allow for Outdoor Music at the 5<sup>th</sup> Quarter as requested with music ending at the times recommended by the Police Dept.*

Ayes 6, Nays 0 – Motion Carried

**Discussion/Possible Action on Amendment to the 2011 Non-Represented Salary Compensation Plan for the Fox Valley Metro Police Department**

C. Kell and Chief Misselt reviewed the recommendation to change the Non-Represented Salary Classification Plan and place the Administrative Assistant at Step 10 retroactive to July 1, 2011 which is the date of the recently approved Police Merger and the day she began her duties. Discussion took place.

*Moved by Trustee Mahlik, seconded by Trustee Peerenboom to Approve the Amendment to the 2011 Non-Represented Salary Compensation Plan for the FVMMPD as presented.*

Ayes 6, Nays 0 – Motion Carried

**Action on Special Event Permit – Kermis Dutch Festival Volks (op) Loop – September 10, 2011**

*Moved by Trustee Peerenboom, seconded by Trustee Berken to Approve the Special Event Permit for the Kermis Dutch Festival Volks(op)Loop on September 10, 2011.*

Ayes 6 Nays 0 – Motion Carried

**Operators Licenses:**

Kayla M. Alft	2105 E. Wisconsin Ave.	Kaukauna	Express
Dawn M. Boaz	1407 N. Racine St.	Appleton	Walgreens
Karen S. Brown	533 W. Brewster St.	Appleton	Hawks Nest
Steven E. Canan	W1587 Echo Valley Rd.	Kaukauna	Piggly Wiggly
Wendy K. Dierich	W2672 Center Valley Rd.	Kaukauna	Super 41 Shell
Julie A. Ehlers	510 Carole Dr.	Little Chute	Rosehill Bar
Ellen M. Eisenschink	W1661 Lau Rd.	Freedom	Piggly Wiggly
Tammy L. Forrest	1309 Daytona Ln.	Little Chute	Walgreens
Ellen K. Gaffney	310 E. Third St.	Kimberly	Walgreens
Kimberly L. Godfroy	612 Frances St. #7	Kaukauna	Rosehill Bar
Brian R Heiting	1829 Maplewood Dr.	Little Chute	The Heiting Place
Judy A. Hietpas	417 Orchard Ln.	Little Chute	Up the Hill
Peggy L. Hietpas	701 E Lincoln Ave. B	Little Chute	Gentlemen Jacks
Marlene J. Jersett	W2329 Greenspire Way	Appleton	Walgreens
Julie A. Johnson	1806 E. Randall Ave.	Appleton	M & M Bar
Ashley R. Keberlein	209 W. 7 <sup>th</sup> St.	Kaukauna	The Pump House
Kevin J. Quandt	904 E. Greenfield Dr.	Little Chute	Hawks Nest
Chris R. Menting	1515 Vandenbroek Rd. #19	Little Chute	M & M Bar

Operator’s Licenses Continued:

Nicholas J. Newhouse	125 Homewood Ct.	Little Chute	Van Zeelands
Cindy L. Noonan	225 Brothers St.	Kaukauna	Main Event
Heather M. Siebers	808 Lowe St.	Kaukauna	The Heiting Place
Gary J. Simpson	2620 Brookdale Ct.	Appleton	Moasis
Alison A. Spencer	N1705 River Forest Dr.	Kaukauna	The Pump House
Rhonda S. Tamayo	700 Draper St.	Kaukauna	Piggly Wiggly
Amy S. Van Roy	602 Van Buren St.	Little Chute	Pop In Again
Andrea D. Vosters	1700 W. Pershing St.	Appleton	Hawks Nest
Justin M. Watson	3042 Golden Bear Ct.	De Pere	5 <sup>th</sup> Quarter
Thomas S. Welhouse	2115 E. Main St.	Kaukauna	Down the Hill
Betty A Whiteley	1026 Washington Ct. #4	Little Chute	Down the Hill
Kelly J. Wentland	1006 E. Lincoln Ave.	Little Chute	Gentlemen Jacks
Danelle C. Zartner	420 E Wilson Ave.	Appleton	M & M Bar
Jean M. Zornow	1008 Miller Ln.	Kaukauna	Piggly Wiggly

*Moved by Trustee Smith, seconded by Trustee Mahlik to approve the operator’s license as listed on the agenda.*

Ayes 6, Nays 0 – Motion Carried

**Resolutions:**

Phil Cossen, CIPFA, Ehlers, provided handouts of the sales results and updated resolutions that included the results of the sales and he reviewed the results of the bond sales that had taken place earlier today. Mr. Cossen pointed out that all of the interest rates came in lower than expected and that the Village held its Aa3 rating from Moody’s on the GO Bonds and a rating of A1 on the Storm Water System Revenue Bonds. Mr. Cossen noted that these ratings given to the Village were positive, strong ratings. Discussion took place.

**a) Resolution Authorizing the Issuance and Sale of \$6,750,000 General Obligation Corporate Purpose Bonds, Series 2011A**

*Moved by Trustee Peerenboom, seconded by Trustee Mahlik to Adopt Resolution No. 27, Series of 2011 Authorizing the Issuance and Sale of \$6,750,000 General Obligation Corporate Purpose Bonds, Series 2011A.*

Roll Call Vote: Trustee Berken – Aye, Trustee Hietpas – Aye, Trustee Mahlik – Aye, Trustee Peerenboom- Aye, Trustee Smith – Aye, President Vanden Berg – Aye

Ayes 6, Nays 0, - Motion Carried

**b) Resolution Authorizing the Issuance and Sale of \$1,330,000 General Obligation Promissory Notes, Series 2011B**

*Moved by Trustee Mahlik, seconded by Trustee Berken to Adopt Resolution No. 28, Series of 2011, Authorizing the Issuance and Sale of \$1,330,000 General Obligation Promissory Notes, Series 2011B.*

Roll Call Vote: Trustee Hietpas – Aye, Trustee Mahlik – Aye, Trustee Peerenboom – Aye, Trustee Smith – Aye, Trustee Berken – Aye, President Vanden Berg – Aye

Ayes 6, Nays 0 – Motion Carried

**c) Resolution Authorizing the Issuance and Sale of \$1,605,000 Storm Water System Revenue Bonds, Series 2011, of the Village of Little Chute, Wisconsin, and Providing for the Payment of the Bonds and Other Details with Respect to the Bonds**

*Moved by Trustee Berken, seconded by Trustee Peerenboom to Adopt Resolution No. 29, Series of 2011, Authorizing the Issuance and Sale of \$1,605,000 Storm Water System Revenue Bonds, Series 2011, of the Village of Little Chute, Wisconsin, and Providing for the Payment of the Bonds and Other Details with Respect to the Bonds.*

Roll Call Vote: Trustee Mahlik – Aye, Trustee Peerenboom – Aye, Trustee Smith – Aye, Trustee Berken - Aye, Trustee Hietpas – Aye, President Vanden Berg – Aye

Ayes 6, Nays 0 – Motion Carried

### **Department and Officers Progress Reports**

Chief Misselt reported that the technology and wiring issues had been work out and the Department is now connected to the Combined Locks building. Chief Misselt reported that after meeting with the Administrators of the three villages it has been decided to hold off on replacing Lieutenant Hufschmid at this time until more is known on future budget ramifications. Chief Misselt also reported on an internal change within the Department and Scott Lund will be taking over as Operations Captain and Mark Recker will become the Professional Standards Captain and he will be working on ordinances and grant writing and similar type objectives. D. Haug thanked the Board for their support of the bond issues and noted that in his experience he had never seen such a low rate for a 10 year bond. D. Haug also reported on the status of the PSC Rate Study noting that a public hearing via telephone with the PSC will be held sometime in August and citizens have an opportunity at that time to speak about the water rate study and rate increase which he believes will be slightly higher than originally estimated. C. Kell informed the Board that he had received four consultant bids for the Mill Street Bridge Project and all four are proficient in bridge design and he expects to make a selection and recommendation to the Board in August. C. Kell informed the Board that he is working on a number of residential development projects and a potential Industrial Park project and he will bring information on these projects forward to the Board at future meetings. C. Kell informed the Board that he would be on vacation beginning this Friday through next week. C. Kell recognized and thanked Dale Haug for his service and professionalism and encouraged Board member to attend Dale's retirement party on August 1<sup>st</sup>. J. Moes reported that property assessment change notices would be sent out to property owners by August 1<sup>st</sup> and Open Book is scheduled for August 10 and the Board of Review will meet on August 15. T. Flick invited Board members to the Family Fun Fest that is taking place at Doyle Park on August 2. T. Flick informed the Board of a project being requested and funded by the Baseball Club and it involves moving in the center field from 380 feet to 350 feet at the Van Lieshout Park field and the baseball club will pay the expense of moving the fence. Board members did not express opposition to the request. T. Flick asked the Board if they want to consider a future discussion on continuing the Deer Culling Program as his position is to not move forward with the hunt as he has not received any complaints this year. Trustee Smith and C. Kell commented that the program should continue to keep control of the herd. It was noted that a discussion of the deer herd problem will be an agenda item for the Quad Communities meeting on August 9. T. Flick also provided a handout on infestation of Maple trees by an Asian Longhorn Beetle and noted that the Village tree inventory is about 40% maple and the Department's plan of diversifying and reducing the number of Maple and Ash trees will help with fighting the issues with the bugs. T. Flick also reported on what measures the Department is taking with their programs and staff with the recent heat wave. R. Van Gheem reported on the status of current project and noted bid openings for concrete and utility projects for Rosehill Rd, Holland Rd, Elm Drive and the Polk Pond would be taking place on July 25 and August 4<sup>th</sup>. V. Schneider reported that she will be presenting a resolution on the redistricting plan for village wards at next week's meeting. Attorney Koehler – no report.

### **Disbursement List**

*Moved by Trustee Peerenboom, seconded by Trustee Mahlik to Approve the Vouchers as presented and Authorize the Finance Director to draw from the Respective Funds.*

Ayes 6, Nays 0 – Motion Carried

**Call for Unfinished Business**

C. Kell asked the Board how they wanted to proceed with their involvement in the interviewing process for the Finance Director position. Discussion took place and it was suggested that the Administrator look at setting up interviews on a Friday and Trustees and the Village President could attend the interviews if they were available and a social with Trustees and Department Heads would be held that evening. Trustees asked the Administrator to provide them with copies of the resumes and applications prior to the interview date.

**Items for Future Agendas**

Trustee Peerenboom asked that the Village Hall remodeling plans be put on a future agenda for discussion and review. Board members agreed to put a discussion on the Deer Culling Program on the August 3 agenda. Board members agreed with R. Van Gheem’s recommendation to put the preliminary assessment resolutions to set a public hearing date for the Rosehill Rd., Holland Rd., and Elm Drive projects on next week’s agenda.

*Moved by Trustee Smith, seconded by Trustee Peerenboom to Enter into Closed Session. (7:21 p.m.)*  
Ayes 6, Nays 0 – Motion Carried

Department Heads, the Village Attorney, and Village Clerk were excused from the meeting at this time.

**Closed Session: 19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. a) Purchase of Properties for Redevelopment Purposes.**

*Moved by Trustee Peerenboom, seconded by Trustee Smith to Exit Closed Session and Return to Open Session. (8:15 p.m.)*  
Ayes 6, Nays 0 – Motion Carried

**Return to Open Session – Possible Action on Closed Session Item**

No action was taken.

**Adjournment**

*Moved by Trustee Mahlik, seconded by Trustee Berken to Adjourn the Regular Board meeting at 8:17 p.m.*

Ayes 6, Nays 0 - Motion Carried

**VILLAGE OF LITTLE CHUTE**

By: \_\_\_\_\_  
Michael R. Vanden Berg, Village President

Attest: \_\_\_\_\_  
Vicki Schneider, Village Clerk