

## MINUTES OF THE REGULAR BOARD MEETING OF JULY 1, 2015

**Call to Order:** President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

### **Pledge Allegiance to the Flag**

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

### **Roll call of Trustees**

PRESENT: Michael Vanden Berg, President  
James Hietpas, Trustee  
David Peterson, Trustee  
Bill Peerenboom, Trustee  
Larry Van Lankvelt, Trustee  
John Elrick, Trustee  
Skip Smith, Trustee

### **Roll Call of Officers and Department Heads**

PRESENT: James Fenlon, Village Administrator  
Chief Misselt, Fox Valley Metro Police Department  
Jim Moes, Community Development Director  
Roy Van Gheem, Director of Public Works  
Laurie Decker, Village Clerk  
Michael Menghini, Village Attorney  
Teri Matheny, Finance Director

### **Public Appearance for Items Not on the Agenda**

Michael Stouffer spoke to the board about an issue with the Village website regarding not being able to find contact information for the Trustees. Village Staff agreed to meet with Mr. Stouffer after the meeting to show him where the information was located on the website. He would also like to see a comparison chart for the changeover being done with Kaukauna Utilities with respect to the services provided by Kaukauna Utilities that are now going to be done in house at the Village.

### **Approval of Minutes**

Minutes of the Committee of the Whole Meeting of June 24, 2015

*Moved by Trustee Smith, seconded by Trustee Elrick to Approve the Minutes as presented*

Ayes 7, Nays 0 – Motion Carried

### **Action—WEDC Connect Community Renewal**

*Moved by Trustee Elrick, seconded by Trustee Peterson to renew the 2015-2016 WEDC Connect Community Program.*

Ayes 7, Nays 0 – Motion Carried

### **Action—Kaukauna Utilities**

Finance Director, Teri Matheny stated that she spoke with Mrs. Stouffer about the payment issue and Mrs. Stouffer is checking with her financial institution to determine whether the payments to the Village can be processed or not. Teri stated that Mrs. Stouffer was going to contact her back once she received an answer from her financial institution. She reviewed the proposed billing agreement with Kaukauna Utilities along with the estimation of costs for Little Chute with the board. PSN sent some marketing information along with 5 samples that they put together for the Village showcasing all of the available options and she provided those to the board for review. The sewer rate has not changed since July of 2011 and the storm sewer rate was lowered from \$8/ERU to \$7/ERU so this would be the first increase in this rate in four years. The sanitation rate has been the same for the last two years. Director Matheny stated that in relation to Mr. Stouffer's question earlier regarding whether or not the two services will be the same, the billing agreement shows the two different billing components are pretty much the same except Kaukauna Utilities chooses to stuff and send envelopes along with a billing insert which brings an additional cost and are services the Village will eliminate. From the customer's perspective, the only difference will be that they will now receive two bills, one from the Village and one from Kaukauna Utilities.

*Moved by Trustee Van Lankvelt, seconded by Trustee Elrick to go with billing for water and sewer internally from Little Chute.*

Ayes 7, Nays 0 – Motion Carried

**Operator License Denial:**

*Moved by Trustee Van Lankvelt, seconded by Trustee Smith to deny the operator license for Edgar Sandoval based on the recommendation by the police department.*

Ayes 7, Nays 0 – Motion Carried

**Operator License:**

Koslowski, Michelle

Hawk’s Nest

New London

*Moved by Trustee Smith, seconded by Trustee Van Lankvelt to Approve the Operator License for Michelle Koslowski as presented.*

Ayes 7, Nays 0 – Motion Carried

**Department and Officers Progress Reports**

Departments and Officers provided progress reports to the Board

**Disbursement List**

*Moved by Trustee Peerenboom, seconded by Trustee Smith to Approve the Vouchers and Authorize the Finance Director to pay all vendors*

Ayes 7, Nays 0 – Motion Carried

**Call for Unfinished Business**

None

**Items for Future Agendas**

None

**Adjournment**

*Moved by Trustee Smith, seconded by Trustee Elrick to Adjourn the Regular Board Meeting at 6:27 p.m.*

Ayes 7, Nays 0 - Motion Carried

**VILLAGE OF LITTLE CHUTE**

By: *Michael R. Vanden Berg*  
Michael R. Vanden Berg, Village President

Attest:

*Laurie Decker*  
Laurie Decker, Village Clerk