

## MINUTES OF THE REGULAR BOARD MEETING OF DECEMBER 2, 2015

**Call to Order:** President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

### **Pledge Allegiance to the Flag**

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

### **Roll call of Trustees**

PRESENT: Michael Vanden Berg, President  
Larry Van Lankvelt, Trustee  
John Elrick, Trustee  
Skip Smith, Trustee  
James Hietpas, Trustee  
Bill Peerenboom, Trustee  
David Peterson, Trustee

PRESENT: James Fenlon, Village Administrator  
Eric Misselt, Fox Valley Metro Police Department  
Jim Moes, Community Development Director  
Laurie Decker, Village Clerk  
Teri Matheny, Finance Director  
Roy Van Gheem, Director of Public Works  
Charles Koehler, Village Attorney

EXCUSED: Beth Carpenter, Library Director

### **Public Appearance for Items Not on the Agenda**

None

### **Report of Other Minutes**

Minutes of the Plan Commission Meeting of October 12, 2015  
Minutes of the Meeting of Kimberly-Little Chute Public Library Board Meeting of October 20, 2015  
Minutes of the Utility Commission Meeting of October 20, 2015  
Minutes of the Fire Commission Meeting of November 2, 2015  
Minutes of the Utility Commission Meeting of November 3, 2015

### **Approval of Minutes**

Minutes of the Little Chute Village Board Joint Budget Meeting with the Village of Kimberly and Combined Locks of November 9, 2015  
Minutes of the Regular Board Meeting of November 18, 2015

*Moved by Trustee Elrick, seconded by Trustee Peterson to Approve the Minutes of the Joint Budget Meeting with the Village of Kimberly and Combined Locks of November 9, 2015 and the Minutes of the Regular Board Meeting of November 18, 2015 as presented.*

Ayes 7, Nays 0 – Motion Carried

President Vanden Berg entertained a motion to amend the agenda to add the 2016 Budget Public Hearing

*Moved by Trustee Elrick, seconded by Trustee Van Lankvelt to amend the agenda to add the 2016 Budget Public Hearing.*

Ayes 7, Nays 0 – Motion Carried

### **Public Hearing—2016 Budget**

*Moved by Trustee Elrick, seconded by Trustee Van Lankvelt to Enter into the Public Hearing.*

Ayes 7, Nays 0 – Motion Carried

Director Matheny presented an overview of the 2016 Budget for each Village Department.

*Moved by Trustee Elrick, seconded by Trustee Smith to Exit the 2016 Budget Hearing at 6: 25 p.m.*

Ayes 7, Nays 0 – Motion Carried

**Discussion/Potential Action—Windmill Plaza Bench Policy**

Administrator Fenlon provided an update from last week's meeting regarding the Windmill Plaza memorial bench policy. Staff will come up with a policy that will be presented to the board at a future meeting. The family has decided to wait for the placement of the bench until the policy is approved and implemented. Trustee Van Lankvelt stated he would like to reconsider and withdraw his motion from November 18, 2015 in regards to the immediate placement of the memorial bench.

*Moved by Trustee Van Lankvelt, seconded by Trustee Hietpas to reconsider and withdraw motion and to remove the placement of the bench until a policy is in place.*

Ayes 7, Nays 0 – Motion Carried

**Discussion/Action—Adoption of Resolution #35 Dedication of Hartzheim Drive**

*Moved by Trustee Elrick, seconded by Trustee Van Lankvelt to Adopt Resolution #35 Dedication of Hartzheim Drive.*

Ayes 7, Nays 0 – Motion Carried

**Discussion/Action—Adoption of Resolution #36 2016 Budget and Establishing the Tax Levy**

The discussion on budget took place during the Public Hearing.

*Moved by Trustee Peerenboom, seconded by Trustee Elrick to Adopt Resolution #36 for the 2016 Budget and Establishing the Tax Levy.*

**Roll Call Vote:**

Trustee Elrick—Aye  
Trustee Hietpas—Aye  
Trustee Peterson—Aye  
Trustee Peerenboom—Aye  
Trustee Smith—Aye  
Trustee Van Lankvelt—Aye  
President Vanden Berg—Aye

Ayes 7, Nays 0 – Motion Carried

**Discussion/Action—Trilliant Development Agreement Amendment**

Administrator Fenlon stated there was a change in Paragraph 8 of the Trilliant Development Agreement. Trilliant will become solely responsible for all sanitary sewer laterals. Village staff and legal counsel have reviewed the change and are in agreement of it.

*Moved by Trustee Peerenboom, seconded by Trustee Peterson to Approve the Trilliant Development Agreement Amendment.*

Ayes 7, Nays 0 – Motion Carried

**Discussion-Personnel Manual**

Administrator Fenlon presented an overview of the Insurance and Retirement Benefits and Workplace Health, Safety and Security.

**Department and Officers Progress Reports**

Departments and Officers provided progress reports to the Board.

**Disbursement List**

*Moved by Trustee Peerenboom, seconded by Trustee Smith to Approve Disbursement List and Authorize the Finance Director to pay all vendors.*

Ayes 6, Abstain 1 (Elrick), Nays 0 – Motion Carried

**Call for Unfinished Business**

Trustee Smith would like input from the Little Chute Windmill Board of Directors in regards to the future bench policy.

**Items for Future Agendas**

None


**Adjournment**

*Moved by Trustee Smith, seconded by Trustee Hietpas to Adjourn the Regular Board Meeting at 7:03p.m.*

Ayes 7, Nays 0 - Motion Carried

**VILLAGE OF LITTLE CHUTE**

By:   
Michael R. Vanden Berg, Village President

Attest:   
Laurie Decker, Village Clerk