

MINUTES OF THE REGULAR BOARD MEETING OF JANUARY 20, 2016

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

Pledge Allegiance to the Flag

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

Roll call of Trustees

PRESENT: Michael Vanden Berg, President
Larry Van Lankvelt, Trustee
John Elrick, Trustee
Bill Peerenboom, Trustee
David Peterson, Trustee
Skip Smith, Trustee
James Hietpas, Trustee

PRESENT: James Fenlon, Village Administrator
Eric Misselt, Fox Valley Metro Police Department
Jim Moes, Community Development Director
Laurie Decker, Village Clerk
Teri Matheny, Finance Director
Roy Van Gheem, Director of Public Works
Adam Breest, Director of Parks, Recreation and Forestry
Charles Koehler, Village Attorney
Haley Mader, Administrative Intern
Nick Vande Hey, McMahon and Associates

Excused: Beth Carpenter, Library Director

Public Appearance for Items Not on the Agenda

None

Approval of Minutes

Minutes of the Committee of the Whole Meeting of January 13, 2016

Moved by Trustee Smith, seconded by Trustee Van Lankvelt to Approve the Minutes of the Committee of the Whole Meeting of January 13, 2016.

Ayes 7, Nays 0 – Motion Carried

Discussion—2016 McKinley Ave/Grand Ave/ North Wilson Street Project Overview

Nick Vande Hey with McMahon and Associates gave an overview of the 2016 McKinley Ave., Grand Ave. and the North Wilson Street Project. Due to the grades, it was proposed to not have sidewalks on the Southside of Grand Ave. between Jackson and Wilson Streets and to add three handicapped stalls in the angled parking at the school. The half cul-de-sac on the corner of Grand and Hans Parkway will be eliminated and Legion Parkway will be a one way street with a drop off/pickup at the school. The safety center driveway will be eliminated and Madison Street will be a right turn only. Trustee Elrick asked if it is possible to put straight parking instead of angled in the school parking lot. Jim Moes said the minimum standard is 60 feet and thus the parking lot would need to be 120 feet for straight parking. Trustee Elrick was concerned about losing parking for a driveway opening at Legion Park on Grand Ave. It was decided that a California curb will be installed at the driveway opening. At a future date, it will be determined if paint needs to be applied to the California curb, but initially it will not have paint.

Discussion/Action—North Wilson Street Overview

It was recommended to construct North Wilson Street as a 27 foot back to back concrete street. Trustee Peerenboom does not feel a 27 foot street is necessary he proposed either a 22 or 24 foot street. After discussion, comparing costs and thinking about access for emergency vehicles it was decided that a 24 foot concrete road with traditional curbs and parking on one side is the best option for North Wilson Street.

Moved by Trustee Peerenboom, seconded by Trustee Elrick to proceed with twenty four foot concrete road with traditional curbs and parking on one side.

Ayes 7, Nays 0 – Motion Carried

Operator License Approvals:

Puffe, Richard

Jack's or Better

Little Chute

Moved by Trustee Smith, seconded by Trustee Elrick to Approve the Operator Licenses as presented

Ayes 7, Nays 0 – Motion Carried

Action—Adopt 2016 Personnel Manual

Administrator Fenlon went over a few changes that were made to the Personnel Manual suggested by Attorney Jim Macy that had to do with the legal concerns. Second, was a change to the overtime policy and third was a change made for funeral leave.

Moved by Trustee Elrick, seconded by Trustee Peterson to Adopt the Personnel Manual as presented on January 20, 2016

Ayes 7, Nays 0 – Motion Carried

Discussion—2015-2019 Strategic Plan Update

Administrator Fenlon went over the 2015 and 2016 Strategic Actions. He also presented pictures of signage that will be purchased for the village. President Vanden Berg suggested removing the dates on the signage to increase its life. Trustee Van Lankvelt is very pleased with the progress of the Strategic Plan.

Discussion—2015 Website/Social Media Metrics

Administrative Intern Haley Mader gave an overview of the Website and Social Media Report.

Department and Officers Progress Reports

Departments and Officers provided progress reports to the Board.

Disbursement List

Moved by Trustee Peerenboom, seconded by Trustee Van Lankvelt to Approve Disbursement List and Authorize the Finance Director to pay all vendors.

Ayes 7, Nays 0 – Motion Carried

Call for Unfinished Business

None

Items for Future Agendas

None

Closed Session

19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *Sale of Village Owned Property/Negotiations*

Moved by Trustee Elrick, seconded by Trustee Smith to enter into Closed Session at 7:42 p.m.

Ayes 7, Nays 0 – Motion Carried

Return to Open Session

Moved by Trustee Elrick, seconded by Trustee Smith to exit Closed Session at 9:07 p.m.

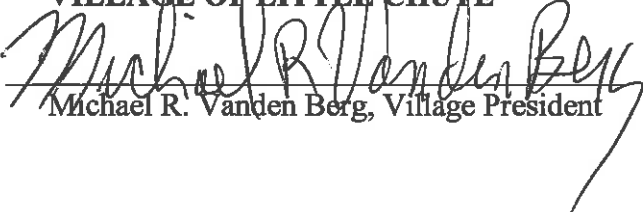
Ayes 7, Nays 0 – Motion Carried

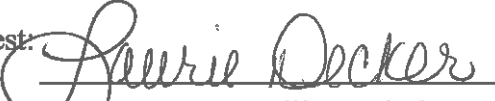
Adjournment

Moved by Trustee Elrick, seconded by Trustee Smith to Adjourn the Regular Board Meeting at 9:07 p.m.

Ayes 7, Nays 0 - Motion Carried

VILLAGE OF LITTLE CHUTE

By: 
Michael R. Vanden Berg, Village President

Attest: 
Laurie Decker, Village Clerk