



Village of

# Little Chute

## AGENDA

### LITTLE CHUTE VILLAGE BOARD COMMITTEE OF THE WHOLE MEETING

PLACE: Little Chute Village Hall  
DATE: Wednesday, July 12, 2017  
TIME: 6:00 p.m.

- A. Call to Order
  - B. Roll Call
  - C. Public Appearance for Items Not on the Agenda
1. Approval of Minutes  
*Minutes of the Regular Board Meeting of July 5, 2017*
  2. Action—July 3<sup>rd</sup> Merit Holiday
  3. Discussion—Storm Water Ordinance Updates
  5. Unfinished Business
  6. Items for Future Agendas
  7. Closed Sessions:  
19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *Personnel Item - Labor Negotiation Update*
  8. Return to Open Session
  9. Adjournment

Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made with as much advance notice as possible to the Clerk's Office at 108 West Main Street, (920) 423-3852 or email [laurie@littlechutewi.org](mailto:laurie@littlechutewi.org).

Prepared: July 7, 2017

MINUTES OF THE REGULAR BOARD MEETING OF JULY 5, 2017

**Call to Order:** President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

**Pledge Allegiance to the Flag**

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

**Roll call of Trustees**

PRESENT: Michael Vanden Berg, President  
David Peterson, Trustee  
Skip Smith, Trustee  
John Elrick, Trustee  
Bill Peerenboom, Trustee  
Larry Van Lankvelt, Trustee

EXCUSED: James Hietpas, Trustee

**Roll call of Officers and Department Heads**

PRESENT: James Fenlon, Village Administrator  
Captain Scott Lund, Fox Valley Metro Police Department  
Adam Breest, Director of Parks, Recreation and Forestry  
Jeff Elrick, Public Works Director  
Teri Matheny, Finance Director  
Jim Moes, Community Development Director  
Tyler Claringbole, Village Attorney  
Julie Routhieaux, Administrative Specialist  
Steve Thiry, Library Director  
Interested Citizens

EXCUSED: Laurie Decker

**Public Appearance for Items Not on the Agenda**

None

**Approval of Minutes**

Minutes of the Regular Board Meeting of June 21, 2017

*Moved by Trustee Smith, seconded by Trustee Van Lankvelt to Approve the Minutes of the Regular Board Meeting of June 21, 2017*

Ayes 6, Nays 0 – Motion Carried

**Action—Commission/Committee Appointments**

The Village President appointed Trustee Peterson to the Library Board and will replace Trustee Hietpas.

*Moved by Trustee Smith, seconded by Trustee Van Lankvelt to appoint Trustee Peterson to the Library Board*

Ayes 5, Nays 0 – Motion Carried  
*Abstaining – Trustee Peterson*

**Operator License Approvals**

Shaunna Beda	Moto Mart	Appleton
Sherri Coffey	Larry's Piggly Wiggly	Kimberly
Shelly Cox	Jacks or Better/Grand House	Little Chute
Shelly Immekus	Ladder House on Main	Appleton
Desiree Kinnard	Ms Bar	Menasha
Kayla Parker	Village Lanes	Little Chute
Tammy Parker	Village Lanes	Little Chute
Kimberly Sprangers	Rosehill Bar and Grill	Kimberly
Dawn Zenisek	Rosehill Bar and Grill	Kaukauna
Rob Linders	Super Shell	Little Chute
Michelle Esquivel-Martinez	Hollanders	Appleton

Jeri Kuehne  
Christine Priest  
Richard Puffe  
Brandon Tarket  
Tara Tufnell  
Jeffrey VandeBurgt  
Cynthia Mikulski  
Lisa VandenHeuvel  
Maia VanGroll  
Thomas Welhouse  
Betty Whiteley  
Jason McMahan  
Karen Brown  
Justin Schwartz

Village Lanes  
Moasis  
Down the Hill  
Valley Liquor  
Pine Street Bar  
Weenies  
Trish's Pop In Again  
Down the Hill  
Hollanders  
Down the Hill  
Down the Hill  
5<sup>th</sup> Quarter  
Hawks Nest  
Down the Hill

Freedom  
Appleton  
Little Chute  
Appleton  
Appleton  
Kaukauna  
Little Chute  
Little Chute  
Little Chute  
Kaukauna  
Little Chute  
Little Chute  
Appleton  
Seymour

*Moved by Trustee Smith, seconded by Trustee Peterson to Approve the Operator Licenses as presented*

Ayes 6, Nays 0 – Motion Carried

### **Department and Officers Progress Reports**

Department and Officers provided progress reports to the board

### **Action—Adopt Resolution No. 22 – CSM for Benjamin and Ivy First**

Director Moes recommended the CSM for Benjamin and Ivy First be approved and advised that the Plan Commission already approved. Director Moes recommended that the resolution be amended through motion to alter the owner name.

*Moved by Trustee Smith, seconded by Trustee Van Lankvelt to Approve the CSM for Benjamin and Ivy First with the recommended changes to the resolution*

Ayes 6, Nays 0 – Motion Carried

### **Discussion/Possible Action—Refuse Collection**

Director Elrick is recommending the 300 gallon poly carts used by businesses be eliminated due to cost. He suggested a time frame for January, 2018, as a targeted date to give businesses time. Currently, there are 64 being used.

*Moved by Trustee Elrick, seconded by Trustee Peterson to eliminate the 300 Gallon Poly Carts*

Ayes 6, Nays 0 – Motion Carried

### **Discussion/Action—Fox River Boardwalk**

Director Breest presented an update on the timeline of the Fox River Boardwalk project. Current goal is to have the project 80% funded with grants applied for by September, 2018, and fund raisers through May, 2019. Director Breest recommended application number one and recommends the \$36,250.00 be taken from the Park Improvement Funds to do the soil borings and sampling. Trustee Peerenboom felt that until the Historical Society and the railroad agree to this he doesn't feel it is worth spending the money for the borings and soil sampling. Trustee Elrick questioned applying for the Stewardship Grant without spending the money for the borings and sampling. Director Breest advised that to get a more accurate cost the sampling and soil borings should be done first.

*Moved by Trustee Van Lankvelt, seconded by Trustee Smith to Approve the \$36,250.00 for the Fox River Boardwalk project to proceed.*

Ayes 4, Nays 2 – Motion Carried

### **Action—Approve Special Event Permit for Rock Cancer**

Trustee Peterson felt that one picnic table should be left at each park and not all tables moved to Doyle for the event. Trustee Van Lankvelt questioned if other parks are rented, are the tables removed and Director Breest advised that Rock Cancer pays to rent all the park shelters.

*Moved by Trustee Smith, seconded by Trustee Peerenboom to Approve Special Event Permit for Rock Cancer*

Ayes 6, Nays 0 – Motion Carried

**Action—Approve Temporary “Class B” Retailers License for Rock Cancer**

*Moved by Trustee Van Lankvelt, seconded by Trustee Smith to Approve Temporary “Class B” Retailers License for Rock Cancer*

Ayes 6, Nays 0 – Motion Carried

**Disbursement List**

*Moved by Trustee Peerenboom, seconded by Trustee Smith to Approve Disbursement List and Authorize the Finance Director to pay all vendors*

Ayes 6, Nays 0 – Motion Carried

**Call for Unfinished Business**

None

**Items for Future Agenda**

None

**Closed Session:**

a)19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *Senior Downtown Housing Project; Development Negotiations*

*Moved by Trustee Smith, seconded by Trustee Van Lankvelt to Enter into Closed Session at 7:00 p.m.*

b)19.85(1)(c) Consideration of Employment, Promotion, or Performance Evaluation Data of any Public Employee of the Village of Little Chute. *Personnel Matter*

Ayes 6, Nays 0 – Motion Carried

**Return to Open Session**

*Moved by Trustee Peerenboom, seconded by Trustee Smith to Return to Open Session*

Ayes 6, Nays 0 – Motion Carried

**Adjournment**

*Moved by Trustee Peerenboom, seconded by Trustee Smith to Adjourn the Regular Board Meeting at 8:06 pm.*

Ayes 6, Nays 0 - Motion Carried

**VILLAGE OF LITTLE CHUTE**

By: \_\_\_\_\_  
Michael R. Vanden Berg, Village President

Attest: \_\_\_\_\_  
Laurie Decker, Village Clerk