

MINUTES OF THE REGULAR BOARD MEETING OF MARCH 4, 2020

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

Pledge of Allegiance to the Flag

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

Roll call of Trustees

PRESENT: John Elrick, Trustee
Brian Van Lankveldt, Trustee
David Peterson, Trustee
Larry Van Lankvelt, Trustee
Michael Vanden Berg, President
Skip Smith, Trustee

EXCUSED: Bill Peerenboom, Trustee

Roll call of Officers and Department Heads

PRESENT: James Fenlon, Village Administrator
Dan Meister, FVMPD Police Chief
Dave Kittel, Community Development Director
Adam Breest, Director of Parks, Recreation and Forestry
Lisa Remiker-DeWall, Finance Director
Kent Taylor, Director of Public Works
Laurie Decker, Village Clerk
Tyler Claringbole, Village Attorney
Steve Thiry, Library Director

EXCUSED: Chris Murawski, Village Engineer

Public Appearance for Items Not on the Agenda

None

Consent Agenda

Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items may be removed at the request of any Board Member or member of the public. Any removed items will be considered immediately following the motion to approve the other items.

1. Minutes of the Regular Board Meeting of February 19, 2020
2. Operator's License
Streuly, Kathleen Gentleman Jacks & Weenies
3. Outdoor Alcohol Permit, Down the Hill Bar for March 14, 2020
4. Disbursement List

Moved by Trustee Smith, seconded by Trustee Van Lankvelt to Approve the Consent Agenda items as presented

Presentation—Jim Moes Recognition

Administrator Fenlon presented a plaque to Jim Moes and thanked him for his 30 years of service as the Community Development Director for the Village of Little Chute and his knowledge, friendship and help to all departments.

Presentation—2020 Robert A. Nechodom Good Citizen Award Presentation

Administrator Fenlon introduced Mr. Dwayne Nechodom to present the 2020 Robert A. Nechodom Good Citizen Award to Ellen and Louie Mischler. Ellen and Louie volunteer across the community on a number of efforts from the Community flower pots, Windmill flower gardens, LC Historical Society, LC Quilt Show, LC Windmill, St. John's and many others. Trustee Van Lankvelt also commented on all the compliments received

on the flowerpots in the Village and complimented Ellen and Louie on all their hard work and many volunteer hours.

Discussion/Action—Fox Valley Metro K-9 Program

Fox Valley Metro Police Chief Meister went over the K-9 program to be added to the department and funded through donations. The plan is to create a public K-9 foundation that would qualify as a 501 (c) (3) non-profit entity.

Moved by Trustee Elrick, seconded by Trustee Van Lankveldt to Approve the creation of a 501 (c) (3) to fund the K-9 program for FVMPD.

Ayes 6, Nays 0 – Motion Carried

Action—Adopt Ordinance No. 2, Series 2020 Amending Open Burning Ordinance

Ms. Jan Cook, 428 Vandenbroek, asked about having a burning permit requirement. Administrator Fenlon advised Ms. Cook that she should feel free to call FVMPD or the Fire Department if there are problems in her neighborhood.

Moved by Trustee Elrick, seconded by Trustee Van Lankvelt to Adopt Ordinance No. 2, Series 2020 Amending Open Burning Ordinance

Ayes 6, Nays 0 – Motion Carried

Action—Resolutions:

a) Adopt Resolution No. 6, Series 2020 A Resolution Changing the Annual Salary for Village Trustee

Moved by Trustee Elrick, seconded by Trustee Smith to Adopt Resolution No. 6, Series 2020 A Resolution Changing the Annual Salary for Village

Ayes 4, Nays 2 (Trustee Peterson, Trustee Van Lankveldt) – Motion Denied

b) Adopt Resolution No. 7, Series 2020 A Resolution Changing the Annual Salary for Village President

Moved by Trustee Elrick, seconded by Trustee Smith to Adopt Resolution No. 7, Series 2020 A Resolution Changing the Annual Salary for Village President

Ayes 6, Nays 0 – Motion Carried

c) Adopt Resolution No. 8, Series 2020 A Resolution Changing the Annual Salary for Village Municipal Judge

Moved by Trustee Van Lankvelt, seconded by Trustee Smith to Adopt Resolution No. 8, Series 2020 A Resolution Changing the Annual Salary for Village Municipal Judge

Ayes 5, Nays 1 (Trustee Peterson) – Motion Carried

Action—2020 Personnel Manual Changes

Administrator Fenlon went over the changes to the 2020 Personnel Manual Changes.

Moved by Trustee Elrick, seconded by Trustee Van Lankveldt to Approve the 2020 Personnel Manual Changes as presented

Ayes 6, Nays 0 – Motion Carried

Discussion/Potential Action—Library Planning Committee

Administrator Fenlon advised the board on one of the first steps in establishing a new Library in Little Chute is establishing a Library Planning Committee. Administrator Fenlon went over members who have shown interest to serve and also suggested some other members per documents presented.

Trustee Van Lankveldt questioned the best way to get this information to the community; Administrator Fenlon advised through social media and outreach between the Village, Civic Groups and the Library.

Moved by Trustee Smith, seconded by Trustee Van Lankvelt to develop a Library Planning Committee

Ayes 6, Nays 0 – Motion Carried

Action—Façade Grant for Elite Smiles

Administrator Fenlon went over the documents for a Façade Grant for Elite Smiles, Administrator Fenlon recommended a \$50,000.00 cap be placed on this and future grants.

Moved by Trustee Van Lankvelt, seconded by Trustee Elrick to Approve the Façade Grant for Elite Smiles in the amount of \$50,000.00 and also to put a cap of \$50,000.00 on future grants.

Ayes 6, Nays 0 – Motion Carried

Discussion—2020 Summer Event

Administrator Fenlon advised the board that staff has discussed the idea of hosting a summer event/evening market. The idea has been presented to a number of business owners, community stakeholders and interested volunteers. Trustee Van Lankveldt asked if this would be similar to the Kermis Festival that used to be downtown, Administrator Fenlon advised that not necessarily, more in line with the success of Bazaar After Dark. Ideally the event would be financially sustainable and perhaps profitable.

Discussion—County Sales Tax

Administrator Fenlon advised the Board that this discussion will be deferred.

Department and Officers Progress Reports

Departments and Officers provided progress reports to the Board

Call for Unfinished Business

None

Items for Future Agenda

None

Closed Sessions:

19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *Development Proposals and Negotiations*

Moved by Trustee Peterson, seconded by Trustee Smith to enter into closed session

Ayes 6, Nays 0 – Motion Carried

Return to Open Session

Moved by Trustee Smith, seconded by Trustee Elrick to exit closed session

Adjournment

Moved by Trustee Smith, seconded by Trustee Elrick to Adjourn the Regular Board Meeting at 7:18 p.m.

Ayes 6, Nays 0 – Motion Carried

VILLAGE OF LITTLE CHUTE

Attest: Laurie Decker
Laurie Decker, Village Clerk

By: Michael R. Vanden Berg
Michael R. Vanden Berg, Village President