

MINUTES OF THE REGULAR BOARD MEETING OF MAY 6, 2020

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

Roll call of Trustees

PRESENT: Michael Vanden Berg, President
James Hietpas, Trustee
Brian Van Lankveldt, Trustee
Don Van Deurzen, Trustee
Larry Van Lankvelt, Trustee
Skip Smith, Trustee
Bill Peerenboom, Trustee

Roll call of Officers and Department Heads

PRESENT: James Fenlon, Village Administrator
Dave Kittel, Community Development Director
Lisa Remiker-DeWall, Finance Director
Kent Taylor, Director of Public Works
Chris Murawski, Village Engineer
Adam Breest, Director of Parks, Recreation and Forestry
Laurie Decker, Village Clerk
Steve Thiry, Library Director
Tyler Claringbole, Village Attorney
Mark Jansen, Fire Chief

EXCUSED: Dan Meister, Fox Valley Metro Police Chief

Public Appearance for Items Not on the Agenda

None

Consent Agenda

Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items may be removed at the request of any Board Member or member of the public. Any removed items will be considered immediately following the motion to approve the other items.

1. Minutes of Regular Board Meeting of April 15, 2020
2. Disbursement List

Moved by Trustee Smith, seconded by Trustee B. Van Lankveldt to Approve the Consent Agenda as presented

Roll Call Vote

Trustee B. Van Lankveldt	Aye
Trustee Smith	Aye
Trustee Van Deurzen	(computer issues)
Trustee Peerenboom	Aye
Trustee L. Van Lankvelt	Aye
Trustee Hietpas	Abstain
President Vanden Berg	Aye

Ayes 5, Abstain 1 (Hietpas) Nays 0 – Motion Carried

Other Informational Items—March Fire Monthly Report and March Report

Discussion/Action—Reducing Liquor License Fees for Class “B” Establishments (Restaurants and Taverns)

Clerk Decker advised the Board that a request was received by the Wisconsin Tavern League to reduce the fee for the annual Liquor License to \$50.00 from \$400.00 to help out the Restaurants and Taverns due to the pandemic loss of income. Trustee Smith stated he was in favor of a one-time fee reduction. Trustee Peerenboom asked the question if this will open the door by giving rebates to those affected by the outbreak; Trustee L. Van Lankvelt replied that other establishments are not on lock down like the tavern and restaurants and this would be a good gesture on our part. Trustee Hietpas stated he is also in agreement but reiterated that it will be a one-year agreement.

Moved by Trustee Smith, seconded by Trustee L. Van Lankvelt to do a one-time reduction of the Liquor License Fee for Class “B” Establishments (Restaurants and Taverns) to \$50.00

Roll Call Vote

Trustee Smith	Aye
Trustee Van Deurzen	(Computer Issues)
Trustee Peerenboom	Aye
Trustee L. Van Lankvelt	Aye
Trustee Hietpas	Aye
President Vanden Berg	Aye
Trustee B. Van Lankveldt	Aye

Ayes 6, Nays 0 – Motion Carried

Action—Resolutions

a) Adopt Resolution No. 14, Series 2020 A Resolution for Urban Non-Point Source & Stormwater Grant Program to Improve Storm Water Quality

Moved by Trustee L. Van Lankvelt, seconded by Trustee B. Van Lankveldt to Adopt Resolution No. 14, Series 2020 A Resolution for Urban Non-Point Source & Stormwater Grant Program to Improve Storm Water Quality

Roll Call Vote

Trustee Van Deurzen	Aye
Trustee Peerenboom	Aye
Trustee L. Van Lankvelt	Aye
Trustee Hietpas	Aye
President Vanden Berg	Aye
Trustee B. Van Lankveldt	Aye
Trustee Smith	Aye

Ayes 7, Nays 0 – Motion Carried

b) Adopt Resolution No. 15, Series 2020 A Resolution for Urban Non-Point Source & Stormwater Grant Program

Moved by Trustee B. Van Lankveldt, seconded by Trustee Smith to Adopt Resolution No. 15, Series 2020 A Resolution for Urban Non-Point Source & Stormwater Grant Program

Roll Call Vote

Trustee Peerenboom	Aye
Trustee L. Van Lankvelt	Aye
Trustee Hietpas	Aye
President Vanden Berg	Aye
Trustee B. Van Lankveldt	Aye
Trustee Smith	Aye
Trustee Van Deurzen	Aye

Ayes 7, Nays 0 – Motion Carried

Action—Little Chute Fire Department Mutual Aid Agreement

Chief Jansen went over the documents regarding the Covid-19 Coronavirus Fire Service Mutual Aid Agreement. This agreement has previously been approved by Kimberly, Combined Locks and Buchanan.

Moved by Trustee L. Van Lankvelt, seconded by Trustee Smith to Approve the Little Chute Fire Department Mutual Aid Agreement as presented

Roll Call Vote

Trustee L. Van Lankvelt	Aye
Trustee Hietpas	Aye
President Vanden Berg	Aye
Trustee B. Van Lankveldt	Aye
Trustee Smith	Aye
Trustee Van Deurzen	Aye
Trustee Peerenboom	Aye

Ayes 7, Nays 0 – Motion Carried

Action—Fox River Boardwalk Bid Award

Director Breest advised the City of Kaukauna opened the bid for the Fox River Boardwalk on Monday, April 20, 2020. The low bid was from Michels Corporation of Brownsville, WI in the amount of \$3,140,000.00. Director Breest went over all the fundraising and available funds. The project is scheduled to start Mid-August/Early September with a June 2021 substantial completion.

Moved by Trustee Smith, seconded by Trustee Peerenboom to Approve the Fox River Boardwalk Bid to Michels Corporation for \$3,140,000.00

Roll Call Vote

Trustee Hietpas	Abstain
President Vanden Berg	Aye
Trustee B. Van Lankveldt	Aye
Trustee Smith	Aye
Trustee Van Deurzen	Aye
Trustee Peerenboom	Aye
Trustee L. Van Lankvelt	Aye

Ayes 6, Abstain 1 (Hietpas) Nays 0 – Motion Carried

Action—Fox River Boardwalk Engineering Proposal

Director Breest gave information on the proposal from Graef Engineering for Engineering work through construction and contingent on the City of Kaukauna also approving the proposal at their City Council meeting on Tuesday, May 5. Total not to exceed \$97,260.00 to be split with the City of Kaukauna.

Moved by Trustee L. Van Lankvelt, seconded by Trustee Peerenboom for the Fox River Boardwalk Engineering Proposal for half of the \$97,260.00

Roll Call Vote

President Vanden Berg	Aye
Trustee B. Van Lankveldt	Aye
Trustee Smith	Aye
Trustee Van Deurzen	Aye
Trustee Peerenboom	Aye
Trustee L. Van Lankvelt	Aye
Trustee Hietpas	Abstain

Ayes 6, Abstain 1 (Hietpas) Nays 0 – Motion Carried

Discussion—Outagamie County Sales Tax

Administrator Fenlon advised the Board that this is for discussion only so all of the Board members can review the documents that are attached in the agenda packet. The proposal will be brought back to the Board for action in early June.

Action—Fox Valley Metro Police Department Professional Police Association (PPA) Collective Bargaining Agreement (CBA) 2020-2022

Administrator Fenlon went over a few changes to the tentative agreement that was approved by the Board on February 5, 2020.

Moved by Trustee L. Van Lankvelt, seconded by Trustee Smith to Approve the Fox Valley Metro Police Department Professional Police Association (PPA) Collective Bargaining Agreement (CBA) 2020-2022

Roll Call Vote

Trustee B. Van Lankveldt	Aye
Trustee Smith	Aye
Trustee Van Deurzen	Aye
Trustee Peerenboom	Aye
Trustee L. Van Lankvelt	Aye
Trustee Hietpas	Abstain
President Vanden Berg	Aye

Ayes 6, Abstain 1 (Hietpas) Nays 0 – Motion Carried

Discussion/Action—Intergovernmental Cooperation Agreement with the City of Appleton

Administrator Fenlon advised the Board that staff is recommending approval of the Intergovernmental Cooperation Agreement with the City of Appleton

Moved by Trustee Smith, seconded by Trustee L. Van Lankvelt to Approve the Intergovernmental Cooperation Agreement with the City of Appleton

Roll Call Vote

Trustee Smith	Aye
Trustee Van Deurzen	Aye
Trustee Peerenboom	Aye
Trustee L. Van Lankvelt	Aye
Trustee Hietpas	
President Vanden Berg	Aye
Trustee B. Van Lankveldt	Aye

Ayes 6, Nays 0 – Motion Carried

Action—Façade Grant for The Main Connection, LLC

Director Kittel explained documents attached regarding a loan request for a Façade Renovation to Main Connection, LLC. The loan committee is recommending approval at the maximum established amount of \$50,000.00. Trustee Peerenboom asked if there were any occupancy requirements for these loans, Director Kittel advised that there are not any occupancy requirements at this time. Administrator Fenlon advised that a condition could be put in the motion to require some occupancy if the Board chooses.

Moved by Trustee L. Van Lankvelt, seconded by Trustee Peerenboom to Approve the Façade Grant for the Main Connection, LLC

Roll Call Vote

Trustee Van Deurzen	Aye
Trustee Peerenboom	Aye
Trustee L. Van Lankvelt	Aye
Trustee Hietpas	Aye
President Vanden Berg	Aye
Trustee B. Van Lankveldt	Aye
Trustee Smith	Aye

Ayes 7, Nays 0 – Motion Carried

Action—TID #9 Proposal Approval

Administrator Fenlon advised the Board that staff is recommending Approval of TID #9 proposal with Baird for \$6,750.00 and proposed timeline.

Moved by Trustee Peerenboom, seconded by Trustee Smith to Approve TID #9 Proposal as presented

Roll Call Vote

Trustee Peerenboom	Aye
Trustee L. Van Lankvelt	Aye
Trustee Hietpas	Aye
President Vanden Berg	Aye
Trustee B. Van Lankveldt	Aye
Trustee Smith	Aye
Trustee Van Deurzen	Aye

Ayes 7, Nays 0 – Motion Carried

Discussion/Possible Action—Quiet Zone

Administrator Fenlon advised the Board that the Quiet Zone contract could be rescinded due to economic fallout and projected future reduction in revenues related to Covid-19. The Board had approved the contract bid for \$373,550.70 but the contract has not been formally executed. Trustee Peerenboom suggested to just delay this proposal, Trustee Smith agreed with Trustee Peerenboom but wasn't sure if the regulations that are now in place would change; Engineer Murawski advised there is no way to know if there will be any regulation changes in the future.

Moved by Trustee Peerenboom, seconded by Trustee Smith to Suspend the rules and rescind the Resolution to Approve the Quiet Zone Contract due to economic fallout and projected future reduction in revenues related to COVID-19

Roll Call Vote

Trustee L. Van Lankvelt	Nay
Trustee Hietpas	Aye
President Vanden Berg	Aye
Trustee B. Van Lankveldt	Nay
Trustee Smith	Aye
Trustee Van Deurzen	Nay
Trustee Peerenboom	Aye

Ayes 4, Nays 3 – Motion Carried

Department and Officers Progress Reports

Departments and Officers provided progress reports to the Board

Call for Unfinished Business

None

Items for Future Agenda

None

Adjournment

Moved by Trustee Peerenboom, seconded by Trustee B. Van Lankveldt to Adjourn the Regular Board Meeting at 7:45 p.m.

Ayes 7, Nays 0 – Motion Carried

VILLAGE OF LITTLE CHUTE

Attest:


Laurie Decker, Village Clerk

By:


Michael R. Vanden Berg, Village President