

MINUTES OF THE REGULAR BOARD MEETING OF JUNE 3, 2020

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

Roll call of Trustees

PRESENT: Michael Vanden Berg, President
James Hietpas, Trustee
Brian Van Lankveldt, Trustee
Don Van Deurzen, Trustee
Larry Van Lankvelt, Trustee
Skip Smith, Trustee
Bill Peerenboom, Trustee

Roll call of Officers and Department Heads

PRESENT: James Fenlon, Village Administrator
Dave Kittel, Community Development Director
Lisa Remiker-DeWall, Finance Director
Kent Taylor, Director of Public Works
Chris Murawski, Village Engineer
Adam Breest, Director of Parks, Recreation and Forestry
Laurie Decker, Village Clerk
Mark Jansen, Fire Chief
Steve Thiry, Library Director
Tyler Claringbole, Village Attorney
EXCUSED: Dan Meister, Fox Valley Metro Police Chief

Public Appearance for Items Not on the Agenda

None

Consent Agenda

Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items may be removed at the request of any Board Member or member of the public. Any removed items will be considered immediately following the motion to approve the other items.

1. Minutes of Regular Board Meeting of May 20, 2020
2. Disbursement List

Moved by Trustee Smith, seconded by Trustee B. Van Lankveldt to Approve the Consent Agenda as presented

Roll Call Vote

Trustee B. Van Lankveldt	Aye
Trustee Smith	Aye
Trustee Van Deurzen	Aye
Trustee Peerenboom	Aye
Trustee L. Van Lankvelt	Aye
Trustee Hietpas	Aye
President Vanden Berg	Aye

Ayes 7, Nays 0 – Motion Carried

Presentation—Capital Improvement Plan 2021-2025

Administrator Fenlon presented the board with draft documents submitted by each department and reiterated that the impact of Covid-19 is unknown so items may need to be shifted. This document is for discussion and feedback only, the final plan will be presented to the Board for action on June 17, 2020.

Discussion—2020 Budget Amendment

Director Remiker-DeWall went over the budget amendments needed to finalize the borrowing package to fund projects for 2020.

Action—Adopt Ordinance No. 4, Series 2020, An Ordinance Amending Chapter 4 Alcohol Beverages; Article V regarding Operator's, Provisional and Temporary Licenses

Moved by Trustee L. Van Lankvelt, seconded by Trustee Van Deurzen to Adopt Ordinance No. 4, Series 2020, An Ordinance Amending Chapter 4 Alcohol Beverages; Article V regarding Operator's, Provisional and Temporary Licenses

Roll Call Vote

Trustee Smith	Aye
Trustee Van Deurzen	Aye
Trustee Peerenboom	Aye
Trustee L. Van Lankvelt	Aye
Trustee Hietpas	Aye
President Vanden Berg	Aye
Trustee B. Van Lankveldt	Aye

Ayes 7, Nays 0 – Motion Carried

Action—Outdoor Permit and Temporary Fee Waiver

Director Kittle explained the proposed fee waiver request for temporary use permits relating to Covid-19 for restaurants to be able to serve food outdoors and maintain social distancing. This would be for food only and does not include alcohol.

Moved by Trustee Peerenboom, seconded by Trustee L. Van Lankvelt to Approve the Outdoor Permit and Temporary Fee Waiver as presented

Roll Call Vote

Trustee Van Deurzen	Aye
Trustee Peerenboom	Aye
Trustee L. Van Lankvelt	Aye
Trustee Hietpas	Aye
President Vanden Berg	Aye
Trustee B. Van Lankveldt	Aye
Trustee Smith	Aye

Ayes 7, Nays 0 – Motion Carried

Discussion/Possible Action—Safer at Home and Covid-19 Matters

Administrator Fenlon provided updates to Safer at Home and Covid-19 related matters. Director Breest advised the board that the pool will open up with restrictions and will be open to Little Chute residents only with a capacity of 100 people. Administrator Fenlon advised that Village Hall and the Fox Valley Metro Police Department lobby are now open with restrictions.

Action—Community Development Investment (CDI) Grant

Moved by Trustee Peerenboom, seconded by Trustee Smith to Approve the CDI Grant agreement as presented.

Roll Call Vote

Trustee Peerenboom	Aye
Trustee L. Van Lankvelt	Aye
Trustee Hietpas	Aye
President Vanden Berg	Aye
Trustee B. Van Lankveldt	Aye
Trustee Smith	Aye
Trustee Van Deurzen	Aye

Ayes 7, Nays 0 – Motion Carried

Action—Resolutions:

Adopt Resolution No. 19, Series 2020 A Resolution Restating the Village of Little Chute Street and Sidewalk Special Assessment Policy

Moved by Trustee Peerenboom, seconded by Trustee Smith to Adopt Resolution No. 19, Series 2020 A Resolution Restating the Village of Little Chute Street and Sidewalk Special Assessment Policy

Roll Call Vote

Trustee L. Van Lankvelt	Aye
Trustee Hietpas	Aye
President Vanden Berg	Aye
Trustee B. Van Lankveldt	Aye
Trustee Smith	Aye
Trustee Van Deurzen	Nay
Trustee Peerenboom	Aye

Ayes 6, Nays 1 (Van Deurzen) – Motion Carried

Adopt Resolution No. 20, Series 2020 A Resolution Declaring Intent to Accept Outagamie County Sales Tax as a Revenue

Moved by Trustee L. Van Lankvelt, seconded by Trustee B. Van Lankveldt to Adopt Resolution No. 20, Series 2020 A Resolution Declaring Intent to Accept Outagamie County Sales Tax as a Revenue

Roll Call Vote

Trustee Hietpas	Aye
President Vanden Berg	Aye
Trustee B. Van Lankveldt	Aye
Trustee Smith	Aye
Trustee Van Deurzen	Aye
Trustee Peerenboom	Aye
Trustee L. Van Lankvelt	Aye

Ayes 7, Nays 0 – Motion Carried

Adopt Resolution No. 21, Series 2020 A Resolution Approving the Village of Little Chute Library Planning Committee's Plan for the Little Chute Public Library

Moved by Trustee Peerenboom, seconded by Trustee Van Deurzen to Adopt Resolution No. 21, Series 2020 A Resolution Approving the Village of Little Chute Library Planning Committee's Plan for the Little Chute Public Library

Roll Call Vote

President Vanden Berg	Aye
Trustee B. Van Lankveldt	Aye
Trustee Smith	Aye
Trustee Van Deurzen	Aye
Trustee Peerenboom	Aye
Trustee L. Van Lankvelt	Aye
Trustee Hietpas	Aye

Ayes 7, Nays 0 – Motion Carried

Department and Officers Progress Reports

Departments and Officers provided progress reports to the Board

Call for Unfinished Business

None

Items for Future Agenda

None

Closed Sessions:

19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *Economic Development, Evergreen Homes; Bridgewater Trails II, LLC*

Moved by Trustee Smith, seconded by Trustee L. Van Lankvelt to enter into closed session

Roll Call Vote

Trustee B. Van Lankveldt	Aye
Trustee Smith	Aye
Trustee Van Deurzen	Aye
Trustee Peerenboom	Aye
Trustee L. Van Lankvelt	Aye
Trustee Hietpas	Aye
President Vanden Berg	Aye

Ayes 7, Nays 0 – Motion Carried

Return to Open Session

Moved by Trustee Smith, seconded by Trustee Van Lankvelt to exit closed session

Ayes 7, Nays 0 – Motion Carried

Potential Action—Development Agreement with Evergreen Homes

Moved by Trustee Peerenboom, seconded by Trustee L. Van Lankvelt to Approve the Development Agreement with Evergreen Homes, LLC with staff recommendations

Roll Call Vote

Trustee Smith	Aye
Trustee Van Deurzen	Aye
Trustee Peerenboom	Aye
Trustee Hietpas	Aye
President Vanden Berg	Aye
Trustee L. Van Lankvelt	Aye
Trustee B. Van Lankveldt	Aye

Ayes 7, Nays 0 – Motion Carried

Potential Action—Development Agreement with Bridgewater Trails II, LLC

Moved by Trustee Peerenboom, seconded by Trustee Smith to Approve the Development Agreement with Bridgewater Trails II, LLC with staff recommendations

Roll Call Vote

Trustee Van Deurzen	Aye
Trustee Peerenboom	Aye
Trustee L. Van Lankvelt	Aye
Trustee Hietpas	Aye
President Vanden Berg	Aye
Trustee B. Van Lankveldt	Aye
Trustee Smith	Aye

Ayes 7, Nays 0 – Motion Carried

Adjournment

Moved by Trustee Smith, seconded by Trustee B. Van Lankveldt to Adjourn the Regular Board Meeting at 7:54 p.m.

Ayes 7, Nays 0 – Motion Carried

VILLAGE OF LITTLE CHUTE

Attest: Laurie Decker
Laurie Decker, Village Clerk

By: Michael R. Vanden Berg
Michael R. Vanden Berg, Village President