

## MINUTES OF THE REGULAR BOARD MEETING OF JUNE 17, 2020

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

### **Roll call of Trustees**

PRESENT: Michael Vanden Berg, President  
James Hietpas, Trustee  
Brian Van Lankveldt, Trustee  
Don Van Deurzen, Trustee  
Larry Van Lankvelt, Trustee  
Skip Smith, Trustee  
Bill Peerenboom, Trustee

### **Roll call of Officers and Department Heads**

PRESENT: James Fenlon, Village Administrator  
Dave Kittel, Community Development Director  
Lisa Remiker-DeWall, Finance Director  
Kent Taylor, Director of Public Works  
Chris Murawski, Village Engineer  
Adam Breest, Director of Parks, Recreation and Forestry  
Laurie Decker, Village Clerk

EXCUSED: Dan Meister, Fox Valley Metro Police Chief  
Steve Thiry, Library Director  
Tyler Claringbole, Village Attorney

### **Public Appearance for Items Not on the Agenda**

None

### **Consent Agenda**

*Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items may be removed at the request of any Board Member or member of the public. Any removed items will be considered immediately following the motion to approve the other items.*

1. Minutes of Regular Board Meeting of June 3, 2020
2. Disbursement List

*Moved by Trustee L. Van Lankvelt, seconded by Trustee Smith to Approve the Consent Agenda as presented*

### **Roll Call Vote**

Trustee B. Van Lankveldt	Aye
Trustee Smith	Aye
Trustee Van Deurzen	Arrived 6:15
Trustee Peerenboom	Aye
Trustee L. Van Lankvelt	Aye
Trustee Hietpas	Aye
President Vanden Berg	Aye

Ayes 6, Nays 0 – Motion Carried

### **Other Informational Items—May Fire Monthly Report and May Report**

#### **Presentation—2020 State Trust Fund Refinancing**

Director Remiker-DeWall introduced Mr. Justin Fischer from Robert W. Baird & Co. to go over documents regarding the 2020 State Trust Fund Refinancing.

**Action—Authorizing the Administrator or Finance Director to provide preliminary approval to move forward with Taxable General Obligation Refunding Bonds in an amount not to exceed \$1,745,000 if achieving PV savings of 2% or higher for the 2014 State Trust Fund Loan (TID 4)**

*Moved by Trustee L. Van Lankvelt, seconded by Trustee Smith to Authorize the Administrator or Finance Director to provide preliminary approval to move forward with Taxable General Obligation Refunding Bonds in an amount not to exceed \$1,745,000 if achieving PV savings of 2% or higher for the 2014 State Trust Fund Loan (TID 4)*

**Roll Call Vote**

Trustee Smith	Aye
Trustee Van Deurzen	Aye
Trustee Peerenboom	Aye
Trustee L. Van Lankvelt	Aye
Trustee Hietpas	Aye
President Vanden Berg	Aye
Trustee B. Van Lankveldt	Aye

Ayes 7, Nays 0 – Motion Carried

**Action—Approval of 2020-2021 Liquor Licenses**

Clerk Decker advised the Board that staff is recommending approval.

*Moved by Trustee Smith, seconded by Trustee L. Van Lankvelt to Approve 2020-2021 Liquor Licenses as presented*

**Roll Call Vote**

Trustee Van Deurzen	Aye
Trustee Peerenboom	Aye
Trustee L. Van Lankvelt	Aye
Trustee Hietpas	Aye
President Vanden Berg	Aye
Trustee B. Van Lankveldt	Aye
Trustee Smith	Aye

Ayes 7, Nays 0 – Motion Carried

**Action—Adopt 2021-2025 Capital Improvement Plan (CIP)**

Administrator Fenlon went over questions that were asked regarding the 2021-2025 Capital Improvement Plan (CIP).

*Moved by Trustee Smith, seconded by Trustee L. Van Lankvelt to Adopt 2021-2025 Capital Improvement Plan as presented*

**Roll Call Vote**

Trustee Peerenboom	Aye
Trustee L. Van Lankvelt	Aye
Trustee Hietpas	Aye
President Vanden Berg	Aye
Trustee B. Van Lankveldt	Aye
Trustee Smith	Aye
Trustee Van Deurzen	Aye

Ayes 7, Nays 0 – Motion Carried

**Action—2020 Budget Amendments**

Director Remiker-DeWall advised the requested amendments were discussed at the last Board Meeting and there was a slight adjustment on the contingencies as noted in red on the attachment.

*Moved by Trustee L. Van Lankvelt, seconded by Trustee Hietpas to Approve the 2020 Budget Adjustments as presented*

**Roll Call Vote**

Trustee L. Van Lankvelt	Aye
Trustee Hietpas	Aye
President Vanden Berg	Aye
Trustee B. Van Lankveldt	Aye
Trustee Smith	Aye
Trustee Van Deurzen	Aye
Trustee Peerenboom	Aye

Ayes 7, Nays 0 – Motion Carried

**Action—Adopt Resolution No. 22, Series 2020 Changing Polling Locations for August 11, 2020 Partisan Primary**

*Moved by Trustee L. Van Lankvelt, seconded by Trustee B. Van Lankveldt to Approve Resolution No. 22, Series 2020 Changing Polling Locations for August 11, 2020 Partisan Primary*

**Roll Call Vote**

President Vanden Berg	Aye
Trustee Hietpas	Aye
Trustee B. Van Lankveldt	Aye
Trustee Smith	Aye
Trustee Van Deurzen	Aye
Trustee Peerenboom	Aye
Trustee L. Van Lankvelt	Aye

Ayes 7, Nays 0 – Motion Carried

**Action—Adopt Resolution No. 23, Series 2020 Compliance Maintenance Annual Report (CMAR)**

*Moved by Trustee L. Van Lankvelt, seconded by Trustee Smith to Adopt Resolution No. 23, Series 2020 Compliance Maintenance Annual Report (CMAR)*

**Roll Call Vote**

President Vanden Berg	Aye
Trustee B. Van Lankveldt	Aye
Trustee Smith	Aye
Trustee Van Deurzen	Aye
Trustee Peerenboom	Aye
Trustee L. Van Lankvelt	Aye
Trustee Hietpas	Aye

Ayes 7, Nays 0 – Motion Carried

**Action—Adopt Ordinance No. 5, Series 2020 Prohibiting the Breeding of Animals for Research or Experiment**

*Moved by Trustee Smith, seconded by Trustee L. Van Lankvelt to Adopt Ordinance No. 5, Series 2020 Prohibiting the Breeding of Animals for Research or Experiment*

**Roll Call Vote**

Trustee B. Van Lankveldt	Aye
Trustee Smith	Aye
Trustee Van Deurzen	Aye
Trustee Peerenboom	Aye
Trustee L. Van Lankvelt	Aye
Trustee Hietpas	Aye
President Vanden Berg	Aye

Ayes 7, Nays 0 – Motion Carried

**Discussion—COVID 19-Facility Rentals and Special Events**

Director Breest advised the Board a decision will need to be made regarding rentals to the Civic Center and Park shelters for the month of July. Staff is recommending that indoor rentals be limited to 10 or less people and outdoor should be held to a maximum of 50. Director Breest also advised that the Community Band has asked to perform at Doyle Park in July and August. The Board feels outdoor activities be given some latitude, but indoor activities remain limited. Director Breest advised that each event may need to be looked at individually to keep everyone safe.

**Action—Appointments**

President Vanden Berg made the following reappointments:

Plan Commission	Todd Verboomen
Utility Commission	Tim Wegand and Mark Gloudemans
Board of Review	Rick Vanden Boogart and Judd Vanden Heuvel
Library Board	Jim Moes

*Moved by Trustee Smith, seconded by Trustee L. Van Lankvelt to Reappoint Committee members as presented.*

**Roll Call Vote**

Trustee Smith	Aye
Trustee Van Deurzen	Aye
Trustee Peerenboom	Aye
Trustee L. Van Lankvelt	Aye
Trustee Hietpas	Aye
President Vanden Berg	Aye
Trustee B. Van Lankveldt	Aye

Ayes 7, Nays 0 – Motion Carried

**Discussion—ACT 185 Resolution**

Director Remiker-DeWall provided for discussion and feedback regarding waiving interest on parcels from April 1, 2020 to October 1, 2020 per a notification received from Outagamie County. If the Village supports this action, a resolution would need to be enacted July 1, 2020.

**Discussion—Little Chute Elementary School (LCES) Parking Improvements**

Administrator Fenlon updated the Board that he met with the LCASD Police Liaison Officer Van Deurzen and Chief Meister on improving drop-off congestion at the elementary school.

**Discussion—Evergreen Drive/Buchanan Road Intersection**

Director Taylor went over the proposed installation of two additional stop signs at the intersection of Evergreen Drive and two stop ahead signs on Buchanan Road in advance of the intersection. The costs for the signs and posts are approximately \$200.00.

### **Discussion—CTH 00 and French Road Intersection**

Director Murawski gave the Board information on the three suggestions provided by a consultant for CTH 00 and French Road. Trustee Smith asked if slowing the speed limit was possible; Director Murawski advised it was discussed and feels more needs to be done and will bring that up with the consultant. Trustee Peerenboom agrees that it is an incredibly dangerous intersection, but the Village of Little Chute only has a small jurisdiction. The Town of Grand Chute, City of Appleton and Outagamie County Highway Department all have the opportunity to provide comments. Final recommendations from all districts are due June 19, 2020. Trustee Smith recommended at a minimum adding rumble strips and reduce the speed limit. Trustee Van Deurzen would like to see stop lights put in. Trustee B. Van Lankveldt asked why not put in a traffic circle; Director Murawski said cost would be significantly higher and there probably is not enough space.

### **Discussion—Nestle Distribution Center Fence and Site Plan Review**

Director Kittel went over the problem with the fence requirement ordinance agreement with Nestle from 2016. Nestle is having a problem with the fabric blowing off of the fence and worried it could cause damage to homes or even people if they are outside. President Vanden Berg suggested working with Nestle and come back with some options that accommodates everybody and bring ideas back to the Board. The Board approved putting the fence back up without the fabric and present solutions to the Board at the July 1<sup>st</sup> meeting.

### **Department and Officers Progress Reports**

Departments and Officers provided progress reports to the Board

### **Call for Unfinished Business**

Trustee Van Lankveldt asked to look at parking on Pierce and Johnson.

### **Items for Future Agenda**

None

### **Adjournment**

*Moved by Trustee Smith, seconded by Trustee L. Van Lankveldt to Adjourn the Regular Board Meeting at 8:50 p.m.*

Ayes 7, Nays 0 – Motion Carried

### **VILLAGE OF LITTLE CHUTE**

Attest:   
Laurie Decker, Village Clerk

By:

  
Michael R. Vanden Berg, Village President