

MINUTES OF THE REGULAR BOARD MEETING OF JULY 1, 2020

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

Roll call of Trustees

PRESENT: Michael Vanden Berg, President
James Hietpas, Trustee
Brian Van Lankveldt, Trustee
Don Van Deurzen, Trustee
Larry Van Lankvelt, Trustee
Skip Smith, Trustee
Bill Peerenboom, Trustee

Roll call of Officers and Department Heads

PRESENT: James Fenlon, Village Administrator
Dave Kittel, Community Development Director
Lisa Remiker-DeWall, Finance Director
Kent Taylor, Director of Public Works
Chris Murawski, Village Engineer
Adam Breest, Director of Parks, Recreation and Forestry
Laurie Decker, Village Clerk
Steve Thiry, Library Director
Tyler Claringbole, Village Attorney
EXCUSED: Dan Meister, Fox Valley Metro Police Chief

Public Appearance for Items Not on the Agenda

None

Consent Agenda

Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items may be removed at the request of any Board Member or member of the public. Any removed items will be considered immediately following the motion to approve the other items.

1. Minutes of Regular Board Meeting of June 17, 2020
2. Disbursement List

Moved by Trustee L. Van Lankvelt, seconded by Trustee Van Deurzen to Approve the Consent Agenda as presented

Roll Call Vote

Trustee B. Van Lankveldt	Aye
Trustee Smith	Aye
Trustee Van Deurzen	Aye
Trustee Peerenboom	Aye
Trustee L. Van Lankvelt	Aye
Trustee Hietpas	Aye
President Vanden Berg	Aye

Ayes 7, Nays 0 – Motion Carried

Presentation—Justin Fischer, Robert W. Baird Plan of Finance for 2020 General Obligation Promissory Notes Financing the 2020 & 2021 Capital Improvement Plan

Mr. Justin Fischer from Robert W. Baird went over information for the 2020 & 2021 Capital Improvement Plan per slides attached in the agenda packet.

Action—Request Village Board to Approve Proceeding with the Plan of Finance for the 2020 General Obligation Promissory Notes Financing the 2020 & 2021 Capital Improvement Plan as Presented

Moved by Trustee Van Lankvelt, seconded by Trustee Smith to Approve Proceeding with the Plan of Finance for the 2020 General Obligation Promissory Notes Financing the 2020 & 2021 Capital Improvement Plan as Presented

Roll Call Vote

Trustee Smith	Aye
Trustee Van Deurzen	Aye
Trustee Peerenboom	Aye
Trustee L. Van Lankvelt	Aye
Trustee Hietpas	Abstain
President Vanden Berg	Aye
Trustee B. Van Lankveldt	Aye

Ayes 6, Abstain (Hietpas) Nays 0 – Motion Carried

Presentation—2014 State Trust Fund Refunding Private Placement including addition of taxable Downtown Environmental Remediation project from 2021 CIP

Director Remiker-DeWall along with Mr. Justin Fischer, from Robert W. Baird gave an overview to the Board on the 2014 State Trust Fund Refunding.

Action—Adopt Resolution No. 24, Series 2020, Authorizing the Issuance and Sale of \$1,905,000.00 Taxable General Obligation Promissory Notes

Moved by Trustee Van Lankvelt, seconded by Trustee Smith to Adopt Resolution No. 24, Series 2020, Authorizing the Issuance and Sale of \$1,905,000. Taxable General Obligation Promissory Notes

Roll Call Vote

Trustee Van Deurzen	Aye
Trustee Peerenboom	Aye
Trustee L. Van Lankvelt	Aye
Trustee Hietpas	Abstain
President Vanden Berg	Aye
Trustee B. Van Lankveldt	Aye
Trustee Smith	Aye

Ayes 6, Abstain (Hietpas) Nays 0 – Motion Carried

Action—Adopt Resolution No. 25, Series 2020, Final Special Assessment/Hookup Fee from Carol Lynn Drive to Lincoln Avenue and Homewood Court to Florida Drive

Moved by Trustee Smith, seconded by Trustee Van Deurzen to Adopt Resolution No. 25, Series 2020, Final Special Assessment/Hookup Fee from Carol Lynn Drive to Lincoln Avenue and Homewood Court to Florida Drive

Roll Call Vote

Trustee Peerenboom	Aye
Trustee L. Van Lankvelt	Aye
Trustee Hietpas	Aye
President Vanden Berg	Aye
Trustee B. Van Lankveldt	Aye
Trustee Smith	Aye
Trustee Van Deurzen	Aye

Ayes 7, Nays 0 – Motion Carried

Discussion/Action—Adopt Resolution No. 26, Series 2020, Act 185 Response to Covid-19 Pandemic

Moved by Trustee Van Lankvelt, seconded by Trustee Van Deurzen to Adopt Resolution No. 26, Series 2020, Act 185 Response to Covid-19 Pandemic

Roll Call Vote

Trustee L. Van Lankvelt	Aye
Trustee Hietpas	Aye
President Vanden Berg	Aye
Trustee B. Van Lankveldt	Aye
Trustee Smith	Aye
Trustee Van Deurzen	Aye
Trustee Peerenboom	Aye

Ayes 7, Nays 0 – Motion Carried

Action—Conditional Use for Downtown Hotel

Director Kittel went over recommendations made by the Plan Commission for the Conditional Use for the Hotel. Administrator Fenlon advised the Board that at the Plan Commissions public hearing the Little Chute Windmill provided a letter supporting downtown development. Mr. Bob DeBruin wanted it on record that he felt “the use of 60% of projects taxes on a very questionable feasibility study” and hopes the Trustees are all held accountable.

Moved by Trustee Smith, seconded by Trustee Van Lankvelt to Approve the Conditional Use Permit for the Downtown Hotel with Amendments as stated

Roll Call Vote

Trustee Hietpas	Aye
President Vanden Berg	Aye
Trustee B. Van Lankveldt	Aye
Trustee Smith	Aye
Trustee Van Deurzen	Aye
Trustee Peerenboom	Aye
Trustee L. Van Lankvelt	Aye

Ayes 7, Nays 0 – Motion Carried

Discussion—Mural on 500 Moasis Drive

Director Kittel informed the Board that a request was made for a mural to be painted at the Elipticon Wood Products building at 500 Moasis Drive. Ms. Reffke advised the board that she plans to involve the Little Chute High School to help with the painting on the backside of the building and has been approved by the owner. The mural hopes to bring awareness to the community about suicide with a focus on teen suicide. Trustee Van Lankvelt asked if the lighting would be an issue on Highway 41 and Director Kittel advised it will not as the mural will not have any flashing lights.

Department and Officers Progress Reports

Departments and Officers provided progress reports to the Board

Action—Budget Adjustment and Contract Amendment 2019 Concrete Paving – Evergreen Drive

Moved by Trustee Smith, seconded by Trustee Van Lankvelt to Approve the Budget Adjustment and Contract Amendment 2019 Concrete Paving – Evergreen Drive

Roll Call Vote

President Vanden Berg	Aye
Trustee B. Van Lankveldt	Aye
Trustee Smith	Aye

Trustee Van Deurzen	Aye
Trustee Peerenboom	Aye
Trustee L. Van Lankvelt	Aye
Trustee Hietpas	Aye

Ayes 7, Nays 0 – Motion Carried

Discussion—Public Service Commission – Late Fee Lift Moratorium

Director Remiker-DeWall went over the documents received by the PSC regarding the Late Fee Moratorium.

Discussion—Fox Cities Regional Partnership

Administrator Fenlon went over the 2020 funding to support the Fox Cities Regional Partnership. Staff is recommending withholding the Village of Little Chute's contribution until an equitable and consistent funding formula is identified amongst all public sector partners and then fund appropriately. Jamie from the Fox Cities Regional Partnership stated that the goal was to create an equitable formula and due to Covid19, it was delayed. Trustee Smith requested community information to be able to see what each are donating. Jamie advised that they are creating a list and will get some data together and hoping to meet with investors to come up with something equitable. Trustee Peerenboom felt that if we are committed to any monies this year we should pay them and maybe withhold for 2021. This issue will be tabled until the August 5, 2020 Board meeting and Jamie is welcome to make a presentation at that time.

Discussion—Johnson Avenue/Court and Pierce Avenue

Administrator Fenlon at the request of Trustee Van Lankvelt provided for discussion parking issues at Johnson Avenue/Court and Pierce Avenue. Administrator Fenlon advised staff is recommending we have a public informational meeting for residents if there are to be any changes to street parking.

Discussion—Little Chute Library Planning and Ordinance Changes

Administrator Fenlon presented a draft ordinance and advised the board that this will be on the next agenda for adoption.

Discussion—Covid-19 Updates

Director Breest advised the Board of updates regarding Covid-19 precautions. The indoor centers will remain closed at this time. Administrator Fenlon gave updates on the current numbers for Wisconsin.

Call for Unfinished Business

None

Items for Future Agenda

Trustee Van Deurzen asked about interest in a presentation from EMT's.

Closed Session:

19.85(1)(c) Consideration of Employment, Promotion, or Performance Evaluation Data of any Public Employee of the Village of Little Chute. *Personnel, Library Wage Scale*

Moved by Trustee Smith, seconded by Trustee Van Lankvelt to enter into closed session

Roll Call Vote

Trustee B. Van Lankveldt	Aye
Trustee Smith	Aye
Trustee Van Deurzen	Aye
Trustee L. Van Lankvelt	Aye
Trustee Hietpas	Aye
Trustee Peerenboom	Aye
President Vanden Berg	Aye

Ayes 7, Nays 0 – Motion Carried

Return to Open Session

Moved by Trustee Smith, seconded by Trustee Van Lankvelt to exit closed session

Ayes 7, Nays 0 – Motion Carried

Action—Approve 2021 Library Wage Scale

Moved by Trustee Smith, seconded by Trustee Van Lankvelt to Approve the 2021 Library Wage Scale

Roll Call Vote

Trustee Smith	Aye
Trustee Van Deurzen	Nay
Trustee Peerenboom	Aye
Trustee L. Van Lankvelt	Aye
Trustee Hietpas	Aye
President Vanden Berg	Aye
Trustee B. Van Lankveldt	Aye


Ayes 6, Nays (Van Deurzen) – Motion Carried


Adjournment

Moved by Trustee Van Deurzen, seconded by Trustee Smith to Adjourn the Regular Board Meeting at 8:59 p.m.

Ayes 7, Nays 0 – Motion Carried

VILLAGE OF LITTLE CHUTE

Attest: 
Laurie Decker, Village Clerk

By: 
Michael R. Vanden Berg, Village President