

## MINUTES OF THE REGULAR BOARD MEETING OF SEPTEMBER 2, 2020

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

### **Roll call of Trustees**

PRESENT: Michael Vanden Berg, President  
Brian Van Lankveldt, Trustee  
Don Van Deurzen, Trustee  
Larry Van Lankvelt, Trustee  
Skip Smith, Trustee  
Bill Peerenboom, Trustee  
James Hietpas, Trustee

### **Roll call of Officers and Department Heads**

PRESENT: James Fenlon, Village Administrator  
Dave Kittel, Community Development Director  
Lisa Remiker-DeWall, Finance Director  
Tyler Claringbole, Village Attorney  
Adam Breest, Director of Parks, Recreation and Forestry  
Steve Thiry, Library Director  
Kent Taylor, Director of Public Works  
EXCUSED: Laurie Decker, Village Clerk  
Chris Murawski, Village Engineer  
Dan Meister, Fox Valley Metro Police Chief

### **Public Appearance for Items Not on the Agenda**

None

### **Consent Agenda**

*Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items may be removed at the request of any Board Member or member of the public. Any removed items will be considered immediately following the motion to approve the other items.*

1. Minutes of the Committee of the Whole Meeting of August 26, 2020
2. Disbursement List
3. Outdoor Alcohol Permit for Down The Hill

*Moved by Trustee B. Van Lankveldt, seconded by Trustee Smith to Approve the Consent Agenda as presented*

Ayes 7, Nays 0 – Motion Carried

### **Public Hearing—Pine Street Vacation**

*Moved by Trustee Smith, seconded by Trustee B. Van Lankveldt to enter into Public Hearing*

Ayes 7, Nays 0 – Motion Carried

Director Kittel went over the vacation details of Pine Street as listed in the agenda packet and was available for questions or comments.

*Moved by Trustee Smith, seconded by Trustee Van Deurzen to exit Public Hearing*

Ayes 7, Nays 0 – Motion Carried

### **Presentation—Hickory Drive Construction**

Administrator Fenlon introduced Mr. Nick Vande Hey from Mc Mahon Associates and Mr. Paul Diabartolo the Plant Manager from Nestle USA to explain the construction on Hickory Drive. Trustee Peerenboom questioned the development on the southside due to noise, the guard gate area width and trucks being able to park overnight. Mr. Diabartolo stated that trucks parking overnight will not be allowed and does not feel additional noise will be a problem. Also, to expand the guard gate you would need to add an additional guard shack which could happen in the future.

### **Action—Adopt Resolution No. 35, Series 2020 Vacating a portion of Pine Street and Church Street**

*Moved by Trustee Peerenboom, seconded by Trustee B. Van Lankveldt to Adopt Resolution No. 35, Series 2020, Vacating a portion of Pine Street and Church Street and dispersing property as presented*

Ayes 7, Nays 0 – Motion Carried

### **Update—Pierce/Johnson Street Parking**

Director Taylor updated the Board that staff brought out a fire truck with parked cars on both sides of the street and felt there is not enough room to safely have access for emergency vehicle or snowplows. The staff is recommending no parking on one side of the street from December 1<sup>st</sup> to April 1<sup>st</sup>.

### **Discussion—Ordinance Amendment to Zoning Code Article II Zoning Districts Section 44-46(d)**

Director Kittel advised the board that staff is recommending an amendment to the above zoning ordinance to add special exceptions in the residential district to allow certain professional businesses in a residential area. Trustee Smith requested this amendment would only allow one business in at a time and Director Kittel advised that anyone that is allowed cannot be selling anything and would still have to apply for a conditional use permit from the Village.

### **Action—Wisconsin Economic Development Corporation Contract Renewal for 2020-2021**

Administrator Fenlon presented the Board with the renewal information for WEDC Connect.

*Moved by Trustee Smith, seconded by Trustee Van Deurzen to Approve the WEDC Contract Renewal for 2020-2021.*

Ayes 7, Nays 0 – Motion Carried

### **Discussion/Action—Temporary Personnel Manual Change (Compensatory Time)**

Administrator Fenlon presented the current policy 503 Limited Adjustment to compensatory time and is requesting an adjustment for the 2020 calendar year. The maximum requested would be extended to 80 hours from the current 40 hour maximum.

*Moved by Trustee B. Van Lankveldt, seconded by Trustee Peerenboom to make a temporary change to the Personnel manual for compensatory time for the remainder of the 2020 year.*

Ayes 7, Nays 0 – Motion Carried

### **Discussion Item—2020 Deer Culling**

Director Breest presented the dates for deer culling which will be at Heesakker Park only due to construction. Trustee Smith asked if this would be affected by the construction workers and Director Breest advised it will not be a factor. Trustee Van Deurzen asked if it was possible to have designated spots for hunters and Director Breest advised that this would be possible if the Board makes that decision.

### **Discussion/Action—CARES Act Funding – Touchless Faucet/Plumbing Upgrades**

Administrator Fenlon advised the board on the cost to the Village Hall upgrades related to Covid-19 and put it as not to exceed \$25,000. And apply for reimbursement through the CARES Act.

*Moved by Trustee Peerenboom, seconded by Trustee B. Van Lankveldt to Approve the Village Hall upgrades as requested not to exceed \$25,000.*

**Roll Call Vote**

Trustee Smith	Aye
Trustee Van Deurzen	Aye
Trustee L. Van Lankvelt	Nay
Trustee Hietpas	Aye
President Vanden Berg	Aye
Trustee Peerenboom	Aye
Trustee B. Van Lankveldt	Aye

Ayes 6, Nays 1-(L. Van Lankvelt) – Motion Carried

**Action—Van Lieshout Outdoor Patio Authorization and Budget Adjustment**

*Moved by Trustee B. Van Lankveldt, seconded by Trustee Peerenboom to execute funds that have been budgeted and donated to proceed with the Van Lieshout Patio*

**Roll Call Vote**

Trustee B. Van Lankveldt	Aye
Trustee Smith	Aye
Trustee Van Deurzen	Aye
Trustee Peerenboom	Aye
Trustee L. Van Lankvelt	Aye
Trustee Hietpas	Aye
President Vanden Berg	Aye

Ayes 7, Nays 0 – Motion Carried

**Discussion—Covid-19 Updates**

Administrator Fenlon went over updates as needed related to Covid-19.

**Department and Officers Progress Reports**

Departments and Officers provided progress reports to the Board

**Call for Unfinished Business**

None

**Items for Future Agenda**

None

**Closed Session:**

19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *Development Proposal Review and Negotiation Discussions in TID #5 and TID #7*

*Moved by Trustee Smith, seconded by Trustee Van Deurzen to enter into closed session*

Ayes 7, Nays 0 – Motion Carried

**Return to Open Session**

*Moved by Trustee Smith, seconded by Trustee Van Deurzen to exit closed session*

Ayes 7, Nays 0 – Motion Carried

**Action—Development Agreement with Resource One International**

*Moved by Trustee Peerenboom, seconded by Trustee B. Van Lankveldt to Direct the Village Staff to Approve the Development Agreement with Resource One International*

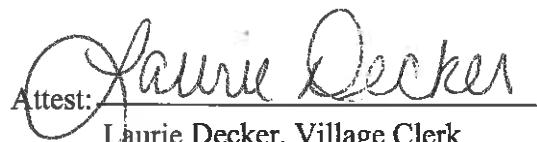
Ayes 7, Nays 0 – Motion Carried

**Adjournment**

*Moved by Trustee Smith, seconded by Trustee Peerenboom to Adjourn the Regular Board Meeting at 8:35 p.m.*

Ayes 7, Nays 0 – Motion Carried

**VILLAGE OF LITTLE CHUTE**

Attest:   
Laurie Decker, Village Clerk

By:   
Michael R. Vanden Berg, Village President