

MINUTES OF THE REGULAR BOARD MEETING OF SEPTEMBER 16, 2020

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

Roll call of Trustees

PRESENT: Michael Vanden Berg, President
Brian Van Lankveldt, Trustee
Larry Van Lankveldt, Trustee
Skip Smith, Trustee
Bill Peerenboom, Trustee
James Hietpas, Trustee

EXCUSED: Don Van Deurzen, Trustee

Roll call of Officers and Department Heads

PRESENT: James Fenlon, Village Administrator
Dave Kittel, Community Development Director
Dan Meister, Fox Valley Metro Police Chief
Chris Murawski, Village Engineer
Kent Taylor, Director of Public Works

EXCUSED: Lisa Remiker-DeWall, Finance Director
Tyler Claringbole, Village Attorney
Adam Breest, Director of Parks, Recreation and Forestry
Steve Thiry, Library Director
Laurie Decker, Village Clerk

Public Appearance for Items Not on the Agenda

None

Consent Agenda

Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items may be removed at the request of any Board Member or member of the public. Any removed items will be considered immediately following the motion to approve the other items.

1. Minutes of the Regular Board of September 2, 2020
2. Disbursement List
3. Adopt Resolution No. 35, Series of 2020 Approving CSM 421 & 423 Hammen Ct
4. Adopt Resolution No. 36, Series of 2020 Approving CSM 3100 Spirit Ct

Moved by Trustee Smith, seconded by Trustee B. Van Lankveldt to Approve Consent Agenda items as presented

Ayes 6, Nays 0 – Motion Carried

Other Informational Items—August Fire Monthly Report and August Monthly Report

Public Hearing—Amending Zoning Code Section 44-46(D)

Moved by Trustee L. Van Lankveldt, seconded by Trustee B. Van Lankveldt to enter into public hearing
Ayes 6, Nays 0 – Motion Carried

Director Kittel went over the special exceptions to allow professional use in a residential area.

Moved by Trustee Smith, seconded by Trustee B. Van Lankveldt to exit public hearing

Ayes 6, Nays 0 – Motion Carried

Action— Adopt Ordinance No. 7, Series of 2020 Amending Zoning Code Section 44-46(D)

Moved by Trustee L. Van Lankvelt, seconded by Trustee B. Van Lankveldt to Adopt Ordinance No. 7, Series of 2020 Amending Zoning Code Section 44-46(D)

Ayes 6, Nays 0 – Motion Carried

Public Hearing—Conditional Use 1215 Buchanan

Not Addressed as no conditional use application was submitted

Action—Conditional Use 1215 Buchanan

No Action Taken

Discussion/Action—Development Agreement with Nestle

Administrator Fenlon went over the Development Agreement with Nestle USA Inc. and The Village of Little Chute.

Moved by Trustee Smith, seconded by Trustee L. Van Lankvelt to Approve the Development Agreement with Nestle USA Inc and the Village of Little Chute as presented

Ayes 6, Nays 0 – Motion Carried

Discussion/Action— Nestle Site Improvements

Director Kittel went over the site improvements for Nestle USA and advised this has been approved by the Plan Commission and staff is recommending approval. Trustee Peerenboom asked about overnight parking or trucks running and was advised by Mr. Paul Diabartolo that overnight parking or sleeping in trucks is not allowed at Nestle and drivers are advised they can show up two hours prior to their appointment but not more than that. If a driver shows up earlier they are advised to go to the Moasis truck stop.

Moved by Trustee Smith, seconded by Trustee B. Van Lankveldt to Approve the Nestle Site Improvements as presented with no overnight parking signs installed.

Ayes 6, Nays 0 – Motion Carried

Discussion/Action—Hickory Drive Public Improvements

Moved by Trustee Smith, seconded by Trustee L. Van Lankvelt to Approve the Hickory Drive Public Improvements as presented

Ayes 6, Nays 0 – Motion Carried

Discussion/Action—Contractor for Hickory Drive Improvements

Moved by Trustee Smith, seconded by Trustee L. Van Lankvelt to Approve the various contractors as presented for Hickory Drive Improvements

Ayes 6, Nays 0 – Motion Carried

Discussion/Action—DG Storage

Director Kittel presented the site plan for a storage unit and advised the Plan Commission has approved.

Moved by Trustee L. Van Lankvelt, seconded by Trustee B. Van Lankveldt to Approve DG Storage plans as presented

Ayes 6, Nays 0 – Motion Carried

Discussion/Action—St. Johns Parking Lot

Moved by Trustee Smith, seconded by Trustee Peerenboom to Approve St. Johns Parking Lot as presented

Ayes 6, Nays 0 – Motion Carried

Discussion—Overview of Pine Street Parking Alternatives

Engineer Murawski and Director Kittel went over alternatives for Pine Street for discussion only.

Discussion/Action—Ballfield Banner Spending Authority

Administrator Fenlon went over a request to spend \$1261.78 to pay for fencing around the Legion Ballfield 3 dugouts. The money is the remaining balance from the banner funds.

Moved by Trustee Smith, seconded by Trustee L. Van Lankvelt to reallocate money from the banners to park improvement

Roll Call Vote

Trustee B. Van Lankveldt	Aye
Trustee Smith	Aye
Trustee Peerenboom	Aye
Trustee L. Van Lankveldt	Aye
Trustee Hietpas	Aye
President Vanden Berg	Aye

Ayes 6, Nays 0 – Motion Carried

Discussion/Action—2020 Heesakker Park Deer Culling

Moved by Trustee Peerenboom, seconded by Trustee Smith to Approve 2020 Heesakker Park Deer Culling as presented

Ayes 6, Nays 0 – Motion Carried

Discussion/Action Item—Revaluation Contract for 2021

Director Kittel went over a need for revaluation for the Village and is recommending an exterior only portion be done in 2020 and then complete the revaluation in 2021. Director Kittel also advised that Associated Appraisal Consultants, Inc. would be doing the work. Trustee Hietpas asked about taxes going up if this revaluation would be approved, Director Kittel advised that this is not necessarily the case, it is just revaluation to keep things equitable. Administrator Fenlon advised that if the levy went up or down, that would increase or decrease your taxes and that is only by Board approved.

Moved by Trustee Peerenboom, seconded by Trustee B. Van Lankveldt to Approve the Exterior Revaluation for 2020.

Ayes 5, Nays 1(Hietpas) – Motion Carried

Discussion—Overview of Downtown Storm Sewer Project

Engineer Murawski went over the downtown storm sewer project, this was discussion only, no action taken.

Discussion—Overview of Ebbin Pond Storm Water

Engineer Murawski went over the Ebbin Pond storm water project, this was discussion only, no action taken.

Discussion/Action—Real Estate Inquiry Fees

Director Kittel advised the board that staff is recommending an increase of real estate inquiries fees to \$30.00 for non-rush items and \$50.00 for rush items.

Moved by Trustee Peerenboom, seconded by Trustee B. Van Lankveldt to increase fees as presented

Ayes 6, Nays 0 – Motion Carried

Discussion/Action—Trailview South Development Agreement

Moved by Trustee L. Van Lankveldt, seconded by Trustee Smith to Approve the Trailview South Development Agreement as presented

Ayes 6, Nays 0 – Motion Carried

Presentation—Funding Street Reconstruction

Delayed for a future board meeting.

Discussion—Covid-19 Updates

Administrator Fenlon went over updates as needed related to Covid-19.

Department and Officers Progress Reports

Departments and Officers provided progress reports to the Board

Call for Unfinished Business

None

Items for Future Agenda

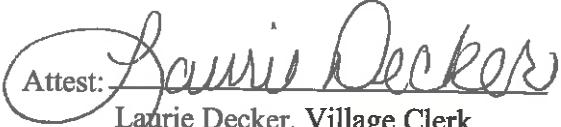
None

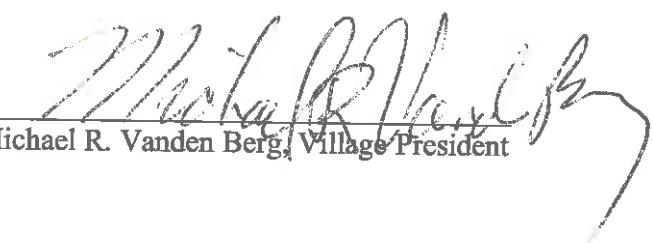
Adjournment

Moved by Trustee L. Van Lankvelt, seconded by Trustee Smith to Adjourn the Regular Board Meeting at 8:31 p.m.

Ayes 6, Nays 0 – Motion Carried

VILLAGE OF LITTLE CHUTE

Attest: 
Laurie Decker, Village Clerk

By: 
Michael R. Vanden Berg, Village President