

## MINUTES OF THE REGULAR BOARD MEETING OF SEPTEMBER 16, 2020

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

### Roll call of Trustees

PRESENT: Michael Vanden Berg, President  
Brian Van Lankveldt, Trustee  
Larry Van Lankvelt, Trustee  
Skip Smith, Trustee  
Bill Peerenboom, Trustee  
James Hietpas, Trustee

EXCUSED: Don Van Deurzen, Trustee

### Roll call of Officers and Department Heads

PRESENT: James Fenlon, Village Administrator  
Dave Kittel, Community Development Director  
Dan Meister, Fox Valley Metro Police Chief  
Chris Murawski, Village Engineer  
Kent Taylor, Director of Public Works

EXCUSED: Lisa Remiker-DeWall, Finance Director  
Tyler Claringbole, Village Attorney  
Adam Breest, Director of Parks, Recreation and Forestry  
Steve Thiry, Library Director  
Laurie Decker, Village Clerk

### Public Appearance for Items Not on the Agenda

None

### Consent Agenda

*Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items may be removed at the request of any Board Member or member of the public. Any removed items will be considered immediately following the motion to approve the other items.*

1. Minutes of the Regular Board of September 2, 2020
2. Disbursement List
3. Adopt Resolution No. 35, Series of 2020 Approving CSM 421 & 423 Hammen Ct
4. Adopt Resolution No. 36, Series of 2020 Approving CSM 3100 Spirit Ct

*Moved by Trustee Smith, seconded by Trustee B. Van Lankveldt to Approve Consent Agenda items as presented*

Ayes 6, Nays 0 – Motion Carried

### Other Informational Items—August Fire Monthly Report and August Monthly Report

### Public Hearing—Amending Zoning Code Section 44-46(D)

*Moved by Trustee L. Van Lankvelt, seconded by Trustee B. Van Lankveldt to enter into public hearing*

Ayes 6, Nays 0 – Motion Carried

Director Kittel went over the special exceptions to allow professional use in a residential area.

*Moved by Trustee Smith, seconded by Trustee B. Van Lankveldt to exit public hearing*

Ayes 6, Nays 0 – Motion Carried

**Action— Adopt Ordinance No. 7, Series of 2020 Amending Zoning Code Section 44-46(D)**

*Moved by Trustee L. Van Lankvelt, seconded by Trustee B. Van Lankveldt to Adopt Ordinance No. 7, Series of 2020 Amending Zoning Code Section 44-46(D)*

Ayes 6, Nays 0 – Motion Carried

**Public Hearing—Conditional Use 1215 Buchanan**

Not Addressed as no conditional use application was submitted

**Action—Conditional Use 1215 Buchanan**

No Action Taken

**Discussion/Action—Development Agreement with Nestle**

Administrator Fenlon went over the Development Agreement with Nestle USA Inc. and The Village of Little Chute.

*Moved by Trustee Smith, seconded by Trustee L. Van Lankvelt to Approve the Development Agreement with Nestle USA Inc and the Village of Little Chute as presented*

Ayes 6, Nays 0 – Motion Carried

**Discussion/Action— Nestle Site Improvements**

Director Kittel went over the site improvements for Nestle USA and advised this has been approved by the Plan Commission and staff is recommending approval. Trustee Peerenboom asked about overnight parking or trucks running and was advised by Mr. Paul Diabartolo that overnight parking or sleeping in trucks is not allowed at Nestle and drivers are advised they can show up two hours prior to their appointment but not more than that. If a driver shows up earlier they are advised to go to the Moasis truck stop.

*Moved by Trustee Smith, seconded by Trustee B. Van Lankveldt to Approve the Nestle Site Improvements as presented with no overnight parking signs installed.*

Ayes 6, Nays 0 – Motion Carried

**Discussion/Action—Hickory Drive Public Improvements**

*Moved by Trustee Smith, seconded by Trustee L. Van Lankvelt to Approve the Hickory Drive Public Improvements as presented*

Ayes 6, Nays 0 – Motion Carried

**Discussion/Action—Contractor for Hickory Drive Improvements**

*Moved by Trustee Smith, seconded by Trustee L. Van Lankvelt to Approve the various contractors as presented for Hickory Drive Improvements*

Ayes 6, Nays 0 – Motion Carried

**Discussion/Action—DG Storage**

Director Kittel presented the site plan for a storage unit and advised the Plan Commission has approved.

*Moved by Trustee L. Van Lankvelt, seconded by Trustee B. Van Lankveldt to Approve DG Storage plans as presented*

Ayes 6, Nays 0 – Motion Carried

**Discussion/Action—St. Johns Parking Lot**

*Moved by Trustee Smith, seconded by Trustee Peerenboom to Approve St. Johns Parking Lot as presented*

Ayes 6, Nays 0 – Motion Carried

**Discussion—Overview of Pine Street Parking Alternatives**

Engineer Murawski and Director Kittel went over alternatives for Pine Street for discussion only.

**Discussion/Action—Ballfield Banner Spending Authority**

Administrator Fenlon went over a request to spend \$1261.78 to pay for fencing around the Legion Ballfield 3 dugouts. The money is the remaining balance from the banner funds.

*Moved by Trustee Smith, seconded by Trustee L. Van Lankvelt to reallocate money from the banners to park improvement*

**Roll Call Vote**

Trustee B. Van Lankveldt	Aye
Trustee Smith	Aye
Trustee Peerenboom	Aye
Trustee L. Van Lankvelt	Aye
Trustee Hietpas	Aye
President Vanden Berg	Aye

Ayes 6, Nays 0 – Motion Carried

**Discussion/Action—2020 Heesakker Park Deer Culling**

*Moved by Trustee Peerenboom, seconded by Trustee Smith to Approve 2020 Heesakker Park Deer Culling as presented*

Ayes 6, Nays 0 – Motion Carried

**Discussion/Action Item—Revaluation Contract for 2021**

Director Kittel went over a need for revaluation for the Village and is recommending an exterior only portion be done in 2020 and then complete the revaluation in 2021. Director Kittel also advised that Associated Appraisal Consultants, Inc. would be doing the work. Trustee Hietpas asked about taxes going up if this revaluation would be approved, Director Kittel advised that this is not necessarily the case, it is just revaluation to keep things equitable. Administrator Fenlon advised that if the levy went up or down, that would increase or decrease your taxes and that is only by Board approved.

*Moved by Trustee Peerenboom, seconded by Trustee B. Van Lankveldt to Approve the Exterior Revaluation for 2020.*

Ayes 5, Nays 1(Hietpas) – Motion Carried

**Discussion—Overview of Downtown Storm Sewer Project**

Engineer Murawski went over the downtown storm sewer project, this was discussion only, no action taken.

**Discussion—Overview of Ebben Pond Storm Water**

Engineer Murawski went over the Ebben Pond storm water project, this was discussion only, no action taken.

**Discussion/Action—Real Estate Inquiry Fees**

Director Kittel advised the board that staff is recommending an increase of real estate inquiries fees to \$30.00 for non-rush items and \$50.00 for rush items.

*Moved by Trustee Peerenboom, seconded by Trustee B. Van Lankveldt to increase fees as presented*

Ayes 6, Nays 0 – Motion Carried

**Discussion/Action—Trailview South Development Agreement**

*Moved by Trustee L. Van Lankvelt, seconded by Trustee Smith to Approve the Trailview South Development Agreement as presented*

Ayes 6, Nays 0 – Motion Carried

**Presentation—Funding Street Reconstruction**

Delayed for a future board meeting.

**Discussion—Covid-19 Updates**

Administrator Fenlon went over updates as needed related to Covid-19.

**Department and Officers Progress Reports**

Departments and Officers provided progress reports to the Board

**Call for Unfinished Business**

None

**Items for Future Agenda**

None

**Adjournment**

*Moved by Trustee L. Van Lankvelt, seconded by Trustee Smith to Adjourn the Regular Board Meeting at 8:31 p.m.*

Ayes 6, Nays 0 – Motion Carried

**VILLAGE OF LITTLE CHUTE**

Attest: Laurie Decker  
Laurie Decker, Village Clerk

By: Michael R. Vanden Berg  
Michael R. Vanden Berg, Village President