

MINUTES OF THE REGULAR BOARD MEETING OF OCTOBER 7, 2020

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 4:00 p.m.

Roll call of Trustees

PRESENT: Michael Vanden Berg, President
James Hietpas, Trustee
Larry Van Lankvelt, Trustee
Skip Smith, Trustee
Bill Peerenboom, Trustee
Brian Van Lankveldt, Trustee
Don Van Deurzen, Trustee

Roll call of Officers and Department Heads

PRESENT: James Fenlon, Village Administrator
Dave Kittel, Community Development Director
Chris Murawski, Village Engineer
Kent Taylor, Director of Public Works
Lisa Remiker-DeWall, Finance Director
Adam Breest, Director of Parks, Recreation and Forestry
Steve Thiry, Library Director
Laurie Decker, Village Clerk

EXCUSED: Dan Meister, Fox Valley Metro Police Chief
Tyler Claringbole, Village Attorney

Public Appearance for Items Not on the Agenda

None

Presentation—2021 Budget Overview

Administrator Fenlon went over the power point slides that were included in the agenda for the first Budget Workshop for 2021 – General Fund, Utility and Fox Valley Metro. Administrator Fenlon also went over the employees that are responsible for the individual department budgets with formal budget adoption and public hearing set for Wednesday, November 11th.

Administrator Fenlon went over the goals and budget information for the Village Board and Administration. Engineer Murawski went over the goals and budget for Engineering and advised the board the department personnel responsibilities.

Director Remiker-DeWall gave an overview of the goals and budget for the Finance Department.

Village Clerk Decker updated the board on accomplishments and advised the budget will be lower due to only two elections in 2021.

Director Kittel went over the Community Development goals and the budget and also advised that fees are being updated to stay consistent. He also advised the Board of the inspections and permits.

Administrator Fenlon and Director Remiker-DeWall went over the Village Hall goals, costs and the budget for the Municipal court, Fire Department and Fox Valley Metro.

Director Taylor gave an overview for Public Works budget and Sanitation

Director Breest went over various items for Parks, recreation and forestry

Director Thiry went over the budget and goals for the Library

Administrator Fenlon went over the Capital Projects Funds including the Equipment Revolving Fund, Facility & Technology.

Consent Agenda

Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items may be removed at the request of any Board Member or member of the public. Any removed items will be considered immediately following the motion to approve the other items.

1. Minutes of the Regular Board of September 23, 2020
2. Disbursement List
3. Outdoor Alcohol Permit for Down the Hill
4. Ever Lasting Hall Class "B" Liquor License
5. Adopt Resolution No. 38, Series 2020 Authorizing DNR Grant for Forestry

Moved by Trustee Smith, seconded by Trustee L. Van Lankvelt to Approve the Consent Agenda as presented

Ayes 7, Nays 0 – Motion Carried

Public Hearing—1851 E. Elm Drive Condo

Moved by Trustee Smith, seconded by Trustee Peerenboom to enter into Public Hearing

Ayes 7, Nays 0 – Motion Carried

Director Kittel went over the plat for the proposed condominium at 1851 E. Elm Drive and advised the Village Board that this has been recommended by the Plan Commission.

Moved by Trustee Smith, seconded by Trustee L. Van Lankvelt to exit Public Hearing

Ayes 7, Nays 0 – Motion Carried

Action—Adopt Resolution No. 39, Series 2020 Approving the Condominium Plat at 1851 E. Elm Drive

Moved by Trustee L. Van Lankvelt, seconded by Trustee B. Van Lankveldt to Adopt Resolution No. 39, Series 2020 Approving the Condominium Plat at 1851 E. Elm Drive

Ayes 7, Nays 0 – Motion Carried

Discussion/Action—Van Lieshout Recreation Center

Director Breest went over some temporary modifications for allowing limited rentals at Van Lieshout. A maximum of 24 people would be allowed, and masks would be required. Trustee Peerenboom asked how the rules would be enforced, Director Breest advised if it would be required they would have to work something out.

Moved by L. Van Lankvelt, seconded by Trustee Smith to allow temporary modifications as presented.

Ayes 5, Nays 2 (Van Deurzen, Peerenboom) – Motion Carried

Discussion—Covid-19 Updates

Administrator Fenlon advised the Village Board that the Kiwanis Christmas Parade is requesting to have the parade and are aware of the modifications needed to be safe. Trustee B. Van Lankveldt asked about blocking off the sidewalks on Main Street to maintain social distancing. Administrator Fenlon advised that businesses would have to be informed and still maintain access to their businesses and it would be impossible to enforce social distancing. Trustee Smith suggested just putting up signs and strongly advise people to keep social distancing.

Moved by Trustee Peerenboom, seconded by Trustee Smith to Approve the Kiwanis Christmas Parade with the modifications set up by the Village.

Ayes 7, Nays 0 – Motion Carried

Discussion/Action—Trick or Treating

Moved by Trustee Smith, seconded by Trustee Van Deurzen to Approve Trick or Treating hours for October 31, 2020 from 5 p.m. to 8 p.m.

Ayes 7, Nays 0 – Motion Carried

Department and Officers Progress Reports

Departments and Officers provided progress reports to the Board

Discussion—2021 Budget

Administrator Fenlon updated the Board on the Tax Incremental Districts 4, 5, 6, 7 and 8.

Director Breest went over the Park Improvement Fund and advised that there are not any new projects for 2021, it is just finishing what is started.

Administrator Fenlon and Director Remiker De-Wall went over the Construction Fund Budget

Director Taylor and Director Remiker-DeWall went over the Sewer, Water and Stormwater Utility

Call for Unfinished Business

None

Items for Future Agenda


None

Adjournment

Moved by Trustee Van Deurzen, seconded by Trustee Smith to Adjourn the Regular Board Meeting at 7:35 p.m.

Ayes 7, Nays 0 – Motion Carried

VILLAGE OF LITTLE CHUTE

Attest: 
Laurie Decker, Village Clerk

By: 
Michael R. Vanden Berg, Village President

