

## MINUTES OF THE REGULAR BOARD MEETING OF DECEMBER 16, 2020

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

### Roll call of Trustees

PRESENT: Michael Vanden Berg, President  
Larry Van Lankvelt, Trustee  
Skip Smith, Trustee  
Bill Peerenboom, Trustee  
Brian Van Lankveldt, Trustee  
Don Van Deurzen, Trustee  
James Hietpas, Trustee

### Roll call of Officers and Department Heads

PRESENT: James Fenlon, Village Administrator  
Adam Breest, Director of Parks, Recreation and Forestry  
Dave Kittel, Community Development Director  
Lisa Remiker-DeWall, Finance Director  
Kent Taylor, Director of Public Works  
Dan Meister, Fox Valley Metro Police Chief  
Chris Murawski, Village Engineer  
Katherine Freund, LC Library Director

EXCUSED: Laurie Decker, Village Clerk  
Tyler Claringbole, Village Attorney  
Steve Thiry, Library Director

### Public Appearance for Items Not on the Agenda

None

### Consent Agenda

*Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items may be removed at the request of any Board Member or member of the public. Any removed items will be considered immediately following the motion to approve the other items.*

1. Minutes of Regular Board Meeting of December 2, 2020
2. Adopt Resolution No. 41, Series 2020 Van Dyn Hoven CSM
3. Disbursement List

*Moved by Trustee B. Van Lankveldt, seconded by Trustee Smith to Approve the Consent Agenda as listed*

Ayes 7, Nays 0 – Motion Carried

### Other Informational Items—November Fire Monthly Report and November Monthly Report

### Adopt Resolution No. 42, Series 2020 Restating the Established Framework of the Robert A. Nchodom Good Citizenship Award

*Moved by Trustee L. Van Lankvelt, seconded by Trustee Van Deurzen to Adopt Resolution No. 42, Series 2020 Restating the Established Framework of the Robert A. Nchodom Good Citizenship Award*

Ayes 7, Nays 0 – Motion Carried

### Adopt Resolution No. 43, Series 2020 Authorizing the Purchase of Real Estate Located at 422 W. North Ave from Martin and Marcia Weyers

*Moved by Trustee L. Van Lankvelt, seconded by Trustee Smith to Adopt Resolution No. 43, Series 2020 Authorizing the Purchase of Real Estate Located at 422 W. North Ave from Martin and Marcia Weyers*

Ayes 7, Nays 0 – Motion Carried

**Action—Finance Policies**

*Moved by Trustee Smith, seconded by Trustee B. Van Lankveldt to Approve the Finance Policy as presented*

Ayes 7, Nays 0 – Motion Carried

**Discussion/Action—2020 Budget Adjustment for Reval**

*Moved by Trustee L. Van Lankveldt, seconded by Trustee Van Deurzen to Approve the 2020 Budget Adjustment*

Ayes 7, Nays 0 – Motion Carried

**Discussion/Action—2020 Budget Adjustment for Cares Act**

*Moved by Trustee Smith, seconded by Trustee Van Deurzen to Approve the 2020 Budget Adjustment for Cares Act as presented*

Ayes 7, Nays 0 – Motion Carried

**Action—Change to Ordinance Sec. 40-95, Excavations of Streets, Alleys, Public Ways and Grounds from 30 days to 60 days.**

*Moved by Trustee L. Van Lankveldt, seconded by Trustee B. Van Lankveldt to Change to Ordinance Sec. 40-95, Excavations of Streets, Alleys, Public Ways and Grounds from 30 days to 60 days*

Ayes 7, Nays 0 – Motion Carried

**Action—Adopt Ordinance No. 8, Series 2020 Amending Chapter 6 Animals, Section 6.2 Dog and Cat Licenses in the Village of Little Chute**

Trustee Van Deurzen felt cats should also be licensed in the Village of Little Chute.

*Moved by Trustee B. Van Lankveldt, seconded by Trustee Smith to Adopt Ordinance No. 8, Series 2020 Amending Chapter 6 Animals, Section 6.2 Dog and Cat Licenses in the Village of Little Chute*

Ayes 5, Nays 2 (Van Lankveldt and Van Deurzen) – Motion Carried

**Discussion/Action—Geotechnical Subsurface Exploration on Parcel #260-110000**

*Moved by Trustee Smith, seconded by Trustee L. Van Lankveldt to Approve the boring on Parcel #260-110000 for \$3200.00 to determine if future development is possible*

Ayes 7, Nays 0 – Motion Carried

**Discussion/Action—Authorizing Library Staff Hires**

Administrator Fenlon is requesting the Board to Approve the Little Chute Library hiring of staff to have a start day of 12/28/2020

*Moved by Trustee Smith, seconded by Trustee L. Van Lankveldt to Approve the hiring of staff with a start date of 12/28/2020*

Ayes 7, Nays 0 – Motion Carried

**Presentation—2020 Year in Review/2021 Preview**

Administrator Fenlon presented the slides going over the 2020 year in review and the 2021 preview.

Trustee L. Van Lankveldt thanked Administrator Fenlon for all his hard work and for assembling a dedicated staff that work to make the Village of Little Chute better.

**Presentation—Strategic Planning**

Administrator Fenlon went over the strategic planning that was started in January of 2014. Trustee Peerenboom suggested simplifying the plan for 2021-2025. Trustee Smith would like to see the improved processes implemented.

**Discussion—Covid-19 Updates**

Administrator Fenlon advised the board that there are some federal benefits that will expire in January and will update further at the January 6<sup>th</sup> Board meeting.

**Department and Officers Progress Reports**

Departments and Officers provided progress reports to the Board

## Call for Unfinished Business

Trustee Peerenboom thanked all of the employees and the Village Board for the service they have given.

## Items for Future Agenda

None

### Closed Session:

19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *Real Estate Purchase*

*Moved by Trustee Smith, seconded by Trustee L. Van Lankvelt to enter into closed session*

Ayes 7, Nays 0 – Motion Carried

19.85(1)(c) Consideration of Employment, Promotion, or Performance Evaluation Data of any Public Employee of the Village of Little Chute. *2020 Personnel Evaluations*

*Moved by Trustee Smith, seconded by Trustee L. Van Lankvelt to enter into closed session*

Ayes 7, Nays 0 – Motion Carried

## Return to Open Session

*Moved by Trustee B. Van Lankveldt, seconded by Trustee Van Deurzen to return to open session*

Ayes 7, Nays 0 – Motion Carried

## Action—Adopt Resolution No. 44, Series 2020 Authorizing the Purchase of Real Estate located at 715 Depot Street from Keith and Cindy Gonnering

*Moved by Trustee B. Van Lankveldt, seconded by Trustee Smith to Adopt Resolution No. 44, Series 2020 Authorizing the Purchase of Real Estate located at 715 Depot Street from Keith and Cindy Gonnering*

Ayes 7, Nays 0 – Motion Carried

## Adjournment

*Moved by Trustee Peerenboom, seconded by Trustee L. Van Lankvelt to Adjourn the Regular Board Meeting at 7:56 p.m.*

Ayes 7, Nays 0 – Motion Carried

## VILLAGE OF LITTLE CHUTE



Attest:

Laurie Decker, Village Clerk

By:

  
Michael R. Vanden Berg, Village President