

## MINUTES OF THE REGULAR BOARD MEETING OF JANUARY 6, 2021

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

### Roll call of Trustees

PRESENT: Michael Vanden Berg, President  
Larry Van Lankvelt, Trustee  
Skip Smith, Trustee  
Bill Peerenboom, Trustee  
Brian Van Lankveldt, Trustee  
Don Van Deurzen, Trustee  
James Hietpas, Trustee

### Roll call of Officers and Department Heads

PRESENT: James Fenlon, Village Administrator  
Adam Breest, Director of Parks, Recreation and Forestry  
Dave Kittel, Community Development Director  
Lisa Remiker-DeWall, Finance Director  
Kent Taylor, Director of Public Works  
Tyler Claringbole, Village Attorney  
Katherine Freund, LC Library Director  
EXCUSED: Dan Meister, Fox Valley Metro Police Chief  
Chris Murawski, Village Engineer  
Laurie Decker, Village Clerk

### Public Appearance for Items Not on the Agenda

Mr. Joe Harlow from the Great Wisconsin Cheese Festival addressed the Board for information on filling out a Special Event Application and requested this be put on a future agenda; President Vanden Berg advised to keep in touch with Administrator Fenlon to get this added. Mr. Bruce Jansen, 950 W. Florida Avenue notified the board that he is not having any luck getting answers from Outagamie County on the odor issue. County executive Tom Nelson referred him to the County attorney, the DNR have also refused to do anything. Mr. Jansen would like the Village of Little Chute to hold a public hearing and was wondering if the Village can withhold any permits to get Outagamie County Landfill to address this issue or have an independent study done that could be paid for between the County and the Village. President Vanden Berg advised that this item will reconvene in early 2021.

### Consent Agenda

*Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items may be removed at the request of any Board Member or member of the public. Any removed items will be considered immediately following the motion to approve the other items.*

1. Minutes of Regular Board Meeting of December 16, 2020
2. Adopt Resolution No. 1, Series 2021 Changing Polling Places for the Spring Primary of February 16, 2021
3. Disbursement List  
*Moved by Trustee Smith, seconded by Trustee B. Van Lankveldt to Approve the Consent Agenda items as listed*

Ayes 7, Nays 0 – Motion Carried

### Action—Wisconsin Gas LLC (WE Energies) Natural Gas Distribution Easement

Director Taylor advised that WE Energies submitted a request and staff is recommending approval of the proposed Gas Distribution Easement

*Moved by Trustee B. Van Lankveldt, seconded by Trustee Peerenboom to Approve the Gas Distribution Easement as requested by WE Energies*

Ayes 7, Nays 0 – Motion Carried

**Discussion/Action—Comprehensive Outdoor Recreation Plan Proposals and Rankings**

Director Breest advised the Board that the Outdoor Recreation Plan needs updating every five years and also helps to properly plan and budget. Proposals were sent to eight qualified consultants and five responses were returned. The Park Planning Committee ranked the companies and staff is recommending Rettler Corporation at \$17,500.00 and advised the department had budgeted \$15,000.00 for this work.

*Moved by Trustee Peerenboom, seconded by Trustee Smith to Approve the Outdoor Recreation Plan contract with Rettler Corporation in the amount of \$17,500.00*

Ayes 7, Nays 0 – Motion Carried

**Discussion/Action—Personnel changes related to COVID-19**

Administrator Fenlon advised that Federal benefits expired December 31, 2020 and would like to discuss and approve three policy related changes to sick leave, compensatory time and work from home related to Covid-19. Trustee Van Deurzen stated he agreed with the sick leave but not adding the additional 40 hours compensation as he feels we could be short of employees and end up hiring to cover. Trustee Smith reiterated that this is only in affect for 2021, Administrator Fenlon advised yes this is correct and the sick leave is only for the first half of 2021 and will revisited if necessary. Administrator Fenlon advised that employees can use their overtime as comp time or overtime pay and currently is at 40 hours and this would cap at 80 hours for 2021.

*Moved by Trustee L. Van Lankvelt, seconded by Trustee Peerenboom to Approve the Personnel changes related to Covid-19 as presented*

Ayes 5, Nays 2 (Van Deurzen, Hietpas) – Motion Carried

**Discussion—Covid-19 Updates**

Administrator Fenlon advised that there aren't any further updates but there will be requests for summer special events that will need to be addressed.

**Department and Officers Progress Reports**

Departments and Officers provided progress reports to the Board

**Call for Unfinished Business**

Trustee Van Deurzen changed his vote on the Personnel changes related to Covid-19 to Nay

**Items for Future Agenda**

None

**Closed Session:**

19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *Economic Development Proposal Consideration*

*Moved by Trustee Smith, seconded by Trustee B. Van Lankveldt to enter into closed session*

Ayes 7, Nays 0 – Motion Carried

**Return to Open Session**

*Moved by Trustee Smith, seconded by Trustee B. Van Lankveldt to exit closed session*

Ayes 7, Nays 0 – Motion Carried

**Adjournment**

*Moved by Trustee Van Deurzen, seconded by Trustee B. Van Lankveldt to Adjourn the Regular Board Meeting at 7:53 p.m.*

Ayes 7, Nays 0 – Motion Carried

**VILLAGE OF LITTLE CHUTE**

Attest: Laurie Decker  
Laurie Decker, Village Clerk

By: Michael R. Vanden Berg  
Michael R. Vanden Berg, Village President