

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF OCTOBER 27, 2010

Call to Order

President Fischer called the Committee of the Whole meeting to order at 6:00 p.m.

Roll Call

PRESENT: President Fischer, Trustee Elrick, Trustee Frassetto, Trustee Hietpas, Trustee Mahlik, Trustee Van Deurzen, Trustee Verstegen

ALSO PRESENT: C. Kell, D. Haug, T. Flick, R. Van Gheem, J. Moes, J. Elrick, V. Schneider

Public Appearance for Items not on the Agenda

None

Moved by Trustee Elrick, seconded by Trustee Mahlik to Enter into the Public Hearing.

Ayes 7, Nay 0 – Motion Carried Unanimously

Public Hearing – Proposed 1010 Industrial Development Revenue Bonds Financing for Darboy Development, LLC/Heartland Label Printers, Inc.

C. Kell stated that this Public Hearing is required by law in relation to the \$1.2 million dollars Industrial Development Revenue Bonds that Heartland has asked the Village to approve for the purchase of land for expansion of their business. No other public comment.

Moved by Trustee Elrick, seconded by Trustee Frassetto to Close the Public Hearing.

Ayes 7, Nay 0 – Motion Carried Unanimously

Discussion/Possible Action – Request by Trustee Frassetto to Review Parking Options for Sanitorium Road

Trustee Frassetto stated she was approached by a business owner on Sanitorium Rd. regarding the current no parking situation in front of his establishment and she stated that the business owner is Mr. Hartjes and she asked the Board to recognize Mr. Hartjes. Mr. Hartjes asked the Board if there is a reason that no parking is posted on the west side of Sanitorium Road and he would like to see if the Village would pull the no parking signs to see how it goes. R. Van Gheem stated that in searching out the history on the issue, he was informed that the no parking signs were posted due to requests by the neighbors that no parking be allowed on the west side of Sanitorium because of issues with the previous owners of the establishment Mr. Hartjes now owns. Discussion took place. C. Kell noted that the neighbors were sent the agenda for tonight's meeting. Trustee Hietpas informed the Board that Rick Sanderfoot, owner of Van Zeelands Nursery, had contacted him to inform him that he has no problem either way as he feels it will not affect him or his business.

Moved by Trustee Frassetto, seconded by Trustee Verstegen to have the no parking signs on Sanitorium Road be removed within this section of the road.

Further Discussion: Trustee Elrick question if the Board wanted to do this carte blanche or if they want to try it and if there is a problem, then go back to the no parking. R. Van Gheem questioned if the homeowner located in this section would prefer that the signs stayed. President Fischer questioned if any one had spoken to the Police Chief and no one indicated that they had done this. Trustee Van Deurzen suggested waiting until the Board can hear the Chief's opinion on this issue. President Fischer stated he was not against removing the no parking signs but he would also like to hear the Chief's opinion. Mr. Hartjes stated that he would talk to the neighbor to see if he would have a problem if the signs were removed. President Fischer stated he would also like to know from the Chief if there would be a problem because of semi traffic going in to the Piggly Wiggly.

Trustee Frassetto requested to withdraw her motion and Trustee Verstegen agreed to withdraw the motion. Board members agreed to table the issue until next week's meeting.

Review/Action – Kaukauna Utilities Billing Agreement

D. Haug informed the Board that the Water Commission had reviewed the agreement at their meeting on October 19 and they support the agreement.

Moved by Trustee Elrick, seconded by Trustee Mahlik to Approve the 2011 Kaukauna Utilities Billing Agreement as presented.

Ayes 7, Nay 0 – Motion Carried Unanimously

Review/Discussion – 2010 Mid Year Budget Adjustments

D. Haug reviewed the 2010 mid year budget adjustments. Board members agreed to put the mid-year budget adjustments on next week's agenda for action.

Discussion – Width of Residential Driveways

R. Van Gheem stated he is proposing the ordinance amendment because there have been a few residents that have requested a wider driveway and these requests have come forward mainly because of the new ordinance that requires all vehicles and recreational equipment to be parked on a hard surface.

R. Van Gheem stated the current ordinance restricts the driveway width at the property line to three feet wider than the garage door opening or 35 feet, whichever is less. R. Van Gheem stated that the proposed ordinance amendment would give him the authority to grant permission to a resident to widen their driveway and he stated each case would be evaluated using specific criteria. Discussion took place. Board members agreed to place the proposed ordinance amendment on next week's agenda for possible action.

Village Administrator's Update on the G.I.S. Program

C. Kell presented a power point presentation on the G.I.S. Program and the presentation demonstrated how the system can be utilized to manage and track property, land, and utility records. C. Kell also reviewed the future goals for the system.

2011 Budget Discussion

D. Haug stated that final insurance costs for liability, worker comp, and property came in this week and the estimates that had been included in the budget were remarkably close to the actual costs so he is not proposing any changes to the budget for these items. D. Haug noted that the levy is down approximately \$50,000 from the first budgeted levy proposal. R. Van Gheem stated the budgets for his department remain flat and he reviewed the goals and achievements and budgets of the Public Works Administration, Street Repair and Maintenance, Support Services, Vehicle Maintenance, Snow & Ice Control, Weed Control and Recycling areas of the Department. It was noted that the Department no longer contracts with an outside service for cleaning services and it is now taken care of in-house by staff. Discussion took place. D. Haug reviewed the Special Revenue budgets for sanitation services and the Board was informed of the proposed 2011 rates for the sanitation carts and he noted that he is also recommending the transfer of \$25,000 from this fund to the Fleet Fund in 2011. D. Haug stated that the proposed sanitation fees are treated like an addendum to the budget when it is adopted. Trustees Van Deurzen and Frassetto expressed concern with raising the fees. D. Haug reminded the Board that last year the Board had approved the sanitation fees with the full rate being allocated in 2011. Discussion took place on the sanitation fees. D. Haug reviewed the budgets for the TID Districts, Capital Improvements for Parks Improvement, Aquatics, and Construction Funds. D. Haug also led a review of the Water, Sewer, and Storm Water Utility Budgets noting that the water rate review study will likely result in a 12 percent water rate increase and the proposal for storm sewer fees is to restore the fee back to \$8.00 per ERU. It was noted that the Sewer Utility budget is incomplete because the HOV budget has not yet been received so he will bring that budget back to the Board for further review. Staff noted that the Water Commission had reviewed the Water Utility Budget and they are comfortable with the proposed budget. D. Haug stated that budget spreadsheet corrections and updates will be provided to the Board at next week's meeting. D. Haug reminded the Board that the Public Hearing on the budget is scheduled for next week Wednesday, November 3, with adoption of the budget planned for the Board meeting on November 17, 2010.

Unfinished Business

C. Kell provided a handout printed from Governor Doyle’s website that announced the Village had received funding of \$1,502,208 for the Mill Street Bridge.

Items for Future Agenda

C. Kell asked the Board to set a public hearing date for the Polk Pond project as the DNR needs a decision by the end of November. Board members agreed to set the hearing for November 10, 2010 at 6 p.m. and C. Kell stated that the adjoining neighbors around the proposed pond area will be sent a notice of the public hearing. C. Kell requested that the Board hold a closed session next week to discuss real estate matters concerning the Plastic Manufacturing Company that has made the decision to locate in the Village’s Industrial Park.

Adjournment

Moved by Trustee Van Deurzen, seconded by Trustee Verstegen to Adjourn the Committee of the Whole meeting at 8:17 p.m.

Ayes 7, Nay 0 – Motion Carried Unanimously

VILLAGE OF LITTLE CHUTE

By: Charles Fischer, Village President

Attest: Vicki Schneider, Village Clerk