

## **MINUTES OF THE REGULAR BOARD MEETING OF SEPTEMBER 1, 2010**

The Regular Board meeting was called to order at 6:00 p.m. by Charles Fischer, Village President.

### **Invocation**

President Fischer called for a moment of silence.

### **Pledge Allegiance to the Flag**

President Fischer led members in the reciting of the Pledge of Allegiance.

### **Roll call of Trustees**

PRESENT: Charles Fischer, President  
John Elrick, Trustee  
Tammy Frassetto Trustee  
James Hietpas, Trustee  
Dan Mahlik, Trustee  
Don Van Deurzen, Trustee  
Janet Verstegen, Trustee

### **Roll Call of Officers and Department Heads**

PRESENT: Charles Kell, Village Administrator  
Eric Misselt, Police Chief  
Dale Haug, Finance Director  
Tom Flick, Director of Parks, Recreation, and Forestry  
Jim Moes, Community Development Director  
Roy Van Gheem, Director of Public Works  
Charles Koehler, Village Attorney  
Vicki Schneider, Village Clerk

### **Public Appearance for Items Not on the Agenda**

Don De Groot, 407 Kadinger Way, read a letter he had received from Uden, Holland Representatives, Willem Rovers, Adriaan Sanders, Gerard Dortmans, and Willem Keeris. Mr. De Groot commented that during a recent visit that a Little Chute group made to Uden, it became apparent to Uden representatives that a deeper relationship must be formed between Little Chute and Uden. Mr. De Groot stated that because the Burgameister is also on the Historical Society of Uden he cannot initiate contact with Little Chute in regards to developing a formal relationship between Uden and Little Chute. Mr. De Groot stated that Mr. Rovers had stopped by his house and he asked that this letter be presented to the Village Board and the letter asks that the Village Board and Historical Society make the initial contact with Uden. Mr. De Groot stated that Mr. Rovers would be in Little Chute until September 20 and if the Village Board is interested in sending a letter to Uden, Mr. Rovers could present the letter to the Burgameister when he returns to Uden. Mr. De Groot stated that by establishing this relationship with Uden, Little Chute could make them a Sister City.

### **Approval of Minutes**

Regular Board Meeting Minutes – August 18, 2010

Committee of the Whole Meeting Minutes – August 25, 2010

Trustee Verstegen noted that corrections were needed in the August 25 minutes as the word raised should be changed to razed and Trustee Van Deurzen's name should replace Trustee Verstegen's under Items for Future Agenda regarding weeds.

*Moved by Trustee Verstegen, seconded by Trustee Van Deurzen to approve the Regular Board Minutes of August 18, 2010 as corrected and the Committee of the Whole Meeting Minutes of August 25, 2010 as presented.*

Ayes 7, Nay 0-Motion Carried Unanimously

**Report of Other Minutes-Other Informational Items**

Water Commission Meeting Minutes- June 15, 2010

Plan Commission Meeting Minutes-July 12, 2010

Board noted receipt of items.

**Action on Combination Class B Liquor License Application - 5<sup>th</sup> Quarter Sports Bar,**

**2101 American Dr. – FRV Products, LLC, David Schepp, Agent**

Liquor license application was withdrawn and no action was taken.

**Action on Special Event Permit – Little Chute High School Homecoming Parade – October 1, 2010**

*Moved by Trustee Elrick, seconded by Trustee Frassetto to approve the Special Event Permit- Little Chute High School Homecoming Parade – October 1, 2010.*

Ayes 7, Nay 0-Motion Carried Unanimously

**Action Special Event Permit – Jacob Coppus Post 258 American Legion Veterans Day Service – November 11, 2010**

*Moved by Trustee Versteegen, seconded by Trustee Elrick to approve the Special Event Permit – Jacob Coppus Post 258 American Legion Veterans Day Service on November 11, 2010.*

Ayes 7, Nay 0-Motion Carried Unanimously

**Operators Licenses:**

Tamela J. Morstadt	N4821 Misty Meadows Dr.	Freedom	Moasis
Andrea L. Rudolph	535 ½ W. College Ave.	Appleton	Express
Diann M. Schoenfelt	405 E. 8 <sup>th</sup> St.	Kaukauna	Hollanders
Ellie A. Walker	816 Miller Lane	Kaukauna	Pop In
Daniel F. Wippich	123 W. Morningside Dr.	Kaukauna	Pop In

*Moved by Trustee Frassetto, seconded by Trustee Elrick, to approve Operator’s License as presented*

Ayes 7, Nay 0-Motion Carried Unanimously

**Department and Officers Progress Reports**

Chief Misselt reported that the Vicious Animal ordinance needs a major overhaul and it will be presented to the Board at a future meeting. D. Haug stated that Chris Patterson had submitted her resignation and her last day of work would be September 3. D. Haug stated that the position of Deputy Clerk has been posted internally. D. Haug stated that he has finished submitting the CIP items to the Board and if any other revisions need to be considered for the CIP, Board members should contact him so revisions could be presented at next week’s Committee of the Whole meeting. D. Haug commented that he had received information from a state agency that handles the contracts for health insurance and there will be an estimated increase of 5.9 % in premiums for 2011. C. Kell stated that he spoke with Mike Spence, Nestle Plant Manager and that everything is going well and there are no major changes at the company and Mr. Spence also indicated that he was very satisfied with response from village staff and the contractors concerning the Washington Street project. C. Kell stated there are some economic development opportunities he is working on and they still remain active. C. Kell stated that he and Jim Moes had met with a group of representatives from a Plastics Manufacturing Co. that is considering a development in Little Chute and the Plastics Co. wants to put in a private well but that is against Little Chute ordinance so this may be an issue that the Village Board may have to address in the future. C. Kell stated that he has a party interested in opening a large Dutch Bakery and they are in the process of working on a business plan. C. Kell stated that he is close to an acceptable arrangement with the De Bruins regarding the Polk Street Pond Project. J. Moes stated that he has had a normal week dealing with questions

about data and information for developers. T. Flick stated that Kaukauna Utilities has put the request from the Village for a managed deer hunt on Island Park on their September 15 meeting agenda and hopefully they will approve the Deer Hunt on Electric Island. T. Flick stated he is working with the Fox Locks Authority on cleaning up some issues with leases and easements. T. Flick stated that today they opened bids for the Pool Rehab and bids came in higher than he had expected. T. Flick stated the Cheesefest Committee gave a generous donation for a grass infield for Van Lieshout Park. T. Flick reported that the DNR has notified him that tentatively the Village has been awarded the grant to construct the pedestrian bridge and trail. R. Van Gheem recognized and congratulated the Department's staff for having gone five years without any injuries causing lost work time. R. Van Gheem reported that the Washington Street project is almost completed. V. Schneider stated that she is working on the Fall Newsletter and asked everyone to get their articles to her.

**Disbursement List**

Trustee Mahlik questioned staff if Cedar Creek and Valley Liquor receipts were for the Fire Department, staff responded yes.

*Moved by Trustee Verstegen, seconded by Trustee Elrick to Approve the Bills List as Presented and Authorize the Finance Director to draw from the Respective Funds.*

Ayes 6, Nay 1 (Mahlik) – Motion Carried

**Items for Future Agenda**

Chief Misselt stated that he would have a proposal for an increase in Parking Ticket fines ready for review at next week's meeting. Board members agreed to discuss the idea of sending a letter to Uden at next week's meeting.

**Call for Unfinished Business**

None

**Adjournment**

*Moved by Trustee Van Deurzen, seconded by Trustee Verstegen to Adjourn the Regular Board meeting at 6:30 p.m.*

Ayes 7, Nay 0-Motion Carried Unanimously

**VILLAGE OF LITTLE CHUTE**

By: \_\_\_\_\_  
Charles Fischer, Village President

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Attest: Vicki Schneider, Village Clerk