

## MINUTES OF THE REGULAR BOARD MEETING OF JANUARY 20, 2010

The Regular Board meeting was called to order at 6:00 p.m. by Charles Fischer, Village President.

### **Invocation**

President Fischer called for a moment of silence.

### **Pledge Allegiance to the Flag**

President Fischer led members in the reciting of the Pledge of Allegiance.

### **Roll call of Trustees**

PRESENT: Charles Fischer, Village President  
John Elrick, Trustee  
Jason Leicht, Trustee  
Skip Smith, Trustee  
Steve Ransbottom, Trustee  
Don Van Deurzen, Trustee  
Janet Verstegen, Trustee

### **Roll Call of Officers and Department Heads**

PRESENT: Charles Kell, Village Administrator  
Dale Haug, Finance Director  
Ray Lee, Police Captain  
Tom Flick, Director of Parks, Recreation, and Forestry  
Jim Moes, Community Development Director  
Roy Van Gheem, Director of Public Works  
Charles Koehler, Village Attorney  
Vicki Schneider, Village Clerk

### **Public Appearance for Items Not on the Agenda**

None

### **Approval of Minutes**

*Regular Board Meeting Minutes – January 6, 2010*

*Committee of the Whole Meeting Minutes – January 13, 2010*

*Moved by Trustee Smith, seconded by Trustee Ransbottom to approve the Regular Board Minutes of January 6 and the Committee of the Whole Minutes of January 13, 2010 as presented.*

Ayes 7, Nay 0-Motion Carried Unanimously

### **Report of Other Minutes – Other Informational Items**

Fox Valley Metro Police Commission Minutes – December 8, 2009

Plan Commission Meeting Minutes – December 14, 2009

Board members noted receipt of the above items.

### **Action/Resolution – Honoring Resident for Achieving the Rank of Eagle Scout**

*Moved by Trustee Verstegen, seconded by Trustee Van Deurzen to Adopt Resolution No. 3, Series of 2010 Honoring Martin Guhl for Achieving the Rank of Eagle Scout in the Boy Scouts of America.*

Ayes 7, Nay 0 – Motion Carried Unanimously

### **Introduce Resolution – Vacating a Portion of W. Lincoln Avenue – Action to Set Public Hearing**

C. Kell reported that in November the Village Board approved rezoning two of the properties on W. Lincoln Avenue and directed staff to pursue the vacation of a portion of W. Lincoln Avenue and now is the time to move forward on this issue so the resolution to vacate a portion of W. Lincoln Avenue is being introduced to the Board and the Board is being asked to schedule a public hearing on the street vacation. C. Kell stated that a new legal description and map was provided to the Board tonight as it has been determined that the County

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right-of-way in the previous map was never claimed by the County and had only projected that area as right-of-way when they were working on the bridge. C. Kell stated that he has spoke with the County Highway Commissioner and the County supports the street vacation. C. Kell stated that the Village Attorney had reviewed the resolution and there are conditions placed on the resolution that the street would not be vacated until a new street is installed and available for public use.

*Moved by Trustee Elrick, seconded by Trustee Ransbottom to Approve Introducing a Resolution for Vacating a Portion of W. Lincoln Avenue and to Set a Public Hearing for March 3, 2010.*

Ayes 7, Nay 0 – Motion Carried Unanimously

**Purchase of Easement from Wisconsin Central Ltd. for the Washington St. Project**

R. Van Gheem explained that the easement is needed to accommodate the sidewalk construction that the Village Board approved for Washington St. and to meet the standards for the road construction. R. Van Gheem noted that the width of the street varies throughout the length of the easement and that is why the width is not mentioned in the legal description and the cost of the easement is \$250.00.

*Moved by Trustee Smith, seconded by Trustee Ransbottom to Approve the Purchase of an Easement from Wisconsin Central Ltd. for the Washington Street Project.*

Ayes 7, Nay 0 – Motion Carried Unanimously

**Operator’s Licenses:**

Francis T. Britos	N3957 Washington Ave. #4	Kaukauna	Village Lanes
Judy A. Hietpas	417 Orchard Ln.	Little Chute	Up the Hill
Peggy Lee Hietpas	701 E Lincoln Ave. Unit B	Little Chute	Village Lanes
Renee N. Hietpas	922 E. Main St.	Little Chute	Village Lanes
BreAnn M. Holcomb	922 Oviatt St.	Kaukauna	Express
Kelly Jean Krueger	532 Harrison St.	Little Chute	Down the Hill
Holly R. Miller	1271 Christopher Dr. #9	Neenah	Village Lanes
Brianna Rose Newhouse	125 Homewood Ct.	Little Chute	Van Zeelands
Tyler Thomas Renner	1800 Roosevelt St.	Little Chute	Moasis
Thomas S. Welhouse	661 Tarragon Dr. #5	Kaukauna	Down the Hill

*Move by Trustee Leicht, seconded by Trustee Elrick to approve the Operator’s License as listed.*

Ayes 7, Nay 0 – Motion Carried Unanimously

**Department and Officers Progress Reports:**

Police Captain Ray Lee gave an update on the hiring process for the patrol officer position. D. Haug stated W2 forms were handed out to Trustees and staff will be receiving their forms tomorrow and he also commented that January tax collection is at a slower than normal pace. C. Kell reported that a legal agreement with Crane Engineering on various issues with the Well #4 project has been supported by the Water Commission and the agreement will be brought to the Board for final approval once the project is completely wrapped up. C. Kell reported that he and R. Van Gheem have been working on a lease agreement with a broadband internet company for space on the Jefferson Street Water Tower. C. Kell provided a copy of an ad promoting Little Chute that is appearing in the New North Annual Report and he asked Board members to bring forward any ideas or suggestions they may have for future ads. C. Kell stated that there has been some misinformation in the community about the Village buying Tucker’s Restaurant and the building next to it and it is a private business person buying the properties and the Village is not involved and has nothing to do with the arrangement. J. Moes reported that he had received an annexation petition from the property owners at W2910 Progrant Street and the Plan Commission will be reviewing the annexation petition and they will be making a recommendation to the Board for action at a future meeting. T. Flick stated the Village has received a DNR cost sharing grant for Gypsy Moth spraying and the area being sprayed will be Heesakker Park and the areas east from Rosehill Road to the Kaukauna area limits between Hwy. 96 and the river. T. Flick stated that the DNR will be hosting an informational meeting on the spraying project for the residents in the spraying area and the community on February 10 at 5:30 p.m. and Board members were encouraged to attend

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the meeting. T. Flick stated the lease agreement with the Baseball Club for placement of signage on outfield fencing will be reviewed by the Village Attorney and then it will be brought to the Board for review and approval. T. Flick stated the newly formed Shooting Stars Dance Team received first place awards in area competitions. T. Flick reported that the Department has begun the terrace tree trimming program and this year's area of tree trimming is from Buchanan Street to Sanitorium Road. R. Van Gheem reported that the Department continues to clean up snow from the streets and they have been fixing potholes. R. Van Gheem also stated that due to soil movement and moisture levels in the ground, water main breaks have been more frequent and are expected to continue. V. Schneider reported that approximately 220 people were signed up to attend the Village's Recognition dinner. C. Kohler – no report.

**Disbursement List**

*Moved by Trustee Van Deurzen, seconded by Trustee Leicht to Approve the Disbursement List as Presented and Authorize the Finance Director to draw from the Respective Funds.*

Ayes 7, Nay 0 – Motion Carried Unanimously

**Call for Unfinished Business**

None

**Items for Future Agenda**

None

*Moved by Trustee Elrick, seconded by Trustee Ransbottom to Enter into Closed Session. (6:26 p.m.)*

Ayes 7, Nay 0 – Motion Carried Unanimously

**Closed Session:**

*Legal (g) Conferring with legal counsel for the Village, legal counsel rendering oral or written advice concerning strategy to be adopted by the Village Board with respect to litigation in which the Village is now or is likely to become involved. 19.85(1)(g), Wis. Stats. Vinton Construction*

*Real Estate (e) Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. 19.85(1)(e), Wis. Stats.*

*Moved by Trustee Ransbottom, seconded by Trustee Smith to Exit Closed Session and Return to Open Session. (7:25 p.m.)*

Ayes 7, Nay 0 – Motion Carried Unanimously

**Return to Open Session – Possible Action on Closed Session Items**

No action was taken.

**Adjournment**

*Moved by Trustee Van Deurzen, seconded by Trustee Ransbottom to Adjourn the Regular Board meeting at 7:26 p.m.*

Ayes 7, Nay 0 – Motion Carried Unanimously

**VILLAGE OF LITTLE CHUTE**

By: \_\_\_\_\_  
Charles Fischer, Village President

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Attest: Vicki Schneider, Village Clerk