

## **MINUTES OF THE WATER COMMISSION MEETING – JANUARY 18, 2011**

### **Call to Order**

Water Commission meeting was called to order at 6:00 P.M. by Kevin Coffey, Chair

### **Roll Call**

PRESENT: Kevin Coffey, Chair  
Mike Bevers  
Larry Van Lankvelt  
Tim Wegand  
Charles Fischer, Village President

EXCUSED: Leon Vanden Heuvel

ALSO PRESENT: Director of Finance Dale Haug, Director of Public Works Roy Van Gheem,  
MCO Representative – Jerry Verstegen, Village Clerk Vicki Schneider

### **Public Appearance for Items Not on the Agenda**

None

### **Approval of Minutes**

#### **Water Commission Minutes of November 16, 2010**

*Moved by Commissioner Bevers, seconded by Commissioner Van Lankvelt to approve the minutes of November 16, 2010 as presented.*

All Ayes – Motion Carried

### **Reappointment of Commissioner Leon Vanden Heuvel to a Five Year Term**

D. Haug informed the Commissioners that Leon Vanden Heuvel had left him a voice mail message stating that he was declining his reappointment to the Commission. Chair Coffey stated he will contact Leon to confirm his decision not to be reappointed and in case Leon is not intending to serve another term, Commissioners were asked to bring to the next meeting the names of residents that may be interested in serving on the Water Commission.

### **Progress Reports**

#### ***MCO Operations Update***

J. Verstegen reported that a water heater at Well #4 was replaced and the overhead heating unit at the Jefferson Street plant was repaired. J. Verstegen stated that he is working on the 2011 maintenance schedule and he plans to provide the schedule to the Commissioners at next month's meeting. Also reported: a watermain break on Lilac Lane in December; 2011 meter change outs are proceeding with the large meters being changed out first; staff has started on the in-house work for the Well #3 project; there was a service break on W. Main Street that was discovered due to a sump pump leaking issue being reported; there was a report of a chlorine smell on Sanitorium Road and the Department checked it out but did not find anything. J. Verstegen stated he will provide complete 2010 reports to the Commission next month and he noted that the conversion of the utilities meter records to a new software program has not gone very smoothly.

#### ***Director of Public Works***

R. Van Gheem reported that the Well #3 project has been put out to bid and the bid opening will be on January 26<sup>th</sup> and the project mainly consists of a new VFD and programming and power upgrades. The bid tabs will be presented to the Commission at next month's meeting. R. Van Gheem reported that the

2011 projects are still up in the air but there are many potential projects for 2011. Staff reported on the hardness levels and the testing they are conducting on the hardness issues.

***Finance Director***

D. Haug reviewed the budget status report and indicated that the numbers are not final for 2010 as some data is still being compiled and the final 2010 budget status will be presented next month. D. Haug noted that the 2010 net cash flow was on target. D. Haug also presented and reviewed data from the 2009 PSC report. Discussion took place. Commissioners asked staff to provide to them at a future meeting historic data on lost water statistics. D. Haug informed the Commission that he had been holding off on filing the rate case study as he was waiting for the Village to move forward with a debt issue. Since it isn't known when a debt issue may take place he is going to go ahead and move forward with filing the rate case study.

**Approval of Vouchers**

Chair Coffey noted that the correct amount of the Bills List total is \$87,998.14.

*Moved by Commissioner Wegand, seconded by Commissioner Bevers to approve and authorize payment of the vouchers from their respective funds in the amount of \$87,998.14.*

All Ayes – Motion Carried

**Unfinished Business**

Chair Coffey provided handouts on Carcinogen and Fluoride in Drinking Water.

**Items for Future Agenda**

PSC filing update

Water loss historic statistics

Bid Tabs for Wellhouse #3 project

2010 Year End Reports

**Adjournment**

*Moved by Commissioner Coffey, seconded by Commissioner Bevers to adjourn the meeting at 6:34 p.m.*

All Ayes - Motion Carried

**VILLAGE OF LITTLE CHUTE**

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Attest: Vicki Schneider, Village Clerk

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By: Kevin Coffey, Chair