

## **MINUTES OF THE WATER COMMISSION MEETING – AUGUST 15, 2011**

### **Call to Order**

The Water Commission meeting was called to order at 6:00 P.M. by Kevin Coffey, Chair

### **Roll Call**

PRESENT: Kevin Coffey, Chair

Mike Bevers

Tim Bevers

Tim Wegand

Larry Van Lankvelt

Village President Michael Vanden Berg

ALSO PRESENT: Director of Public Works Roy Van Gheem, MCO Rep. Jerry Verstegen,

Village Administrator Charles Kell, Village Clerk Vicki Schneider

### **Public Appearance for Items Not on the Agenda**

None

### **Approval of Minutes**

#### **Water Commission Minutes of June 21, 2011**

*Moved by Commissioner M. Bevers, seconded by Commissioner L. Van Lankvelt to approve the minutes of June 21, 2011 as presented.*

All Ayes – Motion Carried

### **Update on Well #3 Project**

J. Verstegen reported that the technology portion of the project is almost wrapped up and overall the project has been going well. J. Verstegen reported that the remaining portion of the project will be completed in-house and that consists of replacing an air compressor, painting and a piping project. J. Verstegen stated an RFP for the piping project had been sent out to Lee's Contracting/Fabricating, Great Lakes Mechanical, and August Winters and Lee's and Great Lakes responded and Great Lakes proposal was the lowest at an estimated \$7,100. J. Verstegen reported they are currently waiting for materials for the piping project and once they are received, Great Lakes will start the piping project and after that is completed the painting portion of the project will take place. J. Verstegen also reported that the incentive application for the project is at WPPI and they are awaiting word on approval of the application.

### **Progress Report**

#### ***MCO Operations Update***

J. Verstegen reported that one large meter at Simon's Cheese is left to be replaced and two trailer park meters and the parks were notified that they need to upgrade their pit systems and they were given one year to comply with bringing their systems up to code. There are 125 small meters that still need to be replaced this year and MCO will be finishing those up after the construction projects finish up for the year. J. Verstegen stated that valves still need to be exercised and he reported that because the County is shutting down Hwy. N by the High School for some work they are taking the opportunity to relay water main on Hwy. N from the terrace on the high school side across Hwy. N to Greenfield Dr. and the hydrant in this area will also be replaced. J. Verstegen also reported on a small leak on Grand Ave. that will be fixed on Wednesday. J. Verstegen reported about the brine tanks that had been cleaned and noted that the Doyle Park tanks will be cleaned in the fall. J. Verstegen also reported that a booster pump project will be taking place at the Jefferson Street plant later this fall.

**Director of Public Works**

R. Van Gheem reported that in replacing the main on a portion of Moasis Dr., they discovered that additional work needs to be done and that will take place next year. R. Van Gheem reported that the Kelbe Dr. project went well and a hydrant that was cracked was replaced. R. Van Gheem informed the Commission that the fall projects consist of Rosehill Rd., Polk Pond, and Harvest Trail.

R. Van Gheem also noted that the State has moved the construction date for the part of the Main St. project that is east of Rosehill Rd. to 2013 instead of 2012. R. Van Gheem reminded Commissioners to contact the Public Works Secretary if they plan to attend this year's water conference.

**Finance Director**

C. Kell invited commissioners to the August 29 PSC Public Hearing for the rate case study. It was noted that the proposed increase of 17% is higher than originally anticipated. C. Kell reviewed the Budget Status report and stated everything is looking good but staff is checking into a possible coding error concerning the administration expenses for the year. C. Kell reviewed the bonding for water projects and noted the overall interest rate for the bonding was 2.83% which is a very good rate.

**Approval of Vouchers**

*Moved by Commissioner L. Van Lankvelt, seconded by Commissioner Wegand to approve and authorize payment of the vouchers in the amount of \$46,069.45 from their respective funds as presented.*

All Ayes – Motion Carried

**Unfinished Business**

C. Kell commented on an email he had sent to the company representing AT&T regarding renegotiating the lease terms and he noted that he informed the company representative that the Village is not interested in renegotiating the lease and he has not received a response to the email he sent. C. Kell also commented on the information he had sent to Mr. Steinfeldt at 1936 W. Main Street concerning his complaint about his sump pump running. C. Kell stated it appears Mr. Steinfeldt does not want to accept the findings that the Village is not responsible for the issue. Discussion took place. No action was taken. Commissioners agreed that the information that was provided indicates the Village is not responsible for the resident's problems with his sump pump. C. Kell noted that the lease payments from Open Range are being received in a timely manner.

**Items for Future Agenda**

Due to the September Water Conference, commissioners agreed to cancel the September meeting and if an issue arises and a meeting needs to be held, an alternate meeting date will be scheduled. Staff noted that they will send out the bills list to the Commissioners for their review prior to the normal meeting date.

**Adjournment**

*Moved by Commissioner M. Bevers, seconded by Commissioner T. Bevers to adjourn the meeting at 6:35 p.m.*

All Ayes - Motion Carried

**VILLAGE OF LITTLE CHUTE**

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Attest: Vicki Schneider, Village Clerk

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By: Kevin Coffey, Chair