

## **MINUTES OF THE REGULAR BOARD MEETING OF JANUARY 18, 2012**

The Regular Board meeting was called to order at 6:00 p.m. by Michael Vanden Berg, Village President

### **Invocation**

### **Pledge Allegiance to the Flag**

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

### **Roll call of Trustees**

PRESENT: Michael Vanden Berg, President

Bob Berken, Trustee

Tammy Frassetto, Trustee

James Hietpas, Trustee

Dan Mahlik, Trustee

Bill Peerenboom, Trustee

Skip Smith, Trustee

### **Roll Call of Officers and Department Heads**

PRESENT: Charles Kell, Village Administrator

Tom Flick, Director of Parks, Recreation, and Forestry

Teri Matheny, Finance Director

Jim Moes, Community Development Director

Ray Lee, Police Captain

Roy Van Gheem, Public Works Director

Charles Koehler, Village Attorney

Vicki Schneider, Village Clerk

OTHERS PRESENT: Nick Vande Hey- McMahon & Associates, Interested Citizens, and Media Reps

### **Public Appearance for Items Not on the Agenda**

None

### **Approval of Minutes**

Regular Board Meeting Minutes – January 4, 2012

Committee of the Whole Minutes – January 11, 2012

*Moved by Trustee Frassetto, seconded by Trustee Smith to approve the Regular Board Minutes of January 4, 2012 and the Committee of the Whole Minutes of January 11, 2012 as presented.*

Ayes 7, Nays 0-Motion Carried Unanimously

### **Report of Other Minutes-Other Informational Items**

*Minutes of the Plan Commission Meeting of January 4, 2012*

Board members noted receipt of informational items

### **Ordinance:**

### **Rezoning 313 W. Main Street from RC – Residential Conventional Single-Family District to CB – Central Business District**

*Moved by Trustee Frassetto, seconded by Trustee Berken to Adopt Ordinance No. 2, Series of 2012 Rezoning 313 W. Main Street from RC – Residential Conventional Single-Family District to CB – Central Business District as presented.*

Ayes 7, Nays 0 – Motion Carried Unanimously

### **Resolution:**

### **CSM - Gene Rosin – Parcel #260019400**

*Moved by Trustee Berken, seconded by Trustee Mahlik to Adopt Resolution No. 3, Series of 2012, Approving the CSM for Gene Rosin – Parcel #260019400 as presented.*

Ayes 7, Nay 0 – Motion Carried Unanimously

**Cheese Festival Board Chair Presentation of Check for Park Donation**

T. Flick introduced Cheese Festival Board Chair, Al Zierler. Mr. Zierler stated it was an honor to present a \$100,000 check to the Village for the Heesakker Park Pedestrian Bridge. Mr. Zierler stated that the Great Wisconsin Cheese Festival has become a very successful community event and a lot of the success comes because of the support of the Village. T. Flick and the Board thanked Mr. Zierler and the Cheese Festival Board. Mr. Zierler commented that Tom Flick, Vicki Schneider, and Donna Koebe are integral members of the Cheese Festival Board and the Festival Board appreciates the support they provide.

**Set Public Hearing – Rezoning Village North Subdivision Lots 13-17 from RC – Residential Conventional Single Family District to RT – Residential Two Family District**

*Moved by Trustee Smith, seconded by Trustee Mahlik to Set the Public Hearing for Rezoning Village North Subdivision Lots 13 – 17 from RC – Residential Conventional Single-Family District to RT – Residential Two-Family District for February 8, 2012 at 6:00 p.m.*

Ayes 7, Nays 0 – Motion Carried Unanimously

**Discussion/Possible Action to Authorize Phase IV of the Private Sanitary Lateral Replacement Program**

*Moved by Trustee Frassetto, seconded by Trustee Smith to Authorize Phase IV of the Private Lateral Replacement Program.*

Further Discussion: Trustee Peerenboom questioned if the program would be opened up to residents that were not ordered to hookup at this time but that would like to participate in this year's program, if there was time available for the contractor to do the additional work. R. Van Gheem stated that it would depend on if the home was in an area that had already been televised and those on the Buchanan Street project would not be allowed to be part of this project but they would accommodate residents making the request if it is possible.

Ayes 7, Nay 0 – Motion Carried Unanimously

R. Van Gheem asked Board members if the informational meeting for those involved in the program should take place on a Wednesday night prior to a Board meeting or on a different night and Board members agreed the informational meeting should be held on an alternate night.

**Operator's Licenses:**

Erica M. Iverson	1813 E. John St.	Appleton	Express
Vicki M. Sauders	933 W. Elm Dr.	Little Chute	Moasis
Ashten R. Surprise	708 George St.	Kaukauna	Express

*Moved by Trustee Frassetto, seconded by Trustee Berken to approve the operator's license as listed on the agenda.*

Ayes 7, Nays 0 – Motion Carried Unanimously

**Department and Officers Progress Reports**

Captain Lee reported on the status of the hiring process for officers and he reported on the success of the abatement program noting that 13 abatements were issued in Little Chute. Captain Lee also reported that one lieutenant is currently on light duty. T. Matheny reported that W2s had been distributed and she provided Board members with a copy of the referendum language for the FVTC and LCSD referendums that will be on the April ballot. T. Matheny also reported on the status of tax collection and the health insurance process with ETF. C. Kell reported that he met with Foundation representatives in regard to constructing a Village park on a W. Lincoln Ave. property that is owned by the Village. C. Kell stated that the requirement to get funding from the Foundation will be that the park has some type of educational component and he presented the idea of a Heritage Park that would portray the history and development of the Village and this could possibly be done in cooperation with the Historical Society and the High School. C. Kell stated he will keep the Board updated on this issue. C. Kell stated that he has request for proposals out to Certified Yellow Book appraisers, as required by the DNR, for the property for the storm water pond at Heesakker Park. C. Kell stated he has sent the draft developer's agreement to Poly-Flex and to Attorney

Koehler for comment and final action on the Developer's Agreement and a Resolution to purchase the property will be brought back to the Board. C. Kell stated that if he gets the go ahead from the State, the Mill Street Bridge contract will be on next week's agenda for action. C. Kell provided Board members with the Court of Appeals Decision regarding a lawsuit the Village has been involved in regarding property on Bluff Avenue and the Court has affirmed the Village's position and the Village can now move forward with the Assessor's Plat. J. Moes reported that the counter offer for 320 W. Lincoln Ave. was accepted but there is now a question related to the appraisal report and the value of the property because of some foundation issues and he will keep the Board updated on this issue. J. Moes reported that there have been showings on the other homes but no offers had been submitted. J. Moes reported that he met with the expeditor for Habitat for Humanity regarding construction of two homes on the corner of Bluff Ave. and Grant St. and he noted that a CSM would be coming before the Board to change the three lots to two lots. J. Moes reported that the addresses for the four lots on Polk Street will be set to conform to the way the Village had assigned addresses to this street 50 years ago. T. Flick reported on the progress of the Pedestrian Bridge and he noted that the Shooting Stars Dance Team had earned two, 1<sup>st</sup> place finishes and they will now move on to State competition. T. Flick reported that the terrace tree trimming program had started and this year's program is in the area west of Buchanan St., south of Hwy. OO and over 600 trees will be trimmed. T. Flick reported that the Village has been invited to the Fox Cities Greenways annual meeting and with the help of the GIS Manager he will be showcasing the Village's current and future bike lanes and trails. T. Flick stated that they are making ice at Heesakker Park and the ice should be ready by Friday. R. Van Gheem reported on their normal work duties and he noted that improvements were being done to the safety shell at Holland Pond and they are moving forward with the utility projects for the Polk Street lots. R. Van Gheem reported they are working on the storm sewer plans for Buchanan Street and the bike signs had been put up on Washington St. Clerk Schneider reported that she is working on the redistricting project to assure that all voters are in the correct wards and there are approximately 1,500 voters that have either a ward number change and/or a polling place change and these voters will be notified in the next week or so of the change. Clerk Schneider also reported that over 190 people had signed up the Recognition Dinner. Clerk Schneider also provided Board members with a handout of an update on the Sister City program. Attorney Koehler – no report.

### **Disbursement List**

*Moved by Trustee Peerenboom, seconded by Trustee Mahlik to Approve the Vouchers as presented and authorize the Finance Director to pay all vendors.*

Ayes 7, Nays 0 – Motion Carried Unanimously

### **Call for Unfinished Business**

None

### **Items for Future Agendas**

None

### **Adjournment**

*Moved by Trustee Frassetto, seconded by Trustee Mahlik to Adjourn the Regular Board meeting at 6:27 p.m.*

Ayes 7, Nays 0 - Motion Carried Unanimously

## **VILLAGE OF LITTLE CHUTE**

By: \_\_\_\_\_

Michael R. Vanden Berg, Village President

Attest: \_\_\_\_\_  
Vicki Schneider, Village Clerk