

## **MINUTES OF THE WATER COMMISSION MEETING – DECMEBER 20, 2011**

### **Call to Order**

The Water Commission meeting was called to order at 6:00 P.M. by Kevin Coffey, Chair

### **Roll Call**

PRESENT: Kevin Coffey, Chair  
Mike Bevers  
Tim Bevers  
Tim Wegand

EXCUSED: Larry Van Lankvelt

ALSO PRESENT: Village President Michael Vanden Berg, Director of Public Works  
Roy Van Gheem, MCO Rep. Jerry Verstegen, Village Administrator Charles Kell,  
Finance Director Teri Matheny, Village Clerk Vicki Schneider

### **Public Appearance for Items Not on the Agenda**

None

### **Approval of Minutes**

#### **Water Commission Minutes of November 15, 2011**

*Moved by Commissioner M. Bevers, seconded by Commissioner T. Wegand to approve the minutes of November 15, 2011 as presented.* All Ayes – Motion Carried

### **Review/Discussion/Action to Approve Quote for Well #4 Booster Pump Project**

J. Verstegen reviewed the three quotes that were received for the project that entails having the motors and pumps inspected/repaired for Booster Pumps #5 & 6 at Well #4. J. Verstegen and R. Van Gheem recommended awarding the bid to the low bidder, CTW Corporation. Discussion took place.

*Moved by Commissioner Coffey, seconded by Commissioner T. Bevers to award the bid for the Well #4 Booster Pump Project to CTW Corporation at an amount not to exceed \$16,000.*

All Ayes – Motion Carried

### **Progress Report**

#### ***MCO Operations Update***

J. Verstegen reported on the cleaning of the softener shells and the use of a different chemical that seems to be reducing the resin in the shells. J. Verstegen reported that there had been a large water main break on Cypress St. and the department was busy with winterization projects and end of year projects.

#### ***Director of Public Works***

R. Van Gheem reported that they are closing out 2011 projects and beginning work on 2012 projects.

#### ***Finance Director***

T. Matheny reviewed the November budget status report noting the amended CIP year-to-date status and the cost break down for the 2011 water main projects.

### **Approval of Vouchers**

Commissioners reviewed the bills list.

*Moved by Commissioner T. Bevers, seconded by Commissioner M. Bevers to approve and authorize payment of the vouchers as presented in the amount of \$101,496.41 and draw from their respective funds.* All Ayes – Motion Carried

**Unfinished Business**

C. Kell provided an update on the Open Range Bankruptcy filing noting that the equipment is going to be auctioned off and staff will be monitoring this as they will not be allowing just anyone to take the equipment off the water tower. C. Kell noted that Open Range had been invoiced for their November lease payment.

**Items for Future Agenda**

Analysis of MCO Contract costs and terms of the contract.

**Adjournment**

*Moved by Commissioner T. Wegand, seconded by Commissioner Coffey to adjourn the meeting at 6:55 p.m.*  
All Ayes - Motion Carried

**VILLAGE OF LITTLE CHUTE**

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By: Kevin Coffey, Chair

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Attest: Vicki Schneider, Village Clerk