

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF MAY 9, 2012

Call to Order

President Vanden Berg called the Committee of the Whole meeting to order at 6:00 p.m.

Roll Call

PRESENT: President Vanden Berg, Trustee Berken, Trustee Frassetto, Trustee Hietpas, Trustee Mahlik, Trustee Peerenboom, Trustee Smith

ALSO PRESENT: C. Kell, T. Matheny, J. Moes, T. Flick, R. Van Gheem, B. Carpenter, V. Schneider Interested Citizens, Media Reps, John and Linda Schuh

Public Appearance for Items not on the Agenda

None

Action on Special Event Permit – American Legion Memorial Day Parade – May 28, 2012

Moved by Trustee Berken, seconded by Trustee Smith to Approve the Special Event Permit for the American Legion Memorial Day Parade on May 28, 2012.

Ayes 7, Nays 0 – Motion Carried Unanimously

Action on Special Event Permit – Great Wisconsin Cheese Festival – June 1, 2, 3, 2012

Moved by Trustee Frassetto, seconded by Trustee Smith to Approve the Special Event Permit for the Great Wisconsin Cheese Festival on June 1, 2, 3, 2012.

Ayes 7, Nays 0 – Motion Carried Unanimously

Action on Temporary Class B Beer/Wine License – Little Chute Jaycees – June 1, 2, 3, 2012

Moved by Trustee Frassetto, seconded by Trustee Van Lankvelt to Approve the Temporary Class B Beer/Wine License for the Little Chute Jaycees for June 1, 2, 3, 2012.

Ayes 7, Nays 0 – Motion Carried Unanimously

Action on Six Month Class B Beer License – Little Chute Softball Club, Inc.

Moved by Trustee Frassetto, seconded by Trustee Berken to Approve the Six Month Class B Beer License for Little Chute Softball Club, Inc.

Ayes 7, Nays 0 – Motion Carried Unanimously

Review/Action – Request to Purchase and Install a Sign for Library Parking Stall

Moved by Trustee Frassetto, seconded by Trustee Smith to Approve the Request and Authorize the Library Director to Purchase a Sign and Install in Suggested Location in Library Parking Lot.

Ayes 7, Nays 0 – Motion Carried Unanimously

Action to Reconsider Grant Street Pavement and Design Construction

Moved by Trustee Smith, seconded by Trustee Berken to reconsider the Grant Street paving project.

Further Discussion: Trustee Peerenboom questioned if the motion from July 6, 2011 or the motion from April 18, 2012 was being reconsidered.

Moved by Trustee Smith, seconded by Trustee Berken to amend the motion to reconsider the motions made July 6, 2011 and April 18, 2012 regarding the Grant Street Paving Project.

Further Discussion: Trustee Peerenboom questioned if it is permissible to reconsider two motions at once. Staff stated that they thought the Board asked for this agenda item to reconsider the motion from April 18. Michael Stouffer, 714 Bluff Ave., commented on the timeframe allowed for reconsidering motions.

Trustee Peerenboom stated the July 6 motion was to approve the project layout proposal as presented with modifications that Grant St. be changed to asphalt without curb, gutter and sidewalk and the April 18 motion was to change the street to a 19 ft. back to back concrete street. President Vanden Berg suggested that the motion of April 18th is the one to reconsider.

Moved by Trustee Smith, seconded by Trustee Berken to reconsider the April 18th, 2012 Grant Street Project Decision. Ayes 6, Nays 1 (Peerenboom) – Motion Carried

Discussion/Possible Action on Grant Street Pavement and Design Construction

R. Van Gheem reviewed the history of the design and the costs associated with designs for an asphalt street with and without a hammerhead design, a 19 ft. back to back concrete with hammerhead, and a 23 ft. back to back with hammerhead. Trustee Peerenboom stated that the original motion made on July 6, 2011 approved the drawing that was presented at that meeting which was asphalt with no curb and gutter and no hammerhead. R. Van Gheem stated that constructing the 19 ft. concrete street without the hammerhead would save approximately \$1,800. R. Van Gheem stated the turnaround is a standard street design for safety and operations. John Schuh, 612 Grant St., questioned the width of the hammerhead and the street only being 100 ft. and he questioned the need for the hammerhead. R. Van Gheem stated the Department believes the hammerhead is necessary for safety and for more efficient operations. Mr. Schuh commented on trying to get a reasonable cost for a dead end street that goes nowhere and he doesn't see the common sense in this. R. Van Gheem pointed out that the wider street costs more upfront and increase the long term cost for storm water and maintenance and also that concrete costs more upfront but the long term cost is much lower and the life span is much longer. Trustee Van Lankvelt stated that abandoning the street would be the most cost effective approach. Mr. Schuh stated that they got a cost from Badger Asphalt for a double two layer asphalt pad for \$8,000 and they also don't see a need for drainage fixes and he also commented that with the economy the way it is, why wouldn't the Village go the cheapest route when only the two residents on the street use this street. Mr. Schuh stated they don't want to see the street abandoned because they want the Village to plow it. Trustee Van Lankvelt commented on policies being for everyone in the Village. Discussion took place on snow plowing procedures, the contract for the project, and drainage issues with asphalt streets. Staff pointed out that the flat rate of \$67.53 per ft. would be assessed for the concrete street and the assessed cost for an asphalt street without a hammerhead would be \$80.38 per ft. and the hammerhead is a cost for the Village not the property owners. Mr. Schuh stated that there haven't been any problems with the gravel road and it pitches to drain on Charles St. and they haven't had a problem with water and they thought a simple black top pad with no ditches and no drain basins would be fine with them but if they have to go with storm basins and ditches, they would be better off with the concrete even though they think it is overkill and a simple road would be fine and it would be best for them and the Village. Mr. Schuh stated he understands Mr. Van Gheem and he knows there are rules and regulations but they feel this is a different situation than anywhere else in the Village, but it is the same situation with Grant St. and Paradise Dr. and they feel they could have the same as was done on Paradise Dr. and that is what they are asking for. Trustee Frassetto asked if the contract could be changed and R. Van Gheem responded that there could be a change order but if the project for this street is pulled it would likely be at a cost. Trustee Frassetto also commented on the purpose of the hammerhead and she supports the concrete street because it is cheaper for the homeowner and the Village for the long term maintenance and she supports the Public Works Dept. if they feel they need the hammerhead to do their job safely and efficiently. Discussion continued. R. Van Gheem stated staff supports the 19 ft. street with cooperation from the property owners on parking. Mr. Schuh stated parking is not a big issue but they would like the 23 ft. width because it will be quite a change for them to go from a 31 ft. to 19 ft. width. R. Van Gheem stated the gravel street is currently at a 31 ft. because originally it was planned to be a through street. President Vanden Berg reminded the Board that if no action is taken then the motion made at the April 18, 2012 meeting to construct the street in concrete at 19 ft. back to back width with curb and gutter stands. Trustee Van Lanvelt recommended staying with the motion made on April 18, 2012. No action was taken.

Discussion on the Status of 2012 Capital Improvement Projects and Process/Priorities for Moving Projects Forward

C. Kell led a power point presentation on the projects that will require specific local neighborhood input from residents and the projects that will require broader public input. Projects discussed were the reconstruction of the Pheasant Run gabion storm water system. R. Van Gheem stated there are a few options to consider to address this issue and the Department is currently in the process of preparing a study on the design options and it is expected that the study will be brought to the Board within the next month and a public informational meeting on the project will be scheduled later in the summer/early fall.

Reconstruction of the public storm water system through Doyle Park and this project will require input from the property owners along Taylor St. that border Doyle Park. It is expected construction on the project will begin after the Festival and baseball season is over this summer. Reconstruction/Vacation of Pine Street and the realignment of the Depot St/Vandenbroek St. Intersection. R. Van Gheem commented on meetings he has had with St. John representatives and he reported that a report is being completed on the Pine Street issue and it will be brought to the Board in a few weeks and the Board will need to plan a public informational meeting in the future. Staff is recommending that if the Board agrees to move forward with these projects they should be scheduled for 2013 when Main Street is already being detoured to CTH OO. Buchanan Pond Service Area Extension and the East/West Storm Sewer Interceptor Project from Madison St. to Taylor St. to drain the Grand Avenue/McKinley St. areas and to service the Crystal Print property. C. Kell stated that Mr. Hartwig has recently expressed a desire to move forward with this project and it could be scheduled for 2013 if all parties agree to the scheduling and this project may also involve water main replacement on Taylor St. between Coolidge Ave. and Briarwood Ave. R. Van Gheem noted that the planned extension of Hartzheim Dr. is scheduled for 2013 but due to waiting for DNR approvals, this project may not move forward in 2013. Projects that will require general public input are the Village Hall renovation and expansion project, Parks Development Plan for Island Park which is scheduled for construction this year, a new shelter for Doyle Park which is not yet scheduled but will likely be requested for 2014/2015, the Mill Street Bridge project and the Park Development Plan for the east end of Heesakker Park. This project was scheduled for 2012 but it may be delayed depending on the decisions of the Board regarding the proposed storm water pond. Staff also reviewed the 2011 Bond proceeds and the estimated costs for the projects and the bonding timeframes for completing these projects. Board members were provided with a hard copy of the power point presentation. Discussion took place. Trustee Van Lankvelt asked the Public Works Director what the highest priorities are and R. Van Gheem responded that the Downtown/Main Street area street projects, Pheasant Run, and Doyle Park storm water system projects would be the Department's priorities. Trustee Peerenboom suggested that the Public Works Director bring forward the studies and information on these projects as soon as possible. No action was taken.

Unfinished Business

Trustee Frassetto brought up an idea to Board members for the Board's participation in the Cheese Fest parade. C. Kell provided a copy of a letter from the DOT that authorizes the Mill Street Bridge consultant to begin work on the consultant contract. C. Kell provided Board members with a copy of a Build Up Fox Cities article that listed a number of commercial and industrial construction projects taking place in Little Chute including the Poly Flex project. C. Kell stated that he understand that the lease between Poly Flex and LC Poly has not yet been signed but they are in final financial negotiations for funding the project. C. Kell also provided Board members with an article on bicycle lanes.

Items for Future Agenda

Trustee Berken suggested that the Board conduct site visits for proposed projects.

Moved by Trustee Peerenboom, seconded by Trustee Berken to Enter into Closed Session for the items specified on the agenda. (8:18 p.m.)

Further Discussion: Trustee Smith asked to be excused from the second closed session item as it involves a member of his family. President Vanden Berg agreed to excuse Trustee Smith from this discussion.

Vote on the motion to enter Closed Session: Ayes 7, Nays 0 – Motion Carried
Staff members and the Village Clerk were excused at this time with the exception of Roy Van Gheem, Tom Flick, J. Moes and C. Kell.

Closed Session: 19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session.

1) Negotiations for Property Purchase for Possible Pond Project on Sanitorium Road

2) Offer to Purchase Village Property Located at 325 W. Main Street

Trustee Smith was excused from the meeting at 9:05 p.m.

Moved by Trustee Peerenboom, seconded by Trustee Berken to Exit Closed Session. (9:07 p.m.)

Ayes 6, Nays 0 – Motion Carried

Return to Open Session – Possible Action on Offer to Purchase of 325 W. Main Street

Moved by Trustee Peerenboom, seconded by Trustee Berken to accept the offer to purchase of 325 W. Main in the amount of \$105,900 with the Village agreeing to pay for a one-year homeowner's warranty in the amount of \$585 and to pay up to \$1,000 for repairs if required by the purchaser's FHA lender.

Ayes 6, Nays 0 – Motion Carried

Adjournment

Moved by Trustee Peerenboom, seconded by Trustee Berken to Adjourn the Committee of the Whole meeting at 9:10 p.m.

Ayes 6, Nays 0 – Motion Carried

VILLAGE OF LITTLE CHUTE

By: Michael R. Vanden Berg, Village President

Attest: Vicki Schneider, Village Clerk