

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF JUNE 27, 2012

Call to Order

President Vanden Berg called the Committee of the Whole meeting to order at 6:00 p.m.

Roll Call

PRESENT: President Vanden Berg, Trustee Berken, Trustee Frassetto, Trustee Hietpas, Trustee Peerenboom, Trustee Smith, Trustee Van Lankvelt

ALSO PRESENT: C. Kell, T. Matheny, J. Moes, R. Van Gheem, G. Brouillard, V. Schneider, Nick Vande Hey of McMahons, Kings Variety owner Peggy Edmonds, The Carpenter's co-owners Debra Jamron and Jean Thiel, other Interested Citizens, Media Reps

Public Appearance for Items not on the Agenda

None

Presentation by Nick Vande Hey of McMahon Group – Update on Village's Storm Water Management Program

Nick Vande Hey gave a presentation on the status of the Village's Storm Water Management Program. The presentation covered the new requirements being mandated by Federal and State government for Total Maximum Daily Load (TMDL) for phosphorus and sediment pollutants in the Fox River and Apple Creek. Also presented was information on the amount of the reductions the Village has captured in the two impaired water bodies and the amount that still needs to be captured and recommendations for locations of possible ponds to assist with capturing TMDL's specifically in the older section of town that drains into the Fox River basin. Currently the Village is at 16% phosphorus reduction and 27% sediment reduction for the Fox River basin and the TMDL requirement is a reduction of 30% phosphorus and 65% sediment for the Fox River basin. The Apple Creek basin is at 40% phosphorus reduction and 50% sediment reduction. The TMDL requirement for the Apple Creek basin is a 30% reduction in phosphorus and 40% reduction in sediment. Mr. Vande Hey pointed out that the Village has made significant reductions in the Apple Creek basin but much more is needed in the Fox River basin. Mr. Vande Hey commented on the potential for additional reduction in the Fox River basin if the Sanitorium and Paradise Valley ponds are constructed. A question and answer period followed the presentation. (Copy of presentation on file in the Clerk's office.)

Review/Discussion – Reconstruction of Pine Street and Realignment of Vandenbroek Street

R. Van Gheem led a review and discussion that referred to the document he provided on the history of discussions that have been had regarding the reconstruction of Pine Street and the realignment of Vandenbroek St. Various options on the design of the Pine Street/Main Street intersection, traffic flows in the downtown area, the cost, and the impact on the residences, businesses, St. John Church, and the Village were reviewed and discussed. Peggy Edmonds, Kings Variety, stated that she would like to see Pine St. stay open and the reason why is because the five parking spaces along Pine St. are the most convenient, easy in and out spaces that we have downtown. Ms. Edmonds stated that for her business that is important as people just park there and run in and they need that kind of parking in order to survive. Ms. Edmonds further commented that over the years she was told there would be a lot of parking but it would be a block away and that is no comparison and a good portion of her customers are elderly and families with young children and those are the people that need to have convenient parking. Ms. Edmonds stated she doesn't see the benefit of closing this street compared to what it is going to take away from the businesses and the businesses also have a huge stake. Ms. Edmonds stated that the issue of traffic backing up on Main St. because of a left turn on to Pine St. does happen once in a while but this also happens in other places and she witnessed this tonight with a car turning left into Walgreens. Ms. Edmonds stated her concern isn't the access to Pine Street but the parking as if it is taken away they will never get it back. R. Van Gheem stated that if there isn't a pedestrian mall on Pine St. there are options to add more parking. Discussion took place on Option 7a as that would allow for the parking spaces on Pine Street to remain. Jean Thiel and Debra Jamron, The Carpenter, commented on observing the difficulty of elderly and handicapped people trying to get in and out of their cars when they park on Main Street and they also need the parking spaces on Pine St.

for their business. They also noted that their delivery vehicles park on Pine St and the parking on Pine St. is also very important to their business and if there is an increase in traffic and customers because of the Windmill, then even more parking is going to be needed. Trustee Frassetto stated she did not have any objection to Option 7a if the parking spaces on Pine Street are not eliminated as she thinks that is the win-win situation. Board members indicated consensus with Option 7a which keeps Pine St. open to the parking lots and closes it from the east side parking lot, south to Canal St. and to keep it a left turn in but keep the option open to allow for a right in or a right out of Pine St., if a decision to change the direction is made in the future. Michael Stouffer, 714 Bluff Ave. suggested an option of vacating the portion of Pine St. and making it a private driveway. Marv Janssen, 2010 W. Florida Ave., commented that he thought the idea of closing Pine Street south of Pine Street Bar to the south and possibly making the parking lot bigger if needed and creating additional green space is a good idea and Peggy could keep her parking and traffic on Pine St. would be decreased. Discussion continued. R. Van Gheem stated that more discussion will be needed but the goal is to get a general consensus from the Board on the concept of Pine St. Board members indicated consensus with closing Pine St. after the Village's parking lot/Pine Street Bar to the south. R. Van Gheem stated they will start making contacts with the property owners and gather more details. The business owners in the audience indicated they were good with the concept proposed. Discussion took place on straitening the Vandebroek/Depot Streets intersection. It was noted with current traffic counts, the State will not allow for signal lights at this intersection but that may change in the future with the growth and development of downtown. Trustee Van Lankvelt stated he would be in favor of straitening the street and eliminating some of the bump outs. Staff stated that the project for the realignment would cost roughly around \$200,000 and the Board could review and position projects in the CIP. Trustee Smith stated he is in favor of realigning the street and he also wants keep the extension of Lincoln Ave. moving forward by keeping future Boards apprised of the plans and he thinks that extension will alleviate traffic issues downtown. C. Kell stated that realigning the intersection will solidify the idea to extend Lincoln Ave. C. Kell also stated that it has taken 10 years to obtain the properties needed for the realignment and staff feels that this project should be done next year when Main St. is already being detoured as doing it all the work in one year will be least disruptive to the businesses. Trustee Frassetto stated that her personal opinion as a taxpayer is that it is foolish to spend money to fix the kink in the road but she has heard from many taxpayers that they want the intersection fixed and she questioned why we would want traffic redirected off from Main St. R. Van Gheem explained that the goal is try to get the traffic from Lincoln Ave. away from the offset intersection at Main St. and Wilson St. and the plan would take the Lincoln St. traffic to Vandebroek St. and then to Main St. and that should increase the traffic count so the traffic signals would be warranted for the Main St. and Vandebroek St. intersection. R. Van Gheem stated the overall goal is to improve the south/north connections in the Village. R. Van Gheem estimated that dependent on the design layout, the realignment project would take approximately a month or two. Trustee Peerenboom stated he is not in favor of spending any money on the intersection at this time as he doesn't feel it is warranted. President Vanden Berg stated he feels it should be done at the same time Pine St. is done and this is the opportunity to do it when East Main is being reconstructed. Trustee Smith and Trustee Van Lankvelt also stated their agreement with getting it done at the same time East Main St. is being redone if the financing is available. Debra Jamron, The Carpenter, asked if the work on Pine and Vandebroek Streets would be done at the same time as this would affect the parking lots. R. Van Gheem stated they would take that into consideration when staging the project and he also noted that some utility reconstruction may be needed on Pine St. Trustee Peerenboom suggested that this be put on a future agenda for action. Peggy Edmonds thanked R. Van Gheem and the Board for taking the time to consider all of the possibilities.

Action to Adopt Resolution – Final Assessment Resolution – 2011 Utility Projects on Rosehill Rd., Holland Rd., Elm Dr. and Buchanan St.

Moved by Trustee Frassetto, seconded by Trustee Peerenboom to Adopt Resolution No. 24, Series of 2012 Authorizing Final Special Assessments/Hook-up Fees for 2011 Utility Projects on Rosehill Rd., Holland Rd., Elm Dr. and Buchanan St. as presented.

Ayes 7, Nays 0 – Motion Carried Unanimously

Action to Adopt Resolution – Final Assessment Resolution – 2011 Concrete Paving, Sidewalk and Aprons – Rosehill Rd., Holland Rd. and Elm Dr.

Moved by Trustee Frassetto, seconded by Trustee Berken to Adopt Resolution No. 25, Series of 2012 Authorizing Final Assessments for the 2011 Concrete Paving, Sidewalk and Aprons project on Rosehill Rd., Holland Rd. and Elm Dr. as presented.

Ayes 7, Nays 0 – Motion Carried Unanimously

Action to Adopt Resolution Authorizing the Sale of Real Estate located at 1007 Polk Street to Michael & Charlene Zuleger

Moved by Trustee Frassetto, seconded by Trustee Van Lankvelt to Adopt Resolution No. 26, Series of 2012 Authorizing the Sale of Real Estate located at 1007 Polk Street to Michael & Charlene Zuleger.

Ayes 7, Nays 0 – Motion Carried Unanimously

Action to Adopt Resolution Authorizing the Sale of Real Estate to Premier Little Chute, LLC

Moved by Trustee Van Lankvelt, seconded by Trustee Smith to Adopt Resolution No. 27, Series of 2012 Authorizing the Sale of Real Estate to Premier Little Chute, LLC.

Ayes 7, Nays 0 – Motion Carried Unanimously

Review/Discussion/Possible Action – Bids for the Library Roof Replacement

C. Kell stated that the Library roof project was in the 2012 budget and next year it is planned to be budgeted for the Civic Center side and in preparation of the budget the Facilities Director obtained cost estimates and the budgeted amount for 2012 was \$66,000 and it was anticipated that would cover the cost of the roof but the actual low bid came in at \$93,170. G. Brouillard reviewed three options available for the roof replacement and discussion took place. C. Kell stated that staff members discussed the options and liked the reversed ballasted approach and it has been around awhile but it is not common and the roofing company has only constructed a couple of these types roofs, so for that reason there is some skepticism. Trustee Smith recommended that the Facilities Director contact the materials suppliers at Firestone to discuss projects they have done and any issues they may have had with materials and performance. Trustee Hietpas asked if it would matter which option was selected if in the future the library facilities are joined and relocated. C. Kell stated there would still be a use for the Civic Center and the roof needs replaced no matter what and if for some reason there wasn't a library, there would likely be a call for more meeting space. T. Matheny commented that not only is this estimate over budget but so is the second phase in 2013. T. Matheny stated the additional \$7,000 needed for Option 2 is probably available in the facilities and equipment fund but if \$30,000 more is needed for this year and next year, she would like to wait until the CIP is put together before having the Board move forward with a decision on Option 1. Trustee Hietpas asked if there were any concerns with the low bidder being approximately 15% less than the second lowest bidder. G. Brouillard responded that the low bidder does good work and everything should be included in the bid and they are a reputable company. Staff stated that the project did not have to be rebid as it is considered a change order and it would not be advantageous to rebid the project. G. Brouillard stated that the low bidder would stand behind the numbers presented in Option 2 and there is a 10% contingency in the bid.

Board members indicated they would prefer Option 2 and they asked G. Brouillard to do some more research on this type of roof and report back to the Board.

Unfinished Business

None

Items for Future Agenda

Trustee Frassetto stated she had a request from a citizen to put the policy concerning employees washing their vehicles at the Municipal Services Building on a future agenda. President Vanden Berg stated this item could be added to the July 25th agenda. The issue of corner lot credits will also be placed on a future agenda for discussion. The Village President and Board members agreed to not hold a meeting the week of July 4th and to schedule the July 11th Board meeting as a regular board meeting.

Moved by Trustee Frassetto, seconded by Trustee Van Lankvelt to enter into closed session.

(8:26pm)

Ayes 7, Nays 0 – Motion Carried Unanimously

Administrator Kell and Clerk Schneider were present for the Closed Session. Tony & Laura Fischer were present for a portion of the closed session.

Closed Session: 19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session.

Offer to Purchase lot 3 of CSM #5411 by Tony and Laura Fischer

Moved by Trustee Peerenboom, seconded by Trustee Frassetto to exit closed session and return to open session. (9:22pm)

Ayes 7, Nays 0 – Motion Carried Unanimously

Return to Open Session

Discussion/Possible Action on Offer to Purchase Lot 3 of CSM #6411 by Tony and Laura Fischer
No action taken.

Adjournment

Moved by Trustee Frassetto, seconded by Trustee Peerenboom to Adjourn the Committee of the Whole meeting at 9:24 p.m.

Ayes 7, Nays 0 – Motion Carried Unanimously

VILLAGE OF LITTLE CHUTE

By: Michael R. Vanden Berg, Village President

Attest: Vicki Schneider, Village Clerk