

MINUTES OF THE WATER COMMISSION MEETING – JUNE 19, 2012

Call to Order

The Water Commission meeting was called to order at 6:00 P.M. by Kevin Coffey, Chair

Roll Call

PRESENT: Kevin Coffey, Chair
Mike Bevers
Tim Bevers
Mark Gloudemans
Tim Wegand

ALSO PRESENT: President Vanden Berg, MCO Rep. Jerry Verstegen, Village Administrator Charles Kell, Finance Director Teri Matheny, Village Clerk Vicki Schneider, Village Trustee Larry Van Lanvelt

EXCUSED: Public Works Director Roy Van Gheem

Public Appearance for Items Not on the Agenda

None

Approval of Minutes

Water Commission Minutes of December April 17, 2012

Moved by Commissioner M. Bevers, seconded by Commissioner Wegand to approve the minutes of April 17, 2012 as presented.

All Ayes – Motion Carried

Review/Discussion – Upcoming Standards & Compliance Regarding Lead-Free Requirements

J. Verstegen reviewed the upcoming standards and compliance requirements regarding lead-free meters and piping. J. Verstegen noted that the Village is in compliance with current standards until 2014 and the Village is in relatively good shape as the Village's residential meters were changed years ago to thermo-plastic meters and those meters are compliant with the new standards. J. Verstegen reported on the meters and lead services that will need to be changed to meet the new standards and the estimated financial impacts that will be included in the CIP budget. J. Verstegen stated he is looking into other options for testing the meters in place as then the meters would not need to be replaced. J. Verstegen stated he would report back on this issue at a future meeting.

Recommendation to the Village Board for Approval of the AT & T (Cingular) Water Tower Lease Amendment

C. Kell reviewed the changes which were a reduction in the lease payment of approximately \$5,000 annually, the escalator clause lowered to 3% per year, and allowing expansion of the use of the leased premises and facilities on the water tower without an increase in the lease payment, upon review and approval of such plans by the Village. C. Kell stated that if the lease was not renegotiated, the Village stood the chance of losing the lease altogether and he is satisfied with the concessions made on both sides. C. Kell stated that this lease amendment will be presented to the Village Board for action tomorrow night.

Moved by Commissioner Wegand, seconded by Commissioner T. Bevers to recommend to the Village Board approval of the First Amendment to the Tower Lease Agreement with New Cingular Wireless PCS, LLC.

Ayes 5, Nays 0 – Motion Carried

Progress Reports

MCO Operations Update

J. Verstegen reported on the status of the Jefferson Street Plant study and he noted that they are looking at the option of one VFD controlling two booster pumps and they are also looking at some possible

incentives for cost savings and the study results will be reported back to the Commission at a future meeting. J. Verstegen reported that the brine tanks were cleaned and inspected at Pump #2 and he reported on a sodium silicate problem at Well #4 that had been corrected. J. Verstegen reported on a water main break on Lincoln Ave. and he noted that 545 valves had been inspected and hydrant painting was completed. J. Verstegen reported on a special hydrant flush on the east end of town and property owners were notified of the flush and no complaints were logged. J. Verstegen reported on the status of meter changes and noted the number of work orders coming from KU has increased and many of these are related to an increase in lawn watering. J. Verstegen reported that T-Mobile finished their installation on Tower #1 and the company that purchased Open Range has indicated they are planning to remove the equipment in the next 30 days. J. Verstegen also reported on the status of the Buchanan and Sanitorium Roads water relay projects. J. Verstegen reported that an RFP will be sent out for cleaning the elevated towers and they will also be working on businesses cross connections and private well permitting.

Director of Public Works

Reported with MCO update.

Finance Director

T. Matheny reported that she is working with staff on the 5-year CIP Plan and they will plan to present a draft to the Commission next month. T. Matheny also provided a corrected handout of the Budget Status/CIP YTD status report and she commented that the Town of Menasha had recently passed an ordinance to apply a water standby charge for vacant properties. T. Matheny stated she will provide a copy of the information on Menasha's ordinance to the Commissioners.

Approval of Vouchers

Commissioners reviewed the bills list.

Moved by Commissioner T. Bevers, seconded by Commissioner Wegand to approve and authorize payment of the vouchers as presented in the amount of \$290,278.69 and draw from their respective funds.
All Ayes – Motion Carried

Unfinished Business

Review of MCO Contract will be held at a future meeting.

Items for Future Agenda

Update and report on status of well permitting/abandonment. Jefferson Street Plant Study.

Adjournment

Moved by Commissioner Coffey, seconded by Commissioner M. Bevers to adjourn the meeting at 6:45 p.m.
All Ayes - Motion Carried

VILLAGE OF LITTLE CHUTE

By: Kevin Coffey, Chair

Attest: Vicki Schneider, Village Clerk