

## **MINUTES OF THE WATER COMMISSION MEETING – AUGUST 21, 2012**

### **Call to Order**

The Water Commission meeting was called to order at 6:00 P.M. by Kevin Coffey, Chair

### **Roll Call**

PRESENT: Kevin Coffey, Chair  
Mike Bevers  
Tim Bevers  
Mark Gloudemans (6:15)  
Tim Wegand

ALSO PRESENT: President Vanden Berg, MCO Rep. Jerry Verstegen, Village Administrator Charles Kell, Finance Director Teri Matheny, Public Works Director Roy Van Gheem, Village Trustee Larry Van Lanvelt

EXCUSED: Village Clerk Vicki Schneider

### **Public Appearance for Items Not on the Agenda**

None

### **Approval of Minutes**

#### **Water Commission Minutes of June 19, 2012**

*Moved by Commissioner M. Bevers, seconded by Commissioner T. Bevers to approve the minutes of June 19, 2012 as presented.*

All Ayes – Motion Carried

### **Progress Reports**

#### ***MCO Operations Update***

J. Verstegen reported that the ground reservoir at Well #1 was cleaned and the inspection was completed and the reservoir at Doyle Park was drained but with difficulty because of the 1 ½ inch copper piping. J. Verstegen reported that he has a local contractor giving him an estimate to replace it with a 4 or 6 inch pipe. J. Verstegen noted that on the report some fractures were noticed on the walls of the reservoir at Doyle but they were not serious and he will provide a full report next month. J. Verstegen reported that his department is preparing for upcoming work on Jefferson Street and a leaking valve was found and this will account for some of the lost water in the system. J. Verstegen reported that the roofs on the wells were inspected by a company from Kaukauna and the only problem that needed immediate attention was a small hole that was forming on Well # 3 and the cost of the repair was \$155. J. Verstegen reported that repairs or replacement of well roofs will be worked into the CIP for future budgeting. J. Verstegen noted that there were two water main breaks on Lilac Lane and today there was one on Taylor Street. J. Verstegen stated that water main breaks have been up this summer industry wide and he believes these are being caused because of ground movement due to the drought. J. Verstegen stated that his department had three complaints on water discoloration on Garfield Ave. and noted that he has staff investigating this issue. J. Verstegen reported on the status of the meter change outs at the mobile home parks and he also reported that he has received several service orders from Kaukauna Utilities regarding high water usage and the majority of the high usage is due to the dry summer and lawn watering. J. Verstegen reported that he was in contact with the Kimberly Water Commission and they are in favor of a group purchase of a water meter tester. J. Verstegen reported that the annual AWWA conference is September 19 – 21<sup>st</sup> and Commissioners need to register by September 11<sup>th</sup>. J. Verstegen stated that the plant tour could be done after the September Water Commission meeting. J. Verstegen reported that his department is also preparing for the fall hydrant flush.

#### ***Director of Public Works***

R. Van Gheem noted if Commissioners wanted to sign up for the WWA conference they should go to the WWA website and sign up or email the Public Works Secretary. R. Van Gheem also reported on the

work that was completed on the Buchanan St. and Sanitorium Rd. projects and he noted that some residents did have their lead services replaced. R. Van Gheem reported on the proposed timeline for completion of the concrete paving on the streets.

### **Finance Director**

T. Matheny reported that she will bring forward the CIP to the Commission at next month's meeting. T. Matheny also reported that for next month's meeting she will have an agenda item to review the changes that were made by the PSC regarding new rules that went into effect August 1. T. Matheny stated that the 2011 CAFR can be found on the Village's website and relative to the findings in this report, she will be looking at whether a simplified rate case study may be needed because the water utility didn't meet its bond coverage ratio and she will report on this at next month's Commission's meeting. T. Matheny also reported that there will be some refinancing of three bond issues and some small pieces of that will include refinancing of water utility bonds.

### **Approval of Vouchers**

Commissioners reviewed the bills list.

*Moved by Commissioner M. Bevers, seconded by Commissioner Wegand to approve and authorize payment of the vouchers as presented in the amount of \$451,544.62 and draw from their respective funds.*  
All Ayes – Motion Carried

### **Unfinished Business**

Staff gave a verbal update on the status of abandoned wells and those that have not complied with orders and at a future meeting the Commission will be provided with a list of those that are not in compliance and it will need to be determined what should be done in these cases. J. Versteegen also reported on the status of the renewal of the MCO contract and T. Matheny stated it is anticipated that the contract costs will not change for next year.

### **Items for Future Agenda**

Request for new private well  
CIP  
Bond Coverage Ratio/Simplified Rate Case Study  
PSC New Rules  
Jefferson St. Well Project Scope  
Large meter testing  
Water Department truck replacement

### **Adjournment**

*Moved by Commissioner T. Bevers, seconded by Commissioner Gloudemans to adjourn the meeting at 6:45 p.m.*  
All Ayes - Motion Carried

## **VILLAGE OF LITTLE CHUTE**

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By: Kevin Coffey, Chair

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Attest: Vicki Schneider, Village Clerk