

MINUTES OF THE REGULAR BOARD MEETING OF SEPTEMBER 5, 2012

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

Invocation

Pledge Allegiance to the Flag

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

Roll call of Trustees

PRESENT: Michael Vanden Berg, President
Bob Berken, Trustee
Tammy Frassetto, Trustee
James Hietpas, Trustee
Bill Peerenboom, Trustee
Larry Van Lankvelt, Trustee
Skip Smith, Trustee

Roll Call of Officers and Department Heads

PRESENT: Charles Kell, Village Administrator
Jim Moes, Community Development Director
Erik Misselt, FVMPD Chief
Roy Van Gheem, Director of Public Works
Tom Flick, Director of Parks, Recreation, and Forestry
Teri Matheny, Finance Director
Charles Koehler, Village Attorney
Sandy Berkers, Village Deputy Clerk

OTHERS PRESENT: Interested Citizens, Media Reps

Public Appearance for Items Not on the Agenda

Approval of Minutes

Regular Board Meeting Minutes – August 15, 2012

Committee of the Whole Meeting Minutes – August 22, 2012

CIP Workshop Minutes – August 29, 2012

Moved by Trustee Frassetto, seconded by Trustee Berken to approve the Regular Board Meeting Minutes of August 15, 2012, Committee of the Whole Minutes of August 22, 2012 and CIP Workshop Minutes of August 29, 2012 as presented.

Ayes 7, Nays 0 - Motion Carried

Report of Other Minutes-Other Informational Items

Minutes of the Water Commission Meeting of June 19, 2012

Minutes of the Joint Library Board of July 17, 2012

Board members noted receipt of the informational items.

Action on Temporary Beer/Wine License – Little Chute Jaycees- September 15, 2012

Moved by Trustee Smith, seconded by Trustee Van Lankvelt to Approve Temporary Beer/Wine License for Little Chute Jaycees-September 15, 2012.

Ayes 7, Nays 0 – Motion Carried

Action/ Pop In Again-1420 E. Main St. – Requests Approval for Outdoor Music in Beer Garden September 15, and September 23, 2012

Moved by Trustee Frassetto, seconded by Trustee Peerenboom to Approve Outdoor Music in Beer Garden on September 15, and September 23, 2012 with the restrictions presented.

Ayes 7, Nays 0 – Motion Carried

Discussion/Action- Industrial Park Site Plan Approval for L&B Cabinets

J. Moes recommended board approval for small additions and landscaping for L&B Cabinets.

Moved by Trustee Frassetto, seconded by Trustee Berken to Approve Industrial Park Site Plan for L&B Cabinets.

Ayes 7, Nays 0 – Motion Carried

Further Discussion:

Trustee Van Lankvelt questioned if any land acquisitions have been requested with this plan. J. Moes stated “no” not at this point.

Discussion/Possible Action – Hiring a Realty Company to Market the Village North Subdivision

Moved by Trustee Frassetto, seconded by Trustee Peerenboom to Hire Hietpas Realty to Market the Village North Subdivision due to lack of available realtor by Mau Realty.

Ayes 7, Nays 0 – Motion Carried

Discussion/Possible Action Capital Improvement Plan 2013-2017

T. Flick stated that what he put in the CIP is for an 82 ft. slide and that just to purchase the slide it would cost \$91,000 and the additional money will be used for site prep, demolition, state plan review and fees, engineering drawings and the Virginia Graeme Baker inspection and other charges. Trustee Frassetto questioned T. Flick if the slide is removable in case the pool is relocated in the future. T. Flick assured the board that it would be moveable. Trustee Peerenboom stated he was concerned with Sheridan Ct. and Woodland Ct. being slotted into the 2013-2017 CIP for the asphalt overlay just to have some expenses to keep our future aids coming in. R. Van Gheem stated that the courts were put in because of need and also because the project would be small enough to coincide with the larger Main Street project. Trustee Peerenboom questioned what the villages funding loss would be if Sheridan Ct. and Woodland Ct. were taken out of the CIP. T. Matheny stated that the Main Street project has mostly utility cost and only \$650,000 in road costs and by putting in the four courts into the CIP the village is able to add on another \$600,000 in road. T. Matheny stated that she did not know at this time how much the village would lose in state funding. R. Van Gheem stated that Main Street is going to be a long project and that he is trying to assure the village’s revenue by putting in some easier projects alongside the large project. C. Kell stated that he handed out an updated cost of the Buchanan Pond Interceptor because he did not realize the one in the CIP had not been upgraded for cost consideration and did not account for the larger pipe cost. C. Kell stated that he had verbal confirmation from the owner of Crystal Print that he was interested in doing this project. C. Kell recommended updating the figures in the CIP after receiving written confirmation from the owner of Crystal Print. C. Kell noted that if the deal with Crystal Print did not go through that the board could pass a motion to take it out of the 2013-2017 CIP.

Moved by Trustee Peerenboom, seconded by Trustee Berken to Amend 2013-2017 CIP Buchanan Interceptor to an updated cost of \$1,029,806.25

Ayes 7, Nays 0 – Motion Carried

Moved by Trustee Frassetto, seconded by Trustee Van Lankvelt to Approve 2013-2017 Capital Improvement Plan with the exception that the Buchanan Interceptor may be removed at a later date.

Ayes 6, Nays 1 (Peerenboom) - Motion Carried

Further Discussion:

Discussion of the life and price of concrete vs asphalt took place. C. Kell pointed out that there is still some life left in the underground utilities on the four courts that are in the CIP for 2013 and by the time the asphalt needs replacement in the future it will be time to replace the utilities.

Approval of Repair Costs and Asking Price for Village Owned Home at 316 West Lincoln

Moved by Trustee Frassetto, seconded by Trustee Smith to Approve Repairs of \$5500 of Village Owned Home at 316 West Lincoln and set Asking Price to \$85,900 and to be Listed with Illa Mullen of Century 21.

Ayes 7, Nays 0 - Motion Carried

Operator's Licenses:

<i>Sarah C. Griesbach</i>	<i>W6551 Fireland 8</i>	<i>Menasha</i>	<i>Pump House</i>
<i>Craig J. Spierings</i>	<i>910 Depot St.</i>	<i>Little Chute</i>	<i>Little Chute Festivals</i>
<i>Rachel M. Martin</i>	<i>1230 E. Wisconsin Ave.</i>	<i>Little Chute</i>	<i>Larry's Piggly Wiggly</i>
<i>Kevin M. Van Der Lunden</i>	<i>521 S. Washington St.</i>	<i>Combined Locks</i>	<i>Landreman's</i>
<i>Matthew L. Fronsee</i>	<i>1818 Valley Ln.</i>	<i>Little Chute</i>	<i>Main Event</i>
<i>Ben R. Meyerhofer</i>	<i>927 LaFollette St.</i>	<i>Little Chute</i>	<i>Valley Liquor</i>
<i>Christopher M. Kadlec</i>	<i>2902 Fieldcrest Dr.</i>	<i>Kaukauna</i>	<i>5th Quarter</i>
<i>Alicia A. Van Vonderen</i>	<i>N9524 Hickory Ln.</i>	<i>Appleton</i>	<i>5th Quarter</i>
<i>June M. Spierings</i>	<i>133 N. Lincoln St.</i>	<i>Kimberly</i>	<i>Dwyers</i>
<i>Gail A. Behnke</i>	<i>2221 N. Ballard Rd. #8</i>	<i>Appleton</i>	<i>Dwyers</i>

Moved by Trustee Frassetto, seconded by Trustee Berken to Approve the Operator's Licenses as presented.
Ayes 7, Nays 0 – Motion Carried

Department and Officers Progress Reports

Chief Misselt reported that the PD caught three suspects in Combined Locks that were connected to the recent vehicle burglaries in the area. He also reported that two individuals were caught attempting to break into the Power Sports Store. Chief Misselt reported that the price for the radios the PD is looking at buying in the future has been set, but his department will wait until February or March of 2013 to purchase them. T. Matheny reported that Ehlers will be on the agenda for the month of September. She also reported that she received the Management letter from Kerber Rose and she will hand that out to board members when it is finalized. C. Kell reported that he ordered two for sale signs to put up at Grand Avenue and Depot Street. C. Kell reported that he was working with the principals to clarify issues relative to the proposed property involved with the Village Hall Expansion and the Windmill. C. Kell reported that the Village's loan committee is currently working on a loan for \$110,000 that was submitted for a commercial project on the North side of Hwy 41. C. Kell reported that he is hosting the Fox Cities Economic Development Partnership at the Civic Center, which consists of thirty local municipal administrators and he will be able to inform other communities about how Little Chute is developing. C. Kell reported that T. Matheny, R. Van Gheem and he are trying to set aside some time to discuss the creation of an engineering department for Little Chute. C. Kell reported that he was unable to come to an agreement with John Elrick and the possibility of swapping his property for Village North Lots that he and the Village President felt the Village Board would approve. J. Moes reminded the board of a Public Hearing next week regarding the conditional use for the multi family residence on West Elm. J. Moes reported that Brett Jensen has been chosen to fill the position of Building Inspector and he will start working on September 17, 2012 and that he plans to have Brett come to a Committee of the Whole meeting shortly after he begins working for the village. T. Flick reported that he is close to finishing his Emerald Ash Borer Management Plan and that he handed out some information from the DNR showing the infestations in the state. T. Flick reported that the Heritage Parkway Trail will be closed for two days in the next week or two to finish up work on the trail. R. Van Gheem reported that Wisconsin DOT has finished the sewer mains on Sanitorium Road and Buchanan Street and that he is awaiting word from the concrete contractor. R. Van Gheem reported that Public Works and Park & Rec staffs have just completed seven years with no injuries. R. Van Gheem reported that on the west side of Buchanan Street sidewalk was damaged during Gas Company work and reported that it would cost between \$12,000 and \$14,000 to replace. Trustee Frassetto questioned if the cost to fix the sidewalk was built into the cost of the Buchanan Street project and R. Van Gheem responded "yes". Trustee Frassetto asked that the Public Works Department let abutting property owners know that they did not have to pay for sidewalk that is being replaced from the gas work damage and tree removal. Trustee Smith stated that it was his opinion that the sidewalk should be replaced and Trustee Frassetto agreed.

Disbursement List

Moved by Trustee Peerenboom, seconded by Trustee Van Lankvelt to Approve the Vouchers and Authorize the Finance Director to pay all vendors.

Vote on the Motion:

Ayes 7, Nays 0 – Motion Carried

Call for Unfinished Business

None

Items for Future Agendas

*Moved by Trustee Frassetto seconded by Trustee Peerenboom to enter into closed session.
(6:56 pm)*

Ayes 7, Nays 0 – Motion Carried

Closed Session: 19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. Offer to Purchase Property in the Village Industrial Park

Moved by Trustee Frassetto, seconded by Trustee Smith to exit closed session and return to open session. (7:07 pm)

Ayes 7, Nays 0 – Motion Carried

Return to Open Session – Possible Action on Offer to Purchase Property in the Village Industrial Park- No Action Taken

Adjournment

Moved by Trustee Peerenboom, seconded by Trustee Smith to adjourn the Regular Board meeting at 7:08 p.m.

Ayes 7, Nays 0 - Motion Carried

VILLAGE OF LITTLE CHUTE

By: _____
Michael R. Vanden Berg, Village President

Attest:

Sandy Berkers, Village Deputy Clerk