

## **MINUTES OF THE REGULAR BOARD MEETING OF JANUARY 19, 2011**

The Regular Board meeting was called to order at 6:00 p.m. by Charles Fischer, Village President

### **Invocation**

President Fischer called for a moment of silence.

### **Pledge Allegiance to the Flag**

President Fischer led members in the reciting of the Pledge of Allegiance.

### **Roll call of Trustees**

PRESENT: Charles Fischer Village President  
John Elrick Trustee  
Tammy Frassetto Trustee  
James Hietpas, Trustee  
Dan Mahlik, Trustee  
Don Van Deurzen, Trustee  
Janet Verstegen, Trustee

### **Roll Call of Officers and Department Heads**

PRESENT: Charles Kell, Village Administrator  
Dale Haug, Finance Director  
Ray Lee, Police Captain  
Jim Moes, Community Development Director  
Tom Flick, Director of Parks, Recreation, and Forestry  
Roy Van Gheem, Director of Public Works  
Charles Koehler, Village Attorney  
Vicki Schneider, Village Clerk

### **Public Appearance for Items Not on the Agenda**

None

### **Approval of Minutes**

Regular Board Meeting Minutes – January 5, 2011

Committee of the Whole Meeting Minutes – January 12, 2011

*Moved by Trustee Frassetto, seconded by Trustee Hietpas to approve the Regular Board Minutes of January 5, 2011 and the Committee of the Whole Minutes of January 12, 2011 as presented.*

Ayes 7, Nay 0-Motion Carried Unanimously

### **Report of Other Minutes-Other Informational Items**

Fox Valley Metro Activity Report – October 2010

Park Planning Committee Meeting Minute – December 6, 2010

Plan Commission Meeting Minutes – December 13, 2010

Board noted receipt of items.

### **Ordinances:**

#### **a) Amending Village Code of Ordinances Chapter 6 Animals**

*Moved by Trustee Frassetto, seconded by Trustee Verstegen to Adopt Ordinance No. 3, Series of 2011 Amending Village of Little Chute Municipal Code Chapter 6 – Animals.*

Ayes 7, Nay 0 – Motion Carried Unanimously

**b) Amending Village Code of Ordinances Chapter 4, Section 89 Alcohol Beverages Closing Hour**

*Moved by Trustee Frassetto, seconded by President Fischer to Adopt Ordinance No. 4, Series of 2011 Amending Village of Little Chute Code of Ordinances Chapter 4, Section 89 – Alcohol Beverages Closing Hour.*

Ayes 6, Nay 1 (Hietpas) – Motion Carried

**c) Amending Village Code of Ordinances Chapter 26, Section 217 Unauthorized Operation of Motor Vehicles on Public or Private Property – Snow Removal by ATVs**

In response to a question from Trustee Elrick about allowing Village owned equipment to operate on the roadways, staff stated that there is an exemption in State Statutes for municipalities but they are still required to have the flashing lights and signs. Trustee Elrick stated he understands the Chief's position on not allowing the ATVs on roadways but he disagrees as he doesn't believe there will be a problem and he would like to see the two-mile radius allowed. Administrator Kell related a personal experience that recently happened to him with an ATV pushing snow out of a driveway and the ATV almost ran into his vehicle. C. Kell commented that the Chief has valid concerns with problems that will happen if they are allowed on roadways.

*Moved by Trustee Frassetto, seconded by Trustee Mahlik to Adopt Resolution No. 5, Series of 2011 Amending Village Code of Ordinances Chapter 26, Section 217 Unauthorized Operation of Motor Vehicles on Public or Private Property – Snow Removal by ATVs.*

Ayes 4, Nay 3(Elrick, Hietpas, Van Deurzen) – Motion Carried

**Possible Action on Request to Install Thin Ice Warning Signs by One of the Inlet Pipes to Buchanan Pond**

*Moved by Trustee Elrick, seconded by Trustee Frassetto to Instruct the Department of Public Works to Install a Warm Water Discharge Sign at the Inlet Pipe to Buchanan Pond*

Ayes 7, Nay 0 – Motion Carried Unanimously

**Appointment of Citizen Member to Water Commission**

President Fischer stated that this agenda item is not ready to be acted upon and his recommendation on an appointment will be brought back at a future meeting.

**Operators License:**

Sara J. Kuse	327 E. Lincoln Ave.	Little Chute	M & M Bar
Julie A. Sommerfeld	320 Monroe St.	Little Chute	Express

*Moved by Trustee Frassetto, seconded by Trustee Van Deurzen to Approve the Operator's Licenses as listed on the agenda.*

Ayes 7, Nay 0 – Motion Carried Unanimously

**Department and Officers Progress Reports**

Police Captain Ray Lee announced that Lieutenant Kevin McSorley has retired after 30 plus years of service. Captain Lee updated the Board on the hiring status of a new officer and he informed the Board that a conditional offer has been made to an individual and the process should be finalized in the next week.

D. Haug reported that the statutory deadline for payment of the first installment of taxes to the other taxing authorities has been met by the Village and those payments show up on the current bills list. D. Haug also reported that he provided trustees with their W2 forms this evening and staff will be receiving their W2 forms this week. C. Kell reported on a meeting he and the Public Works Director had with the Little Chute School District Superintendent and his staff regarding the concern of handicap parking not being available at the Elementary School. C. Kell stated he will be meeting with the contractor for the plastics company building tomorrow and he is also working to accommodate other businesses in the Industrial Park

that have plans for expansion and he will keep the Board updated. C. Kell stated he has been working with the Village Attorney on a contract termination for the Dutch Boyz project and as requested by Trustee Hietpas, an update on the project will be on next week's agenda. C. Kell reported that he is currently holding off on the engineering and design of the Polk Pond as staff has been informed that the money the DNR was to transfer to this pond from the Heesakker Pond has been moved to a different project and the DNR is currently looking into securing other funding for the Village for the Polk Pond. The issue will be presented on a future agenda for discussion. C. Kell stated that the property owner of the Clark Station on Hwy. OO has taken out a permit to raze the building. C. Kell reported that the Village Attorney has advised that the Village hold off on razing the duplex property on Main Street until the property owner's appeal time has passed and the Village is currently obtaining quotes for razing the property when the time comes to do so. C. Kell provided Board members with the *Capital Buzz* handout and commented that the Governor's comments indicate that municipalities will be facing major cuts in State aid. J. Moes reported that the Library has recently had a resignation of a long term part-time staffing person and the Library will address filling the position next month. T. Flick gave an update on the DPI lighting project and he also noted that they are currently working on the program book and staffing for the summer. T. Flick also had a copy of the Paper Recreational Trail map for trustees to review. R. Van Gheem reported that the Department is working on preparing final reports for assessment billing for 2010 projects and they are also dealing with snow removal. R. Van Gheem also informed the Board that a bid opening for a well house project will take place on January 27. V. Schneider reported that 210 people were signed up for the Village's Recognition Dinner and absentee ballots were available for the February election. Attorney Koehler reported that he is working with Attorney Frassetto on the Dutch Boyz Project termination agreement.

#### **Disbursement List**

*Moved by Trustee Versteegen, seconded by Trustee Frassetto to Approve the Vouchers as presented and Authorize the Finance Director to draw from the Respective Funds.*

Ayes 7, Nay 0 – Motion Carried

#### **Call for Unfinished Business**

None

#### **Items for Future Agenda**

Trustee Frassetto asked that a Closed Session be placed on next week's agenda to discuss a complaint she has received regarding a staff member.

#### **Adjournment**

*Moved by Trustee Van Deurzen, seconded by Trustee Frassetto to Adjourn the Regular Board meeting at 6:38 p.m.*

Ayes 7, Nay 0-Motion Carried

#### **VILLAGE OF LITTLE CHUTE**

By: \_\_\_\_\_  
Charles Fischer, Village President

Attest: \_\_\_\_\_  
Vicki Schneider, Village Clerk