

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF AUGUST 24, 2011

Call to Order

President Vanden Berg called the Committee of the Whole meeting to order at 6:00 p.m.

Roll Call

PRESENT: President Vanden Berg, Trustee Berken, Trustee Frassetto, Trustee Hietpas (6:48), Trustee Mahlik, Trustee Peerenboom, Trustee Smith

ALSO PRESENT: C. Kell, R. Van Gheem, J. Moes, E. Misselt, T. Flick, S. Berkers,
Interested Citizens and Media Reps

Public Appearance for Items not on the Agenda

None

Moved by Trustee Peerenboom, seconded by Trustee Frassetto to enter Public Hearing- Preliminary Plat of Village North Subdivision.

Ayes 6, Nays 0 – Motion Carried

Public Hearing – Preliminary Plat of Village North Subdivision

Moved by Trustee Frassetto, seconded by Trustee Smith to exit Public Hearing- Preliminary Plat of Village North Subdivision.

Ayes 6, Nays 0 – Motion Carried

Action – Request by Pop In to have Outdoor Music and Alcohol Sales/Consumption on Saturday, September 17, 2011 from 2:30 p.m. to 8:30 p.m.

Lois Linskens, 1507 E. Main Street, stated that she had problems with the Corn Roast last year because she could barely get in her driveway because of all the people and when the band ended at 8:30 p.m. the music in the bar became very loud. Ms. Linskens asked if the police could patrol the tavern after the Corn Roast ends at 8:30 p.m. Rick Puffe, owner of Pop In, stated that last year the Metro Police Department was there three different times with no problems. Chief Misselt stated that the Police Department has been to the tavern on numerous occasions and the owner has always been cooperative and as long as the decibel reading does not go over 70 decibels at the lot line, there is not a violation. Trustee Smith asked Mr. Puffe if he could be mindful of the neighbors and Mr. Puffe responded that he would.

Moved by Trustee Frassetto, seconded by Trustee Berken to Approve the Request by Pop In to have Outdoor Music and Alcohol Sales/Consumption on Saturday, September 17, 2011 from 2:30 p.m. to 8:30 p.m.

Ayes 6, Nays 0 – Motion Carried Unanimously

Action on Temporary Beer Picnic License for Little Chute Jaycees-Kermis Dutch Festival-Saturday, September 10, 2011-Beer Sale 11 a.m. to 11:30 p.m.

Moved by Trustee Berken, seconded by Trustee Smith to Approve Temporary Beer Picnic License for Little Chute Jaycees-Kermis Dutch Festival-Saturday, September 10, 2011-Beer Sale 11a.m. to 11:30 p.m.

Ayes 5, Nays 0 (Frassetto Abstained)

Discussion/Possible Action-Crossing Guard Program

Chief Misselt summarized the handout that he gave to the board members regarding the proposed unification of the crossing guard services. In the Chief's proposal he is asking to put the Little Chute, Kimberly, and Combined Locks crossing guard program under one complete program. Chief Misselt commented that this proposal has been presented to the Village of Kimberly board members and they are willing to take a look at it and Combined Locks will take a look at his proposal at their next board meeting. Chief Misselt stated that his plan is to combine all three municipalities crossing guard programs under the Metro Police Department budget and he would bring that before the board. Chief Misselt stated that each municipality pays for Metro's services by population and equalized value and that will not work for the

crossing guard program because crossing guards are assigned to a certain area within municipal boundaries. Chief Misselt stated that each municipality would only pay for the services that they are receiving from crossing guards. Chief Misselt stated that as part of the merger he would like each community to have the same policies, equipment, and pay scale in regards to the crossing guard program with one caveat being some of the existing guards may make more than the proposed pay scale. Chief Misselt asked the board for their direction on the crossing guard unification. Trustee Frassetto questioned if there was a standard on crossing guard programs and how they are managed and Chief Misselt answered “No” each community does it differently. Chief Misselt stated that the payscale he is proposing is competitive with neighboring communities. Trustee Peerenboom questioned if alternates could work in any of the municipalities or if they would have to be specific to one community. Chief Misselt answered that it was his desire to have the alternate pool be able to work in any of the communities. Trustee Frassetto stated that she does not like that pay increases go up 1% a year and that there have been years where the village staff have been put on a pay freeze and questioned if this would include the crossing guard program. Chief Misselt answered “yes” that if the board decides to do a pay freeze that would include the crossing guards. Trustee Peerenboom asked if the crossing guards would be made aware of the proposed changes and Chief Misselt answered “yes” they have been made aware. Trustee Frassetto commented that she was not a fan of the step pay increase and that she thinks pay increases should be performance based. Chief Misselt commented that pay for crossing guards should be competitive to retain guards. Trustee Smith questioned Chief Misselt if this unification depends on the approval of all three boards and he answered “yes”. C. Kell stated that the administrator’s from each of the communities involved in the merger requested the chief to take a look at the crossing guard program.

Moved by Trustee Mahlik, seconded by Trustee Berken to Approve Unified Approach to Crossing Guard Service in the Villages.

Ayes 6, Nays 0 – Motion Carried

Further Discussion: Trustee Frassetto questioned if the final proposal would come back before the board. Chief Misselt stated that yes it would come in front of the board for final approval when they have their budget meeting and his proposal would not take effect until January of 2012.

Action-Approval of Preliminary Plat of Village North Subdivision

C. Kell stated that Leroy Van Asten stopped by his office and recommended an easement on the back side of Lots 1-4 for the purpose of constructing a future trail system. C. Kell stated that because of the low traffic in this area he and staff had not thought of putting a trail in this area. Leroy Van Asten stated that the Village of Little Chute should run the trail along the back of the properties and not in front of properties because residents worry about hitting bicyclists and then extend it to the existing pond. R. Van Gheem stated to extend the trail to Buchanan Road it would have to use some private property because of grading issues. T. Flick stated that his department has been considering different ideas to utilize trail systems but may need easements on properties on Arthur Street. C. Kell stated that easements could be added to properties up until the time the properties are sold, because getting easements after the properties are sold could be difficult. Trustee Frassetto questioned having angled parking on Harvest Trail. R. Van Gheem stated that there will be no angled parking because of safety issues. R. Van Gheem stated that the board will have to set precedence for parking on bike trails. Mike Taivalmea, 932 E. Evergreen Drive, questioned when a barn on Evergreen Dr. would come down and if anything will be done with the rodents that presently live in the barn. R. Van Gheem stated that the barn would be coming down within the next month. J. Moes stated that residents could call the Police Department to take care of wild animals. Mr. Taivalmea stated that the Police Department has not done anything about it. Trustee Frassetto stated that this property is owned by the Village of Little Chute and she believes the village should take care of the rodent problem. C. Kell stated that he will check with the Police Department and if they cannot handle the problem then he will look into an exterminator for the barn.

Jean Kloehn, 1004 E Evergreen Drive, questioned if she would be contacted when the power lines that go to the barn will be taken down because the utility company will have to come on to her property. Trustee Hietpas arrived at 6:48 p.m. R. Van Gheem stated that “yes” she will be contacted by the utility company. Trustee Smith asked for written verification from the utility company that they will contact Ms. Kloehn before entering her property. R. Van Gheem stated that he would ask the utility company for something in writing. Trustee Peerenboom questioned if the preliminary plat needed to be approved at this meeting and J. Moes stated that for reasons of the utilities that yes it would need to be approved.

Moved by Trustee Frassetto, seconded by Trustee Peerenboom to Approve The Preliminary Plat of Village North Subdivision.

Ayes 6, Nays, 0 (Hietpas Abstained) - Motion Carried

Resolution: Authorizing the Sale of Excess Land to Millicent Lardinois

J. Moes noted that the closing date for this property would be September 1, 2011.

Moved by Trustee Frassetto, seconded by Trustee Mahlik to Adopt Resolution #33, Series of 2011 to Authorize the Sale of Excess Land to Millicent Lardinois

Ayes 7, Nays 0 – Motion Carried Unanimously

Discussion/Possible Action-Street Design for Sanitorium Rd. and Buchanan St.

Trustee Frassetto asked if it were possible to do a tour of Sanitorium Road to clarify questions she has about design options. Trustee Peerenboom stated that he agreed with Trustee Frassetto and that he would prefer a tour to answer some questions that he has regarding the road design. R. Van Gheem stated that the main issue on Buchanan Street is it being so narrow. Trustee Peerenboom questioned if aprons would be replaced on Buchanan Street if the street was widened or narrowed and R. Van Gheem stated “yes” they would be. R. Van Gheem stated that he does not believe that taking a foot off each side of Buchanan would cause a problem with pitches being too steep on the driveways. R. Van Gheem stated that Sanitorium Road is 36 ft. face to face with 6 ft. terraces but some of the trees are close to the terrace which causes a constructability issue. Trustee Frassetto questioned if the West side of Sanitorium Road south of Lincoln would need retaining walls, R. Van Gheem stated “yes”. John Erick questioned if Sanitorium Road and Buchanan Street are being redone because of the Main Street project. R. Van Gheem stated that because of storm sewer and water main issues the project was moved up. Trustee Berken stated that he thought there should be a meeting with residents to figure out what they want. R. Van Gheem stated that before you go to the residents there has to be enough answers about the pre design to answer questions that residents will have. Trustee Frassetto stated that she would like to see a letter go out to residents in the area of Sanitorium Road south of Lincoln Ave. so Trustees can get the views of the property owners. Trustee Peerenboom questioned if sidewalk had to go in or could a shared use path be designed which would be more user friendly in the winter because of the hill. It was agreed upon by Trustees to meet at the end of Sanitorium Road, South of Lincoln Ave. at 5:00 p.m. on August 31, 2011. John Elrick stated that he was in favor of parking on one side of Sanitorium Road with bike lanes and thought it was worth the Board discussing. R. Van Gheem stated that making the eyebrow on Sanitorium Court 18 ft. with parking on one side and making it a one-way would be adequate. Trustee Frassetto stated that she was in favor of the changes that R. Van Gheem suggested for the eyebrow on Sanitorium Court. R. Van Gheem stated that he felt the Board was in agreement with the design for the North side of Sanitorium Road and Buchanan Street. Trustee Peerenboom questioned if some road marking could be put down on Sanitorium Court so residents could get an idea of what the Village is proposing. R. Van Gheem stated that he would get some markings down before the September 7, 2011, Regular Board meeting.

Unfinished Business

None

Items for Future Agenda

C. Kell stated that the Village of Kimberly would like to host the annual Joint Budget meeting on October 11, 2011 at 6:00 p.m. Trustee Frassetto stated that she would be out of town and would not be able to make it. R. Van Gheem stated that the HOTV Financial Budget meeting was tentatively set for October 12, 2011.

Department Heads and the Deputy Village Clerk were excused from the meeting at this time.

Closed Session:

19.85(c) Consideration of Employment, Promotion, or Performance Evaluation Data of any Public Employee of the Village of Little Chute

Moved by Trustee Frassetto, seconded by Trustee Hietpas to enter into closed session. (7:47pm)

Ayes 7, Nays 0 – Motion Carried Unanimously

Return to Open Session/Action on Closed Session Item

Moved by Trustee Mahlik, seconded by Trustee Frassetto to exit closed session. (9:20 pm)

Ayes 7, Nays 0 – Motion Carried Unanimously

No Action Was Taken in Closed Session

Adjournment

Moved by Trustee Mahlik, seconded by Trustee Berken to Adjourn the Committee of the Whole meeting at 9:20 p.m.

Ayes 7, Nays 0 – Motion Carried Unanimously

VILLAGE OF LITTLE CHUTE

By: Michael R. Vanden Berg, Village President

Attest: Sandy Berkers, Deputy Village Clerk