

MINUTES OF THE REGULAR BOARD MEETING OF SEPTEMBER 7, 2011

The Regular Board meeting was called to order at 6:00 p.m. by Michael Vanden Berg, Village President

Invocation

Pledge Allegiance to the Flag

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

Roll call of Trustees

PRESENT: Michael Vanden Berg, President

Bob Berken, Trustee

Tammy Frassetto, Trustee

James Hietpas, Trustee

Dan Mahlik, Trustee

Bill Peerenboom, Trustee

Skip Smith, Trustee

Roll Call of Officers and Department Heads

PRESENT: Charles Kell, Village Administrator

Scott Lund, Police Captain

Jim Moes, Community Development Director

Tom Flick, Director of Parks, Recreation, and Forestry

Roy Van Gheem, Director of Public Works

Beth Carpenter, Library Director

Sandy Berkers, Village Deputy Clerk

Charles Koehler, Village Attorney

EXCUSED: Vicki Schneider, Village Clerk

Public Appearance for Items Not on the Agenda

Tom Walsh, N320 Breezewood Drive stated that he wanted to talk about the roadway configuration and the bike lanes. Mr. Walsh stated that he found the issue Little Chute has with the bike lanes disturbing and that the reason for having a bike lane is to define where a bicyclist and an automobile should be on the roadway. Mr. Walsh stated that he thought the village should have an informational hearing before design of the streets begin and as a member of the Fox Cities Greenway's he offered to have someone come in and give the board a presentation regarding bike lanes.

Approval of Minutes

Regular Board Meeting Minutes – August 17, 2011

Committee of the Whole Meeting Minutes – August 24, 2011

Moved by Trustee Frassetto, seconded by Trustee Smith to approve the Regular Board Minutes of August 17, 2011 and the Committee of the Whole Minutes of August 24, 2011 as presented.

Ayes 7, Nays 0-Motion Carried

Report of Other Minutes-Other Informational Items

Minutes of the Design Review Board Meeting of June 27, 2011

Minutes of the Joint Library Board Meeting of July 19, 2011

Minutes of the Board of Review – August 15, 2011

Board members noted receipt of informational items

Resolution:

Amending Resolution No. 32 Establishing Municipal Wards for the Village of Little Chute

J. Moes stated that this amendment was necessary because of a change in the State's Assembly and Senate district.

Moved by Trustee Frassetto, seconded by Trustee Berken to Amend Resolution No. 32 Establishing Municipal Wards for the Village of Little Chute.

Ayes 7, Nays 0-Motion Carried

Action- Insurance Claim- AT&T

Trustee Smith questioned if AT&T was made aware of the disturbances that would be happening around their conduit. R. Van Gheem stated that “yes” they were made aware of work being done and are responsible for marking their facilities.

Moved by Trustee Smith, seconded by Trustee Mahlik to Deny Insurance Claim by AT&T.

Ayes 7, Nays 0-Motion Carried

Approval of Employment Agreement with Teresa Matheny for Finance Director Position

Moved by Trustee Frassetto, seconded by Trustee Mahlik to Approve Employment Agreement with Teresa Matheny for Finance Director Position.

Ayes 7, Nays 0-Motion Carried

Presentation of Kimberly-Little Chute Library Plan: 2011-2015

Library Director, Beth Carpenter presented to the board the Kimberly/ Little Chute Library plan for 2011-2015. In Ms. Carpenter’s presentation she covered the three stages that went into the study. Ms. Carpenter stated that in the evaluation stage current programs and services were looked at and the conclusion was that the programs the library has are well liked by patrons but would like to see more services. Ms. Carpenter went on to summarize the Community Analysis, Development of Service Plan, and Value, Mission, Goals & Objectives. Ms. Carpenter asked the board to take a look at the full plan online and to keep in mind this study will be used to shape the next year’s budget and service plan. C. Kell thanked all of the people involved in the study and stated that he is not surprised by the findings. C. Kell also noted that a peer study done four years ago involving municipalities in the 10,000-12,000 population range found Little Chute to have the leanest staff for our size community and that virtually all of our departments are operating at staffing levels less than our peer community’s which is one reason for our low village related tax rate.

Discussion/Board Direction on Street/Utility Design for Sanitorium Road, South of E. Lincoln Avenue

R. Van Gheem discussed the different ways the storm water pipes could be placed in Sanitorium Road, South of E. Lincoln Avenue; Street, Park, or Terrace. Trustee Hietpas questioned if sidewalks do not go in on Sanitorium Road, South of E. Lincoln would residents have to pay for them. R. Van Gheem stated that according to policy “yes” they would have to pay for them. Trustee Hietpas questioned if sidewalks actually went in at a later time would residents have to pay for sidewalks again. R. Van Gheem stated that “yes” according to policy they would, but according to the policy Sanitorium Road, South of E. Lincoln does not fit into the sidewalk exemption ordinance. Trustee Berken commented that he believed the issue of putting in sidewalks on Sanitorium Road, South of E. Lincoln had been discussed a few years earlier and he believed the reason they were not put in was because of safety reasons. R. Van Gheem stated that he did not work for the village at that time and he believes that the area of Sanitorium Road, South of E. Lincoln is not anymore dangerous than other areas of the village. R. Van Gheem stated that he has not seen any documentation that putting sidewalks on Sanitorium Road, South of E. Lincoln would be unsafe and that he felt sidewalks were not put in place because of pressure from residents in that area. Trustee Mahlik agreed that he did not think that the sidewalks would be unsafe and that the village should set a pattern of doing what ordinances require. Discussion on the life of concrete versus asphalt took place. John Elrick, 501 Appletree Lane, stated that sidewalks were not mandatory in previous years and that he felt it should not be mandatory now. Jim De Bruin, 411 Sanitorium Road, commented that he was tired of paying for street assessments whenever someone in the village decides to change something on Sanitorium Road. Jim Killian, 401 Sanitorium Road, stated that he has spoken with the residents in the 300-400 block of Sanitorium Road and they all agree that sidewalks are unwanted in that area. Mr. Killian also stated that he felt that if the storm sewer pipe has to be installed he believed it should be routed down Lincoln Avenue and through Heessakker Park. Trustee Frassetto questioned the reason why the cost of routing the storm sewer pipe through Heessakker Park was more expensive. R. Van Gheem stated that because the pipe

would have to be routed down Lincoln Ave. and then through the park is why it would be more expensive compared to just running it down Sanitorium Road. R. Van Gheem commented that regardless Sanitorium Road will have to be replaced in ten years. R. Van Gheem stated that the storm sewer in the street was the most feasible and cost effective. Trustee Peerenboom commented that he thought it was a better option to go through the park instead of the road because if it were not for the storm sewer going in on Sanitorium Road, South of E. Lincoln would not have to be bothered for another ten years. Trustee Peerenboom commented that if decisions need to be made for road designs they need to come to the board sooner and that two weeks ago is the first he has heard of the Sanitorium Road street design. R. Van Gheem stated that this issue was brought to the board back in January or February and that the adjacent streets need to be finished before Main Street. Trustee Smith commented that if the DOT wants the pipe in then they should do all the work required and pay for the project, so that residents do not have to be assessed for it. Mr. Killian recommended using reclamation of the asphalt being taken off the road to save money. John Elrick questioned the board members that he served with if any of them remember discussing the design of Sanitorium Road. C. Kell indicated that this issue was brought up at the March 9, 2011 board meeting where R. Van Gheem stated that the storm sewer was undersized on Buchanan Street and Sanitorium Road and that the DOT would participate in providing additional capacity on those streets.

Operator's Licenses:

<i>James R. Duda</i>	<i>116 W 14th St.</i>	<i>Kaukauna</i>	<i>Gentlemen Jack's</i>
<i>Nick J. Evers</i>	<i>N2737 McCabe Rd.</i>	<i>Kaukauna</i>	<i>Piggly Wiggly</i>
<i>Stacey J. Hummell</i>	<i>319 Lawe St.</i>	<i>Kaukauna</i>	<i>The Flying Dutchman</i>
<i>Rachael A. Zinkel</i>	<i>913 E Main St.</i>	<i>Little Chute</i>	<i>5th Quarter</i>

Moved by Trustee Frassetto, seconded by Trustee Mahlik to approve the operator's license as listed on the agenda.

Ayes 7, Nays 0 – Motion Carried

Department and Officers Progress Reports

C. Kell stated that next week he would be discussing employee health benefits. J. Moes stated that his department was working on ordinance language for the Central Business District and that it would be on the next month's Plan Commission Agenda. J. Moes also stated that the last Wednesday of the month will be a zoning hearing for French Road and Evergreen Drive. T. Flick thanked Home Church Youth Group for cleaning up the trails at Heessakker Park and downtown parking areas. T. Flick informed the board that the Village of Little Chute is in the herd control area and will participate in the Earn a Buck program. T. Flick reported that he met with the Fox Locks Authority and they have agreed with the Bowstring bridge design. T. Flick reported that the pool will be drained the week of September 12, 2011. T. Flick reported that Legion Park was vandalized over the Labor Day holiday and the restrooms will be closed. T. Flick reported that 35 trees were damaged from the September 2, 2011 storm. T. Flick reported that his department will take about two weeks to clean up from the storm and that he is working on getting another chipper to aid in the cleanup. T. Flick reported that the estimated cost of the cleanup to be \$37,000 - \$38,000. R. Van Gheem reported that work is progressing on Rosehill Road and that the storm sewer work on Holland Road is completed. Attorney Koehler none. Deputy Clerk none.

Disbursement List

Moved by Trustee Frassetto, seconded by Trustee Berken to Approve the Vouchers as presented.

Ayes 7, Nays 0 – Motion Carried

Call for Unfinished Business

Trustee Smith questioned if Buchanan street design was supposed to be voted on or if it was decided upon. R. Van Gheem stated that the board had agreed upon the design of Buchanan Street two weeks ago and that he wished the board voted on items of this nature. Trustee Frassetto reported that Kermis festival is this weekend.

Michael Stouffer questioned the board of their direction with the Buchanan Street and Sanitorium Road design and the board agreed that R. Van Gheem is directed to continue with the preliminary design of the street.

Items for Future Agendas

Trustee Smith recommended that Bike Lanes be put on a future agenda. Trustee Mahlik agreed with Trustee Smith and also noted that Appleton has been putting in more bike lanes.

Adjournment

Moved by Trustee Mahlik, seconded by Trustee Frassetto to Adjourn the Regular Board meeting at 8:04 p.m.

Ayes 6, Nays 0 - Motion Carried

VILLAGE OF LITTLE CHUTE

By: _____

Michael R. Vanden Berg, Village President

Attest: Sandy Berkers, Village Deputy Clerk