

## MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF OCTOBER 26, 2011

### Call to Order

President Vanden Berg called the Committee of the Whole meeting to order at 6:00 p.m.

### Roll Call

PRESENT: President Vanden Berg, Trustee Berken, Trustee Frassetto, Trustee Hietpas, Trustee Mahlik, Trustee Peerenboom, Trustee Smith

ALSO PRESENT: C. Kell, R. Van Gheem, J. Moes, V. Schneider

Nick Vande Hey – McMahon Associates, Interested Citizens and Media Reps

### Public Appearance for Items not on the Agenda

None

### Action to Set Public Hearing – Amending Zoning Code Section 44-50 CB –Central Business District

**(a) Purpose (2) Automobile related uses, (b) Permitted Principal Uses and Structures, (d) Special Exception Uses and Structures, (f) Permitted Accessory Signs**

*Moved by Trustee Peerenboom, seconded by Trustee Berken to Set the Public Hearing for Amending the Village of Little Chute Zoning Code Section 44-50 CB – Central Business District (a) Purpose (2) Automobile related uses, (b) Permitted Principal Uses and Structures, (d) Special Exception Uses and Structures, (f) Permitted Accessory Sign for November 16, 2011 at 6:00 p.m.*

Ayes 7, Nays 0 – Motion Carried Unanimously

### Discussion/Possible Action – Regarding Village Houses on W. Main Street and W. Lincoln Avenue

J. Moes stated that he received a bid estimate of \$4,345 to have all five homes cleaned. J. Moes pointed out this did not include costs for sewer lateral and/or cross connection corrections that have been ordered on the properties nor did it include costs for minor repairs that are needed. J. Moes stated that basic carpet cleaning would be done and then it will be determined if the carpets can be saved or not. Trustee Mahlik suggested checking to see if there are hardwood floors under the carpeting as it may be in the best interest to pull the carpets and expose the hardwood floors. C. Kell stated that the decision the Board needs to make is if they are going to sell the homes or if they want to look at tearing the homes down and selling the land. C. Kell stated that if the decision is to sell the homes, then the Board has to decide on what condition they want to sell them in. C. Kell stated that it is a relatively small site for development and staff feels that it is unlikely that as much money would be recouped from selling vacant property compared to selling the homes. Trustee Hietpas noted that 319 W. Lincoln may have a potential buyer and Board members discussed cleaning that home but not doing any additional repairs to the home until it is known if there is a buyer. Discussion took place on selling the homes as is or doing the minor repairs and bringing the homes up to code and correcting the laterals and cross connections that have been ordered to be repaired.

Discussion also took place on the potential buyer for 319 W. Lincoln which is a Foundation that may have plans for developing the land as a learning garden area for students but it is unknown at this time if that is still the intention of the Foundation and what their concept is for the open space. Discussion also took place on maintenance of the properties as far as grass cutting and snow removal. C. Kell stated that for this season US Ventures is cutting the grass and he noted that he asked the Parks Department to do some sprucing up of the homes' landscaping but the issue of snow removal needs to be addressed. Trustee Hietpas stated that the neighbors have always taken care of snow removal on the sidewalks on W. Lincoln but the homes on Main Street will be an issue.

*Moved by Trustee Peerenboom, seconded by Trustee Frassetto to approve the cleaning of all five houses at a price not to exceed \$4,500, to approve correcting all the laterals and cross connections that are in violation of Village Code by the Village's contractor that is currently doing the lateral replacements excluding 319 W. Lincoln Ave., to approve making minor repairs to the four homes excluding 319 W. Lincoln Ave., with the repairs to total less than \$5,000.*

Ayes 7, Nays 0 – Motion Carried Unanimously

### **Unfinished Business**

R. Van Gheem followed up on the Washington Street bike lane issue. A map of the proposed layout for adding signage was presented to the Board. C. Kell stated that FHWA is requesting that the bike lanes be reinstalled as the Village received the grant money of \$300,000 for the project that included the bike lanes. The plan that R. Van Gheem would like to present to the DOT and FHWA a proposal to add signage indicating where the bike lanes are located and where they continue to north of Paradise Dr. and the connection to the route north of Hwy. OO instead of repainting the bike lanes. It was noted that the parking on the west side of the road would remain with accommodations for bikes. The signage will cost an estimated \$2,500 which is a lower cost than having to repaint the markings on the road. R. Van Gheem stated he does not know if this plan for signs will satisfy the DOT and FHWA but he would like to submit it to them for a decision. Trustee Peerenboom stated he would like to bring in pictures of the bike trail in Neenah which is on the Fox Cities Greenway Trail Map and he finds it confusing as it has a signed route that is for parking and bike lanes and if possible he would like to hold off on submitting the plan until the Board talks with the Greenways Reps. Discussion took place. C. Kell stated that staff is just asking for the plan to be submitted and if it is accepted it can be brought back to the Board for approval. Board members indicated agreement with having the Public Works Director submit the plan to the DOT with the understanding that the plan has not yet been approved by the Board.

### **Items for Future Agenda**

Trustee Hietpas requested that emails regarding the deer culling be reviewed next year when the deer culling program is discussed. Trustee Frassetto stated she did correspond with the person from PETA and she was given information on more humane ways to control the deer population and she will forward that information to the Board. C. Kell stated that a presentation and overview of the 2012 budget will be on next week's agenda. There will not be anything included in the packet as it will be a Power Point presentation. C. Kell noted that the public hearing for the budget will be scheduled for November 30. C. Kell stated that an agenda item will also be included next week that addresses the costs of the Village North Subdivision. Trustee Smith requested that when designing Sanitorium Rd. the issue with intersection by the Village Limits not be overlooked. R. Van Gheem stated that it is his intent to discuss the proposed designs with the owners once they are ready for review.

*Moved by Trustee Smith, seconded by Trustee Frassetto to enter into closed session. (6:43p.m.)*

Ayes 7, Nays 0 – Motion Carried Unanimously

**Closed Session: 19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. Sale of Industrial Park Property**

*Moved by Trustee Frassetto, seconded by Trustee Smith to exit closed session and return to open session. (7:25 p.m.)*

Ayes 7, Nays 0 – Motion Carried Unanimously

### **Return to Open Session**

No action taken.

### **Adjournment**

*Moved by Trustee Peerenboom, seconded by Trustee Mahlik to Adjourn the Committee of the Whole meeting at 7:26 p.m.*

Ayes 7, Nays 0 – Motion Carried Unanimously

## **VILLAGE OF LITTLE CHUTE**

---

By: Michael R. Vanden Berg, Village President

Attest: Vicki Schneider, Village Clerk