

## MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF JANUARY 9, 2013

### Call to Order

President Vanden Berg called the Committee of the Whole meeting to order at 6:30 p.m.

### Roll Call

PRESENT: President Vanden Berg, Trustee Berken, Trustee Frassetto, Trustee Hietpas, Trustee Peerenboom, Trustee Smith, Trustee Van Lankvelt

ALSO PRESENT: E. Misselt, J. Moes, T. Matheny, T. Flick, R. Van Gheem, V. Schneider Chuck Stangel, Mary Janssen, Interested Citizens, Media Reps

### Public Appearance for Items not on the Agenda

None

### Review/Discussion – Amending Village Code of Ordinances – Chapter 6 - Animals

Chief Misselt stated that as discussed last year with the Board, the ordinance had outdated language that did not adequately address issues such as chickens or the number of dogs allowed in multi-family units. Chief Misselt reviewed the proposed changes. Chief Misselt noted that as proposed the ordinance allows for not more than six (6) animals with the maximum number of dogs being three (3) and the maximum number of rabbits being two (2) and he stated that the Village of Kimberly discussed this and asked why cats were not mentioned and why two (2) rabbits. Chief stated that this language was taken from other municipal ordinances he reviewed and it is arbitrary and if the Board wants that changed he doesn't have a problem with it. Chief Misselt stated that Kimberly may want to tweak the language and Combined Locks was ok with the language as presented. Chief Misselt stated that if Kimberly decides to change the language he will bring the proposed changes back to the Board prior to adoption.

Trustee Hietpas was excused from the meeting at 6:40 p.m.

### Review/Discussion – Proposed Plan for W. Lincoln Avenue Park

T. Flick reviewed the proposed park plan that he, Park Planning, and Vande Hey Landscaping had developed. Items noted in the plan were the location of the path and walkways; the welcome sign; placement of benches; lighting; placement of four kiosks that have an educational and historical value; open air shelter; 3 lighted flag poles; a living Christmas tree and location of other trees; and utilities. T. Flick reviewed the placement of the in-ground utilities WE Energies would be relocating and he noted that a short retaining wall would be needed and WE Energies will be paying 100% of the retaining wall and they are also donation \$1,500 for a bench. T. Flick stated that he will confirm with WE Energies that the vent polls would not be relocated to the park. T. Flick stated that the paver brick walkway could be a possible use for a donation site. T. Flick mentioned that the donation is \$90,000 and the donors have agreed that \$10,000 of the donation can be set aside for utility and annual maintenance costs. T. Flick also noted that this project will be bid out and the low bidder would be awarded the project. T. Flick stated the Welcome Sign will be the primary foreground element and their intention is to locate the park name sign on the pavilion. T. Flick introduced Chuck Stangel of Vande Hey Landscaping and member of the Park Planning Committee and T. Flick noted that Mr. Vande Hey has graciously donated all of his time to get us to this point. Copies of pictures of the low maintenance trees, shrubs, bushes, and flowers that are proposed for the park were provided to the Board. Mr. Stangel reviewed the placement of the plantings and why they were placed in the suggested locations. Mr. Stangel also commented on the two user groups being identified as pedestrians and people in cars that view the park briefly as they come over the bridge. It was noted that the three existing trees will be moved to Van Lieshout Park. Trustee Smith stated that at some point he would like to see bike racks added. Trustee Frassetto suggested that consideration be given to

adding a bubbler to the park. Trustee Peerenboom commented on adding a dog waste station. T. Flick stated they are also going to check to see if the bus stop could be moved to this location. Board members supported the design presented and commented that it was an excellent and beautiful design and they thanked all involved for developing the design. Board members reviewed and discussed the options for the Welcome Sign and the majority agreed with design option #2 which is the design used in the Village's other parks. T. Flick stated the next step will be to present the plan to the Donor and if it is accepted, he will report back on the final engineering and at next week's meeting he will likely be bringing a proposal to formally dedicate the land as park land and a proposal for the name of the park.

### **Citizen Appointment to Joint Library Board**

President Vanden Berg stated that an application had been received in early December from Tamara Talsma and she is very interested and enthusiastic to serve on the Joint Library Board. President Vanden Berg reviewed Ms. Talsma's credentials. President Vanden Berg also noted that today an application to serve on the Library Board was received from Mr. Ed Weber but there is only one spot available. President Vanden Berg stated he is recommending the appointment of Ms. Talsma and he will inform Mr. Weber that he will be kept in mind for any future opening on the Library Board.

*Moved by Trustee Smith, seconded by Trustee Frassetto to accept President Vanden Berg's recommendation and approve the appointment of Tamara Talsma to the Joint Library Board.*

Ayes 6, Nays 0 – Motion Carried

### **Trustee Appointment to Plan Commission**

President Vanden Berg stated that Trustee Van Lankvelt, Trustee Smith, and Trustee Berken were all interested in serving on the Plan Commission and he recommended a drawing to determine which Trustee should serve in that position. Board members agreed with drawing a name. Clerk Schneider drew Trustee Berken's name.

*Moved by Trustee Frassetto, seconded by Trustee Van Lankvelt to appoint Trustee Berken to the Plan Commission.*

Ayes 6, Nays 0 – Motion Carried

### **Unfinished Business**

Clerk Schneider stated she had contacted three establishments about hosting an appreciation social event and two of the establishments are in Little Chute. All of them can host a nice event within the budgeted amount. Board members agreed with holding the event on February 1<sup>st</sup> at Hollanders and to look at alternating between Little Chute locations in future years should the event continue. Discussion took place on possible charging for the event and it was decided to leave that decision up to staff.

### **Items for Future Agenda**

None

President Vanden Berg noted that legal counsel will not be present and no action would be taken following the closed session.

Staff and the Village Clerk were excused from the meeting.

*Moved by Trustee Frassetto, seconded by Trustee Berken to enter into closed session. (7:26pm)*

Ayes 6, Nays 0 – Motion Carried

**Closed Session:** 19.85(1)(c) Consideration of Employment, Promotion, or Performance Evaluation Data of any Public Employee of the Village of Little Chute and 19.85 (g) Conferring with Legal Counsel for the Village, legal counsel rendering oral or written advice concerning strategy to be adopted by the Village Board with respect to litigation in which the Village is now or is likely to be involved. *Discussion of a personnel contract matter*

*Moved by Trustee Berken, seconded by Trustee Smith to exit closed session and return to open session. (7:32p.m.)*

Ayes 6, Nays 0 – Motion Carried Unanimously

**Return to Open Session**

No action taken.

**Adjourn**

*Moved by Trustee Berken, seconded by Trustee Smith to Adjourn the Committee of the Whole meeting at 7:32 p.m.*

Ayes 6, Nays 0 – Motion Carried Unanimously

**VILLAGE OF LITTLE CHUTE**

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By: Michael R. Vanden Berg, Village President

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Attest: Vicki Schneider, Village Clerk