

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF FEBRUARY 27, 2013

Call to Order

President Vanden Berg called the Committee of the Whole meeting to order at 6:00 p.m.

Roll Call

PRESENT: President Vanden Berg, Trustee Berken, Trustee Frassetto, Trustee Hietpas, Trustee Peerenboom, Trustee Smith, Trustee Van Lankvelt

ALSO PRESENT: C. Kell, J. Moes, T. Flick, R. Van Gheem, V. Schneider

Nick Vande Hey of McMahons, Interested Citizens, Media Reps

Public Appearance for Items not on the Agenda

None

Action – Resolution Approving the Lot Sale of Real Estate Located at 1000 Harvest Trail

Moved by Trustee Frassetto, seconded by Trustee Van Lankvelt to Adopt Resolution No. 7, Series of 2013 Approving the Lot Sale of Real Estate Located at 1000 Harvest Trail to Kristin & Brad Van Schyndel.

Ayes 7, Nays 0 – Motion Carried Unanimously

Review/Discussion – Liquor Licenses Fee Increases

V. Schneider reviewed the proposed ordinance amendment that would increase the “Class B” liquor license fee \$50, from \$250 a year to \$300 a year and the “Class A” liquor license fee \$100, from \$200 a year to \$300. V. Schneider stated that the increase would make Little Chute fees equal to the fees charge in Kimberly and Combined Locks and the last increase to the Village’s liquor license fees was in 2004. Board members indicated agreement with the proposed ordinance amendment and it will be placed on next week’s agenda for action.

Review/Action Island Park and Heesakker Park Construction Projects

T. Flick reviewed the changes that were made to the Heesakker Park plan as was discussed at last week’s Board meeting and he noted that nothing was changed to the Island Park plan that was presented last week. T. Flick reviewed the funding sources for the Pedestrian Bridge and Trail Project and the Island Park and Heesakker Park Projects. T. Flick reviewed the updated costs for the Heesakker and Island Park projects and noted the estimated costs for the two projects is around \$261,000 - \$263,000. T. Flick reported that if the Board approves the two project plans as presented, all funds from grants, the Cheesefest donation, and bonding would be used up. T. Flick also noted that they were trying to hold \$24,000 from the bond money for the Doyle Park Shelter but that would also be used up. T. Flick recapped the use of the Cheesefest donation that was being set aside for a shelter at Doyle Park and how it was used for the Pedestrian Bridge and he provided Board members with a design of the proposed shelter and the cost projection of \$276,375 for the shelter and he noted that the projections are on the high end and are all inclusive. T. Flick reviewed items that could be looked at to either eliminate or cut back on for the Heesakker and Island Park projects if the Board wanted to look at reducing project costs by \$24,000 but he noted that there is only one item in the projects that he wouldn’t consider a necessity and that would be the wildflower plantings at Island Park. C. Kell stated that it was bonded money from the park projects that was used for the Library roof because at the time it was thought it wasn’t needed for the parks project but the park project costs came in higher than expected and the roof project also came higher than expected. Trustee Peerenboom stated that previous minutes stated that the Board earmarked \$24,000 for the future Doyle Park Shelter and he is somewhat concerned about not having that money available for the shelter. T. Flick reviewed the unanticipated expenditures that were part of the Pedestrian Bridge and Trail project. Discussion took place. Board members commented on agreeing that the projects should be bid and then once the bid results are in, the Board will review the projects costs to determine if project items should be pulled to reduce costs. Trustee Peerenboom asked if the Parks Director expected to incur additional expense because the archery range was being removed from Heesakker Park and the Parks Director stated that he did not as the archery range was never included in the grant funding or anticipated in the bonding process.

T. Flick stated that funding for the archery range is coming from donations from the Jaycees and CheeseFest and he may use some operational dollars for signage and gravel.

Moved by Trustee Frassetto, seconded by Trustee Peerenboom to authorize the Park and Recreation Director to move forward with the bidding process for Heesakker and Island Parks projects as proposed and to bring the bid results back to the Village Board for review and further discussion regarding the budget.

Further Discussion: Trustee Smith stated that he still questions about the funds for the shelter at Doyle Park. T. Flick stated that as he mentioned earlier the only funds that could be looked at were the Park Development Fund and is not sure how much is in there. Trustee Smith asked what the timeframe was on when CheeseFest wanted this shelter. T. Flick stated that a firm date hasn't been given and they would have liked it a few years ago when they had set the money aside for the project and from a parks standpoint operations would be a lot easier and cleaner. T. Flick stated there isn't a firm date but after it was decided to move forward with the bridge it was slotted in the 2014 CIP.

Vote on the Motion:

Ayes 7, Nays 0 – Motion Carried Unanimously

Review/Action – Approve Revised State/Municipal Agreement for the Main Street Reconstruction Project

R. Van Gheem noted to Board members that an update of the 3rd revision had been provided to them at tonight's meeting and he noted the cost changes that the State had made in this update. R. Van Gheem noted that through negotiations with the State over the last few years, the overall cost of the project to the Village has come down significantly.

Moved by Trustee Frassetto, seconded by Trustee Berken to approve the revised State/Municipal Agreement for the Main Street Reconstruction Project. (3rd Revision)

Ayes 7, Nays 0 – Motion Carried Unanimously

Unfinished Business

None

Items for Future Agenda

C. Kell stated that a closed session would be needed next week to address real estate items. Trustee Peerenboom asked if the Joint Meeting was going to be held on March 14th and C. Kell stated that date isn't confirmed yet but it is getting close and it appears that will be the meeting date.

The Village Administrator and staff members were excused from the closed session.

Moved by Trustee Van Lankvelt, seconded by Trustee Berken to enter into closed session. (6:39 pm)

Ayes 7, Nays 0 – Motion Carried Unanimously

Closed Session:

19.85(1)(c) Consideration of Employment, Promotion, or Performance Evaluation Data of any Public Employee of the Village of Little Chute and 19.85 g) Conferring with Legal Counsel for the Village, legal counsel rendering oral or written advice concerning strategy to be adopted by the Village Board with respect to litigation in which the Village is now or is likely to be involved.

Discussion of a personnel contract matter.

Moved by Trustee Berken, seconded by Trustee Peerenboom to exit closed session and return to open session. (7:22 pm)

Ayes 7, Nays 0 – Motion Carried Unanimously

Return to Open Session

No action taken.

Adjourn

Moved by Trustee Berken, seconded by Trustee Peerenboom to Adjourn the Committee of the Whole meeting at 7:22 p.m.

Ayes 7, Nays 0 – Motion Carried Unanimously

VILLAGE OF LITTLE CHUTE

By: Michael R. Vanden Berg, Village President

Attest: Vicki Schneider, Village Clerk