

## MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF APRIL 10, 2013

### Call to Order

President Vanden Berg called the Committee of the Whole meeting to order at 6:00 p.m.

### Roll Call

PRESENT: President Vanden Berg, Trustee Berken, Trustee Frassetto, Trustee Hietpas, Trustee Peerenboom, Trustee Smith, Trustee Van Lankvelt

EXCUSED:

ALSO PRESENT: C. Kell, J. Moes, T. Matheny, R. Van Gheem, S. Berkers  
Interested Citizens, Media Reps

### Public Appearance for Items not on the Agenda

None

### Action – Resolution Authorizing the Sale of Lot 3 in the Village North Subdivision

*Moved by Trustee Berken, seconded by Trustee Van Peerenboom to Adopt Resolution No. 14, Series of 2013 Authorizing the Sale of Real Estate Located at 624 Harvest Trail to Donn J. & Kay E. Golden.*

Ayes 7, Nays 0 – Motion Carried Unanimously

### Action – Resolution Supporting Submittal of an Urban Non-Point Source & Storm Water Planning Grant Application to the WDNR

Jeff Elrick informed the board that the village has applied for grants from the WDNR in 2004 and 2008 but did not receive the one for 2008. J. Elrick stated that the village needs to update its ordinance book and storm water plan and with the help of this grant it could offset that cost. J. Elrick went on to say that Village Board approval was needed for the application and funding for future planning of the Storm Water Planning. R. Van Gheem stated that this grant application is important to getting other types of grants in the future as well. R. Van Gheem stated that this grant would help with planning for future regulations regarding storm water. Trustee Peerenboom questioned if the budgeted funds were from the tax levy or storm water utility. R. Van Gheem answered storm water utility. J. Moes stated that at the Planning Commission Meeting the Citizens Advisory Board supported the submittal of the application to the WDNR.

*Moved by Trustee Peerenboom, seconded by Trustee Van Lankvelt to Adopt Resolution No. 15, Series of 2013 Supporting Submittal of an Urban Non-Point Source & Storm Water Planning Grant Application to the Wisconsin Department of Natural Resources.*

Ayes 7, Nays 0 - Motion Carried Unanimously

### Action – Set Public Hearing on Rezoning Request Filed by PBJ Holding, LLC for Four Parcels Located North of Hwy. 41 and West of Holland Road – Current Zoning CH-Commercial Highway District-Request for Zoning Change to Residential Multi-Family District

*Moved by Trustee Frassetto, seconded by Trustee Smith to Set Public Hearing for Rezoning Request Filed by PBJ Holding, LLC for Four Parcels Located North of Hwy. 41 and West of Holland Road-Current Zoning CH-Commercial Highway District-Request for Zoning Change to Residential Multi-Family District for May 15, 2013, at 6:00 p.m.*

Ayes 7, Nays 0 – Motion Carried Unanimously

### Discussion/Possible Action –Detour Sign for Main Street Businesses

R. Van Gheem handed out a map of all affected businesses by the Main Street project. R. Van Gheem noted that there were 38 businesses affected and it would be difficult to see a list of businesses of that size on a sign. Trustee Frassetto questioned if the map that R. Van Gheem handed out could be put on the Village's website. R. Van Gheem stated that he is working with Vicki Schneider and Tammy Castonia to

put the map on the village's website with possible hyperlinks to affected businesses. Rick Sanderfoot owner of Van Zeeland's stated that he was concerned that the construction would slow down his spring business. Mr. Sanderfoot stated that the majority of his customers are not local. Trustee Smith recommended a banner with the detour map that could be put at the detour signs on each side of the construction. Trustee Van Lankvelt recommended routing car traffic down Lincoln Avenue to get to some of the Main Street businesses. R. Van Gheem stated that if you route detour traffic down Lincoln Avenue there will be repercussions for that and to be ready for it. Trustee Frassetto questioned if it could be only car traffic down Lincoln Avenue. R. Van Gheem stated that detour signage gets difficult because a person can only see so much driving at 25 mph. Trustee Frassetto questioned Mr. Sanderfoot if he had a website for his business and if he would willing to put the detour map on his website and he stated "yes". Trustee Smith mentioned the possibility of placing signage in yards to direct customers to his business. Trustee Van Lankvelt recommended putting detour maps at local gas stations. C. Kell stated that it would be possible to put information tubes at the detour signs with maps in them. Trustee Peerenboom stated that the detour map was a good start and the color coding was a good idea. J. Moes recommended that the detour map with a list of businesses on a sign be put at OO and one on Rosehill Road. Trustee Frassetto questioned the possibility of placing a list of the five businesses that are supposed to use the Buchanan Street detour and at the bottom of the sign in larger print put all other businesses use Rosehill Road. C. Kell stated that he spoke with the Highway Commissioner and he stated that business owners could put up a business sign on the counties right of way as long as it is no bigger than a realtor sign. C. Kell went on to say that once one business owner puts up a sign other business owners will follow until there are so many signs you will not be able to read most of them. C. Kell questioned the possibility of a sign on Wisconsin Avenue with a list of accessible businesses. R. Van Gheem stated that permission would have to be granted by the owners of Piggly Wiggly and Hardware Hank, before allowing traffic to be routed through their property to access other businesses. C. Kell noted that the Main Street detour sign issue could be brought to the Board later if needed. Trustee Smith stated that he would like the cost of making these signs be brought to the attention of the Board at a later date.

*Moved by Trustee Frassetto, seconded by Trustee Van Lankvelt to put maps in information tubes with Detour Maps on Detour Signs at the East and West side of Main Street and Detour Maps with list of businesses at the intersection of OO/Buchanan Street and the intersection of OO/Rosehill Road.*

Ayes 7, Nays 0 – Motion Carried Unanimously

#### **Further Discussion:**

Trustee Peerenboom asked when the detour map of Main Street would go on the Village's Website. C. Kell stated that Vicki Schneider was at a conference but she could put it on the website when she gets back.

#### **Unfinished Business**

Trustee Frassetto stated that she has spoken with the individuals that complained about the garbage receptacle at 321 Pierce Avenue and informed them that the Board does not change Village Ordinances to suit one person's needs. Trustee Frassetto questioned the possibility of looking into an ordinance regarding the amount of trash in the backyard. J. Moes noted to the Board that they should give some thought as to what exactly the ordinance would say.

#### **Items for Future Agenda**

Trustee Frassetto stated that she would like to see the Ordinance regarding trash in the back yard on a future agenda. C. Kell stated that he would have some information regarding the Village Hall renovation project on next week's agenda. C. Kell stated that the Mill Street Bridge project would be on next week's

agenda and also two closed session items regarding a finance issue and the other on a property acquisition. T. Matheny stated that the TID #3 closure would be on next week's agenda.

Staff was excused at this time (7:09 pm) C. Kell was present for closed session item (a).

*Moved by Trustee Peerenboom, seconded by Trustee Smith, to enter into closed session. (7:09pm)*  
Ayes 7, Nays 0 – Motion Carried Unanimously

**Closed Session:**

a) 19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *Sale of Lot in Village North Subdivision*

b) 19.85(1)(c) Consideration of Employment, Promotion, or Performance Evaluation Data of any Public Employee of the Village of Little Chute and 19.85 g) Conferring with Legal Counsel for the Village, legal counsel rendering oral or written advice concerning strategy to be adopted by the Village Board with respect to litigation in which the Village is now or is likely to be involved. *Discussion of a personnel contract matter.*

*Moved by Trustee Frassetto, seconded by Trustee Van Lanvelt to exit closed session and return to open session. (7:18 pm)*

Ayes 7, Nays 0 – Motion Carried Unanimously

**Return to Open Session**

No action taken.

**Adjourn**

*Moved by Trustee Frassetto, seconded by Trustee Van Lankvelt to Adjourn the Committee of the Whole meeting at 7:18 p.m.*

Ayes 7, Nays 0 – Motion Carried Unanimously

**VILLAGE OF LITTLE CHUTE**

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By: Michael R. Vanden Berg, Village President

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Attest: Sandy Berkers, Deputy Clerk