

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF JUNE 12, 2013

Call to Order

President Vanden Berg called the Committee of the Whole meeting to order at 6:00 p.m.

Roll Call

PRESENT: President Vanden Berg, Trustee Frassetto, Trustee Hietpas, Trustee Joosten, Trustee Peerenboom, Trustee Smith

EXCUSED: Trustee Van Lankvelt

ALSO PRESENT: C. Kell, J. Moes, R. Van Gheem, S. Berkers, and other Interested Citizens, Media Reps

Public Appearance for Items not on the Agenda

None

Action- Resolution Authorizing the Sale of Lot 16 in the Village North Subdivison

Moved by Trustee Frassetto, seconded by Trustee Smith to Adopt Resolution No. 22, Series of 2013 Authorizing the Sale of Real Estate Located at 3315 Buchanan Road to Michael W. Hurst

Ayes 6, Nays 0 – Motion Carried Unanimously

Action – Resolution Approving Amendment No. 2 to the Project Plan for Tax Incremental District Number 2, Village of Little Chute, Wisconsin

J. Moes noted that the Plan Commission has reviewed the amendment and has adopted a resolution supporting the amendment. Trustee Joosten stated that he was against the village being used as a bank and if businesses want to grow then they should be responsible for paying for it. C. Kell stated that in this instance the village has agreed to sell property to this business at a reduced cost and that the village will be able to recoup some of the money lost through the TIF plan.

Moved by Trustee Frassetto, seconded by Trustee Smith to Adopt Resolution No. 23, Series of 2013 Approving Amendment No. 2 to the Project Plan for Tax Incremental District Number 2, Village of Little Chute, Wisconsin

Ayes 5, Nays 1 (Joosten) – Motion Carried

Action – Resolution – CSM- Hartjes – 526 Evergreen Drive

Moved by Trustee Frassetto, seconded by Trustee Hietpas to Adopt Resolution No. 24, Series of 2013 Approving the CSM for Jerome Hartjes- 526 Evergreen Drive

Ayes 6, Nays 0 – Motion Carried Unanimously

Action- Resolution Approving the Wisconsin Department of Natural Resources NR 208 Compliance Maintenance Resolution

R. Van Gheem stated that this is a yearly report that is sent to Wisconsin Department of Natural Resources where the Village's wastewater collection system is evaluated.

Moved by Trustee Frassetto, seconded by Trustee Smith to Approve Resolution No. 25, series of 2013-Wisconsin Department of Natural Resources NR 208 Compliance Maintenance

Ayes 6, Nays 0 – Motion Carried Unanimously

Review/Action – Approval of Construction Management Contracts with Boldt Construction for the Village Hall Expansion and Remodeling projects

C. Kell stated that there are good reasons to have separate construction management contracts. Trustee Joosten questioned if it was smart to sign a management contracts before the village knows how the project is being completely funded. C. Kell stated that with the help of staff they have found \$35,000 in cuts of expenditures, an additional \$30,000 of revenue from community development that could be used to fund

the Village Hall project. He went on to say that with the closing of TID 3 the village would set aside money for the debt of TID 1 and that there would be an additional \$277,000 after the debt it set aside. C. Kell also stated that \$165,000 of additional revenue from the landfill payment. Trustee Peerenboom questioned if agreeing to the management contracts locks the village into the amount that is given in exhibit b of the contracts. Paul Coenen noted that the management contract was an estimate and the drawings are being finalized. C. Kell noted that the project donor has offered to pay the cost of the Plaza between the Visitors Center and the Village Hall and that he also has agreed to pay the cost of a 50 year slate roof with an estimated cost of \$50,000. Trustee Smith questioned the ability to have separate bids for the nicer materials for the boardroom and then have a base package bid as well.

Moved by Trustee Smith, seconded by Trustee Hietpas to Approve Construction Management Contracts with Boldt Construction for the Village Hall Expansion and Remodeling Projects

Ayes 6, Nays 0- Motion Carried Unanimously

Review/Action- Approval of Final Plans for the Village Hall Expansion and Remodeling Projects

Trustee Peerenboom stated that he would like to see an alternate bid for the 2nd floor of the Village Hall remodel. Trustee Peerenboom stated that he was concerned about the size of the proposed boardroom and that seating for 84 people is too much. Trustee Frassetto questioned the needs of the Municipal Court and if they need a 2100 sq. ft. boardroom. T. Matheny stated that court usually has at least 40 people. C. Kell stated that the proposed boardroom could be used for Public Hearings therefore freeing the Community Room for rental. C. Kell stated that if drawings have to be redone for the Village Hall expansion it will be costly and time consuming. There was discussion regarding possible uses and possible changes to the proposed boardroom space. Trustee Smith stated that with the advanced technology slated to go in the proposed boardroom he feels the space will be used for other things and not just board meetings. Mike McMahon stated that he would put together an alternate bid list and that he would bring to the board. President Vanden Berg questioned the possible start day for the expansion and M. McMahon stated it would be mid-July.

Moved by Trustee Frassetto, seconded by Trustee Smith to Approve the Final Plans for the Village Hall Expansion and Remodeling Projects with the Amendments being looked at on June 26, 2013

Ayes 6, Nays 0 – Motion Carried Unanimously

Further Discussion:

T. Matheny questioned if the board would like to see furnishings, telephone system, and security items put into the Capital Improvement Plan. Trustee Peerenboom stated that he would like to see the security items addressed. C. Kell stated that Mike McMahon could come back with alternate bids on June 19, 2013

Moved by Trustee Frassetto, seconded by Trustee Smith to Amend original motion to Approve the Final Plans for the Village Hall and Expansion with the Amendments being looked at on June 19, 2013

Ayes 6, Nays 0 – Motion Carried Unanimously

Further Discussion:

Discussion regarding furnishings, telephone system, and security items and it being put in the Capital Improvement Plan.

Review/Possible Action- Proposed Design Concept for Vandenbroek/Depot Streets Intersection

President Vanden Berg stated that due to board members being absent the Vandenbroek/Depot Street Intersection would have to be brought back to a future board meeting. The date of June 17, 2013 was discussed as a possible date to discuss Vandenbroek/Depot Streets Intersection.

Discussion/Action- Temporary Increase in Hours for the Deputy Village Clerk

C. Kell stated that the Village Clerk is having some health issues and needs to take some time off and with the work load and the incoming interim Administrator the Deputy Clerk may be needed up to 40 hours per week. Trustee Frassetto questioned if the Deputy Clerk's hours would be split between Finance and the clerk's office. T. Matheny stated that no she would be in the clerk's office all of the 40 hours.

Moved by Trustee Peerenboom, seconded by Trustee Smith to Temporarily Increase the Deputy Village Clerk's hours up to 40 hours per week

Ayes 6, Nays 0-Motion Carried Unanimously

Unfinished Business

None

Items for Future Agenda

C. Kell stated that village retirees have been informed that the discussion of health insurance will be discussed at the June 19, 2013 board meeting. Trustee Frassetto stated that she is 100 percent opposed to taking away benefits that the village promised the retirees and their spouses. Trustee Joosten stated he would like the future of the Design Review Board on a future agenda. Discussion regarding sign issues between business owners and the Design Review Board occurred. Trustee Peerenboom stated that he would like discussion regarding Doyle Park Pool on a future agenda.

Adjourn

Moved by Trustee Smith, seconded by Trustee Peerenboom to Adjourn the Committee of the Whole meeting at 7:22 p.m.

Ayes 5, Nays 0 – Motion Carried Unanimously

VILLAGE OF LITTLE CHUTE

By: Michael R. Vanden Berg, Village President

Attest: Sandy Berkers, Village Deputy Clerk