

MINUTES OF THE WATER COMMISSION MEETING – MAY 21, 2013

Call to Order

The Water Commission meeting was called to order at 6:00 P.M. by Kevin Coffey, Chair

Roll Call

PRESENT: Kevin Coffey, Chair
Tim Bevers
Mark Gloudemans
Jason Wegand
Tim Wegand

ALSO PRESENT: President Vanden Berg, MCO Rep. Jerry Verstegen, Village Administrator Charles Kell, Public Works Director Roy Van Gheem, Village Trustee Larry Van Lankvelt

Public Appearance for Items Not on the Agenda

Larry Van Lankvelt stated that he brought up to the Village Board the idea of having the oversight of the sanitary sewer and storm water utilities become duties of the Water Commission. This is being brought up because with MCO as the manager of the water utility, the Water Commissions duties have decreased. The Village Board directed L. Van Lankvelt to approach the Water Commission with the idea. If the Water Commission would take on these additional duties they would become a Utility Commission. Discussion took place on the pros and cons of having a Utility Commission. Items noted were the issues that the utility would be dealing with storm water requirements being mandated by the State and Federal Governments and the Commission would be more involved in dealing with the public when it comes to land acquisitions for detention ponds. Also expressed was a concern on if the Utility Commission would be given the authority by the Village Board to make decisions without having to go to the Village Board for approval. The Village Board has final approval on the budget for the Village. If the Board wants to move forward with this an ordinance will have to be written and commission members would also be asked to attend training on sewer and storm sewer management. Larry Van Lankvelt will report back to the Board on the thoughts of the Water Commission regarding this proposal. It will be the decision of the Village Board as to whether a Utility Commission should be created.

Approval of Minutes

Water Commission Minutes of April 16, 2013

Moved by Commissioner Gloudemans, seconded by Commissioner Bevers to approve the minutes of April 16, 2013 as presented.

All Ayes – Motion Carried

Progress Reports

MCO Operations Update

J. Verstegen reported that brine tanks at Well #1 were cleaned. A failure shut down Well #1 for a few days and it was because of a softener stager at Well #1 that failed and it was fixed in-house. A new brine pump was purchased for pump #2 and that will be re-piped and installed in the next few days. Moving forward with the Jefferson St. well project and the goal is to have the project underway by September. A replacement refurbished breaker was purchased for \$3,000 for Doyle plant and installation was done in-house. Staff has finished up the first walk through on the Main Street project. Working with Finance Dept. staff to audit all meters and he reported on the meter inventor program and some discrepancies in matching up meter numbers with the correct property. The meter inventory is required for PSC reporting because the utility is now an AB utility. Purchased 100 meters for the new development projects in the Village and that was about \$18,000 that wasn't budgeted for but the cost will be covered with the additional revenues. J. Verstegen spoke with some private well owners and in

June well owners need to renew the well permits or they have to have an action plan for abandonment. Chris Kane will be taking the lead on the private wells project. Private well permits will be provided to the Commission at next month's meeting for discussion and approval.

Director of Public Works

R. Van Gheem reported that the water main project on Main St. has been for the most part completed and Vinton was scheduled to begin the storm sewer project today. The storm sewer project will take six to eight weeks and then they will be removing concrete in preparation for laying new concrete. The water main project on Wisconsin Court is completed and there will be spot repair on Elm Drive between Buchanan Street and Ceil Street, Harding Street between Hoover Avenue and Coolidge Avenue, Sheridan Court and Woodland Court. R. Van Gheem noted that these are temporary repairs being made. The Pine Street project is also still in the plan for this year.

Finance Director

The Finance Director was excused from this meeting. C. Kell reported on the CIP and Budget status report noting that there will be major bills coming in for this year's projects. The memo from the Finance Director regarding payment in lieu of taxes was reviewed and explained. Municipalities retain the right to set PILOT and the 2012 PILOT was \$279,483.00.

Approval of Vouchers

Commissioners reviewed the bills list.

Moved by Commissioner Coffey, seconded by Commissioner J. Wegand to approve and authorize payment of the vouchers in the amount of \$72,107.43 and draw from the respective funds.
All Ayes – Motion Carried

Unfinished Business

None

Items for Future Agenda

Private Well Permits

Update SEH Jefferson plant project

Utility Commission Update

The Water Conference will be September 17 – 20th at the Kalahari in the Dells.

Adjournment

Moved by Commissioner Bevers, seconded by Commissioner T. Wegand adjourn the meeting at 6:55 p.m.
All Ayes - Motion Carried

VILLAGE OF LITTLE CHUTE

By: Kevin Coffey, Chair

Attest: Vicki Schneider, Village Clerk