

MINUTES OF THE REGULAR BOARD MEETING OF OCTOBER 2, 2013

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

Pledge Allegiance to the Flag

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

Roll call of Trustees

PRESENT: Michael Vanden Berg, President
Tammy Frassetto, Trustee
James Hietpas, Trustee
Bill Peerenboom, Trustee
Skip Smith, Trustee
Larry Van Lankvelt, Trustee

EXCUSED: Brian Joosten, Trustee

Roll Call of Officers and Department Heads

PRESENT: James Fenlon, Village Administrator
Rick Hermus, Interim Village Administrator
Beth Carpenter, Library Director
Erik Misselt, FVMPD Police Chief
Jim Moes, Community Development Director
Teri Matheny, Finance Director
Roy Van Gheem, Director of Public Works
Sandy Berkers, Village Deputy Clerk
Charles Koehler, Village Attorney

OTHERS PRESENT: Interested Citizens and Media Reps

Public Appearance for Items Not on the Agenda

None

Approval of Minutes

Minutes of the Regular Board Meeting of September 4, 2013

Minutes of the Committee of the Whole Meeting of September 11, 2013

Minutes of the Regular Board Meeting of September 18, 2013

Moved by Trustee Frassetto, seconded by Trustee Van Lankvelt to Approve the Minutes as presented.

Ayes 6, Nays 0 – Motion Carried

Report of Other Minutes-Other Informational Items

Minutes of the Water Commission Meeting of August 20, 2013

Minutes of the Joint Library Board of August 20, 2013

Discussion/Action – 2013 Fox Cities Mutual Aid Agreement

Chief Misselt noted that this agreement was approved at the Combined Locks, Village Board Meeting on October 1, 2013. Chief Misselt reported that this agreement has been looked at extensively by various attorneys and that it formalizes how municipalities assist one another and associated costs if necessary.

Moved by Trustee Frassetto, seconded by Trustee Van Lankvelt to Approve the 2013 Fox Cities Mutual Aid Agreement as presented.

Ayes 6, Nays 0 – Motion Carried

Discussion - Budget Progress Report by Interim Administrator Rick Hermus

R. Hermus reported that since the Board approved the targeted tax rate at the August 7, 2013 meeting staff has been working diligently to create the 2014 budget. R. Hermus reported that the village will meet the

targeted tax rate and budget presentations will begin on October 9, 2013 starting with the joint budgets for Library, Police, and Building Maintenance. R. Hermus reported that the other department budgets will be presented at the October 23, 2013 meeting with proposed adoption of the final budget on November 13.

Action on Special Event Permit – Veterans Day Ceremony – November 11, 2013

Moved by Trustee Frassetto, seconded by Trustee Smith to Approve the Special Event Permit for the American Legion Post 258 Veterans Day Ceremony on November 11, 2013.

Ayes 6, Nays 0 – Motion Carried

Operator's Licenses:

Avella-Ramirez, Ana C	Freedom	Moasis
Verhoeven, Jason	Combined Locks	Weenies
Verbeten, Jason J	Little Chute	Pumphouse

Moved by Trustee Smith, seconded by Trustee Van Lankvelt to Approve the Operator's License as presented.

Ayes 6, Nays 0 – Motion Carried

Operator's Licenses Recommended for Denial

Sandoval, Christian A.	Appleton	El Jaripeo
Vanden Oever, Tara L	Combined Locks	Weenies

Moved by Trustee Frassetto, seconded by Trustee Smith to Deny the Operator's Licenses as presented.

Further Discussion: Trustee Van Lankvelt questioned Chief Misselt as to what the criteria is for denying Operator Licenses. Chief Misselt responded that each of the listed Operators being recommended for denial have numerous violations which are alcohol related.

Ayes 6, Nays 0 – Motion Carried

Department and Officers Progress Reports

Chief Misselt reported that his department is in the final stages of the hiring process and the new officer is expected to be working by the middle of October 2013. Chief Misselt reported that there are cuts in his budget and noted that it would be discussed in detail at the budget presentation. Beth Carpenter reported that she has 2 new employees that started last week. Beth Carpenter reported on upcoming programs at the library. Teri Matheny reported that the Village is in the open choice period for health insurance and that this week her staff will be mailing information regarding health insurance plans being offered to retirees and handing out information about Anthem Blue which will be the chosen carrier for the 2014 health plan. T. Matheny reported that retirees have been informed that Anthem Blue is the chosen carrier for employee health insurance and if they wish to stay with their current health plan they will have to pay the difference between the two plans as current employees are required to do. James Fenlon thanked the Board for giving him the opportunity to serve the Village of Little Chute. J. Fenlon reported that he had a productive week so far and that Rick Hermus is bringing him up-to-date on current events in the Village. James Fenlon thanked Rick Hermus for a job well done. J. Moes reported that last week he held the first GIS Committee Meeting and that it went well. J. Moes reported that the Feldkamp home on Grand Avenue will be torn down on October 3, 2013. R. Van Gheem reported that the Main Street project is going well and he discussed the placement of pedestrian curbs. Trustee Peerenboom questioned R. Van Gheem if there would be any crosswalks on Main Street from Van Buren Street to Buchanan Street. R. Van Gheem stated that there would not be any crosswalks installed in this area and he commented that he has noticed that there is more crossing mid-block. Trustee Van Lankvelt questioned the signage that will be placed on Main Street. R. Van Gheem stated that crosswalks can be added in this area if the Board chooses to do so. Attorney Koehler noted that by State law an Operator's License can be denied if there is a substantial relationship between the convictions and the duties of the license.

Disbursement List

Moved by Trustee Peerenboom, seconded by Trustee Hietpas to Approve the Vouchers and Authorize the Finance Director to pay all vendors.

Ayes 6, Nays 0 – Motion Carried

Call for Unfinished Business

None

Items for Future Agendas

T. Matheny requested that the 2014 budget discussion be the only item placed on the October 23, 2013 Committee of the Whole Meeting agenda.

Adjournment

Moved by Trustee Frassetto, seconded by Trustee Smith to Adjourn the Regular Board Meeting at 6:24 p.m.

Ayes 6, Nays 0 - Motion Carried

VILLAGE OF LITTLE CHUTE

By: _____
Michael R. Vanden Berg, Village President

Attest: _____
Sandy Berkers, Village Deputy Clerk