

MINUTES OF THE WATER COMMISSION MEETING – SEPTEMBER 16, 2013

Call to Order

The Water Commission meeting was called to order at 6:00 P.M. by Kevin Coffey, Chair

Roll Call

PRESENT: Kevin Coffey, Chair
Mark Gloudemans
Jason Wegand
Tim Wegand

EXCUSED: Tim Bevers

ALSO PRESENT: MCO Rep. Jerry Verstegen, Finance Director Teri Matheny, Director of Public Works Roy Van Gheem, Deputy Clerk Sandy Berkers

Public Appearance for Items Not on the Agenda

None

Approval of Minutes

Water Commission Minutes of August 20, 2013

Moved by Commissioner M. Gloudemans, seconded by Commissioner J. Wegand to approve the Minutes of August 20, 2013 as Presented.

All Ayes – Motion Carried

Award Bid for Pump House #2 Upgrades

R. Van Gheem stated that 2 bids were received for the Upgrades to Pump House #2 and the lowest bidder was August Winter & Sons in the amount of \$101,860.

Moved by Commissioner T. Wegand, seconded by Commissioner M. Gloudemans to Award Bid to August Winter & Sons for Pump House #2 Upgrades in the Amount of \$101,860.

All Ayes – Motion Carried

Discuss/Action – Municipal Utility Customer Privacy Law (Act 25)

T. Matheny discussed the Municipal Utility Customer Privacy Law (Act 25) and that unless a tenant fills out consent to disclose account information Kaukauna Utilities is not able to give that information to a landlord.

Discussion- Simplified Rate Case

Tabled

Progress Reports

MCO Operations Update

J. Verstegen reported that the motor failed at Well #1 and gave a history of issues with the failed motor and that a new motor has been ordered. J. Verstegen reported that his department is finished with softener maintenance and that his department has been busy with the Main Street project. J. Verstegen reported on upcoming projects and that he is looking into possible vendors for cleaning the village's water towers.

Director of Public Works

R. Van Gheem reported that the water main replacement is complete on Main Street and now the aprons and sidewalks are being installed. R. Van Gheem reported that he and T. Matheny are working on the 2014 budget now and that the CIP is finished.

Finance Director

T. Matheny reported that the CIP will go before the village board for approval this week. T. Matheny reported that Jay, Kelly, Violet, and Riverside Drive are the streets chosen to be replaced in 2014. R. Van Gheem noted that the water main on Violet Street is in good condition. T. Matheny reported that R. Van Gheem and she are attending a seminar in Madison for declining revenues in October. T. Matheny reported that all private well permits will be billed out this week.

Approval of Vouchers

T. Wegand questioned the cost of rock salt and J. Verstegen stated that the village did not use more salt it is more due to a billing issue. The cost of fans on the bills list were questioned and J. Verstegen responded that due to wet floors in Well #1 and for the cooling of the VFD fans needed to be purchased.

Moved by Commissioner Coffey, seconded by Commissioner J. Wegand to approve and authorize payment of the vouchers in the amount of \$28,354.65 and draw from their respective funds.

All Ayes – Motion Carried

Unfinished Business

Next Water Commission Meeting will be October 22nd.

Items for Future Agenda

Simplified Rate Case will be brought back in October. J. Verstegen stated that an efficiency study for the water utility will be brought to the commission at a later date.

Adjournment

Moved by Commissioner T. Wegand, seconded by Commissioner M. Gloudemans to adjourn the meeting at 6:40 p.m.

All Ayes – Motion Carried

VILLAGE OF LITTLE CHUTE

By: Kevin Coffey, Chair

Attest: Sandy Berkers, Village Deputy Clerk