

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF NOVEMBER 13, 2013

Call to Order

President Vanden Berg called the Committee of the Whole meeting to order at 6:00 p.m.

Roll Call

PRESENT: President Vanden Berg, Trustee Frassetto, Trustee Hietpas, Trustee Joosten, Trustee Peerenboom, Trustee Smith, Trustee Van Lankvelt

ALSO PRESENT: Staff Members: J. Fenlon, E. Misselt, R. Van Gheem, T. Matheny, J. Moes, S. Berkers, Media Reps

Public Appearance for Items not on the Agenda

None

Ordinances

- a) Amending Village Code of Ordinances – Chapter 10 – Business Licensing & Regulations – Article XV-Escort and Escort Services, Section 411 – Penalties and Prosecution

Moved by Trustee Frassetto, seconded by Trustee Van Lankvelt to Adopt Ordinance No. 9, Series of 2013 Amending Municipal Code Chapter 10, Article XV. – Escorts and Escort Services – Section 411-Penalties and Prosecution.

Ayes 7, Nays 0 – Motion Carried Unanimously

- b) Amending Village Code of Ordinances – Chapter 1- General Provisions, Section 12 – General Penalty

Moved by Trustee Frassetto, seconded by Trustee Smith to Adopt Ordinance No.10, Series of 2013 Amending Municipal Code Chapter 1 – General Provisions, Section 12 – General Penalty.

Ayes 7, Nays 0 – Motion Carried Unanimously

Resolutions

- a) CSM – RRR Appleton, LLC owner – Parcel #260130003 – Hartzheim Dr. /Randolph Dr.

Moved by Trustee Frassetto, seconded by Trustee Van Lankvelt to Adopt Resolution No. 40, Series of 2013 Approving CSM-Parcel #260130003 – Hartzheim Dr. /Randolph Dr, RRR Appleton, LLC owner.

Ayes 7, Nays 0 - Motion Carried Unanimously

- b) CSM – Extraterritorial (Town of Vandenbroek) – Randy Jahnke, owner

Moved by Trustee Frassetto, seconded by Trustee Van Lankvelt to Adopt Resolution No. 41, Series of 2013 Approving CSM – Extraterritorial (Town of Vandenbroek) – Randy Jahnke, Owner.

Ayes 7, Nays 0 – Motion Carried Unanimously

Insurance Claim Denial – Seehawer

Moved by Trustee Frassetto, seconded by Trustee Hietpas to Deny Insurance Claim by Justin Seehawer as Recommended by Statewide Services, Inc.

Ayes 7, Nays 0 – Motion Carried Unanimously

Review/Action – Award Bids on Village Hall Technology Upgrades

J. Fenlon reported that RFP's were due today by 2 p.m. at the Village Hall for the technology portion of the Village Hall renovation/addition project and only 1 proposal was received. J. Fenlon stated that two (2) companies that were approached declined to submit a proposal due to the requirements that were outlined in the RFP. J. Fenlon stated that to obtain the technology to meet our needs the RFP outline had to be stringent. J. Fenlon stated that the one (1) proposal that the Village received was from Heartland Business Systems and their pricing is outlined on the IFC that he handed out. Trustee Smith questioned

the price of the audio/visual portion for the boardroom. T. Matheny gave numerous examples of items included in the package. Trustee Joosten questioned if projector screens could be added at a later date to cut down on the cost and T. Matheny stated that the screens are ceiling mounted and that it would not be wise to cut into a new ceiling at a later date. Trustee Frassetto stated that she agreed that the cost is hefty but looking at the big picture it is necessary technology for the future.

Moved by Trustee Frassetto, seconded by Trustee Peerenboom to Award Bid to Heartland Business Systems in the amount of \$148,985.22.

Further Discussion:

Trustee Smith requested a breakdown of everything included in the bid from Heartland Business Systems. Trustee Hietpas stated that it was unusual to receive only one (1) bid for this type of project. J. Fenlon stated that he conferred with Attorney Koehler and it was not necessary to publicly bid this project because it is equipment. J. Fenlon stated that the bid outlined by a consultation to anticipate the Village's technology needs was fairly detailed. J. Fenlon stated that he was expecting to get at least three (3) proposals so he is surprised as well. J. Fenlon stated that the RFP was sent out to four (4) vendors with a coversheet explaining the needs and timeline of the addition/renovation. T. Matheny stated that she purposely approached the security and audio/visual vendors within Little Chute to include a local vendor on a village project.

Vote on Motion:

Ayes 7, Nays 0 – Motion Carried Unanimously

Review/Discussion – Amending Village of Little Chute Code of Ordinances – Chapter 2 – Administration, Article VII – Public Records, Section 219 – Preservation through Microfilm

Chief Misselt explained that in order to make his department more efficient he would like to move to electronic/digital record storage, but in order to do that the Village's ordinance has to be modified to include said record storage.

Unfinished Business

None

Items for Future Agenda

None

Moved by Trustee Smith, seconded by Trustee Van Lankvelt to Enter Closed Session for Items Listed (6:23 p.m.)

Ayes 7, Nays 0 – Motion Carried Unanimously

Closed Session:

- 1) 19.85(1)(c) Considering employment, promotion, compensation, or performance evaluation data of any public employee of the Village of Little Chute subject to the jurisdiction or authority of governing body. *Personnel Issues*
- 2) 19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *Purchase/Sale of Village Property*

Moved by Trustee Frassetto, seconded by Trustee Smith to Exit Closed Session and Return to Open Session (8:42 p.m.)

Ayes 7, Nays 0 – Motion Carried Unanimously

Adjourn

Moved by Trustee Frassetto, seconded by Trustee Smith to Adjourn the Committee of the Whole Meeting at 8:42 p.m.

Ayes 7, Nays 0 – Motion Carried Unanimously

VILLAGE OF LITTLE CHUTE

By: Michael R. Vanden Berg, Village President

Attest: Sandy Berkers, Village Deputy Clerk