

## **MINUTES OF THE WATER COMMISSION MEETING – NOVEMBER 19, 2013**

### **Call to Order**

The Water Commission meeting was called to order at 6:00 P.M. by Kevin Coffey, Chair

### **Roll Call**

PRESENT: Kevin Coffey, Chair  
Tim Bevers  
Mark Gloudemans  
Jason Wegand  
Tim Wegand

ALSO PRESENT: Village President Michael Vanden Berg, MCO Rep. Jerry Verstegen, Village Administrator James Fenlon, Finance Director Teri Matheny, Village Clerk Vicki Schneider  
Director of Public Works Roy Van Gheem

### **Public Appearance for Items Not on the Agenda**

None

### **Approval of Minutes**

#### **Water Commission Minutes of October 22, 2013**

*Moved by Commissioner Gloudemans, seconded by Commissioner Bevers to approve the Minutes of October 22, 2013 as presented.* All Ayes – Motion Carried

### **Discussion/Action – Replacement/Removal of Water Dept. Truck**

J. Verstegen recommended the removal of the 1999 F-250 owned by the Village of Little Chute due to its minimal use. J. Verstegen stated that because he manages the Village of Kimberly's water system as well as Little Chute's he drives the MCO truck instead of switching between the two vehicles.

J. Verstegen recommended auctioning the F-250 and paying MCO \$.55 per mile for the use of their truck. J. Verstegen stated that based on the mileage from 2012 the estimated cost for 2014 would be \$3,607.50 and it would not exceed over \$4,000. T. Matheny recommended trying the reimbursement option before the MCO contract expires in 1 year.

*Moved by Commissioner T. Wegand, seconded by Commissioner J. Wegand to retain the 1999 F-250 Water Department Truck and reimburse MCO \$.55 per mile for the use of their vehicle at an amount not to exceed \$4,000 for a one year timeframe.*

All Ayes – Motion Carried

### **Progress Reports**

#### ***MCO Operations Update***

J. Verstegen reported on the Jefferson Street Project and that the booster #3 motor will be rebuilt and re-installed on November 21, 2013 and then pump #4 can be pulled for replacement. J. Verstegen reported that the sump pump at Well House #4 needs replacing and the cost will be \$600. J. Verstegen reported on cleaning the Village water towers noting that he could get a better price if he could find 4-5 more towers for the company to clean so he has been reaching out to other communities. J. Verstegen reported on two (2) possible leaks at the roundabout on Evergreen Dr. & French Road, one is possibly in a fire hydrant and the Fire Department has been notified. J. Verstegen reported on a service leak at Eisenhower Dr. and the leak has happened for the third time so he is not sure if it is bad copper or soil conditions causing the leak. Seasonal meters are being removed. J. Verstegen stated that there will be a meeting held on December 5 with the DNR that he will attend along with Roy Van Gheem, Adam Hammatt and James Fenlon.

***Director of Public Works***

R. Van Gheem stated that he is working on closing out contracts for the year and so far only one (1) contract is being contested. R. Van Gheem reported that he will be receiving proposals from consultants for the 2014 projects.

***Finance Director***

T. Matheny reported that the tax roll is due to the County tomorrow and that she plans to file the Simplified Rate Case shortly thereafter. T. Matheny stated that assessments for the Main Street project have not yet been billed and she noted that lateral assessments will be billed separately from the concrete assessments. T. Matheny reported that her Department will be doing final meter inventory for year end. T. Matheny noted that the Taylor Street water main project is being moved into 2014.

**Approval of Vouchers**

*Moved by Chair Coffee, seconded by Commissioner Bevers to approve and authorize payment of the vouchers in the amount of \$74,560.58 and draw from the respective funds.*

All Ayes – Motion Carried

**Unfinished Business**

None

**Items for Future Agenda**

None

**Adjournment**

*Moved by Commissioner T. Wegand, seconded by Commissioner J. Wegand to adjourn the meeting at 6:21 p.m.*

All Ayes – Motion Carried

**VILLAGE OF LITTLE CHUTE**

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By: Kevin Coffey, Chair

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Attest: Vicki Schneider, Village Clerk