

MINUTES OF THE REGULAR BOARD MEETING OF DECEMBER 4, 2013

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

Pledge Allegiance to the Flag

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

Roll call of Trustees

PRESENT: Michael Vanden Berg, President
Tammy Frassetto, Trustee
James Hietpas, Trustee
Brian Joosten, Trustee
Bill Peerenboom, Trustee
Skip Smith, Trustee
Larry Van Lankvelt, Trustee

Roll Call of Officers and Department Heads

PRESENT: James Fenlon, Village Administrator
Eric Misselt, FVMPD Police Chief
Jim Moes, Community Development Director
Teri Matheny, Finance Director
Roy Van Gheem, Director of Public Works
Tom Flick, Director of Parks, Recreation, and Forestry
Chuck Koehler, Village Attorney
Sandy Berkers, Village Deputy Clerk

OTHERS PRESENT: Media Rep

Public Appearance for Items Not on the Agenda

None

Approval of Minutes

Minutes of the Regular Board Meeting of November 20, 2013

Moved by Trustee Frassetto, seconded by Trustee Van Lankvelt to Approve the Minutes as presented.

Ayes 7, Nays 0 – Motion Carried Unanimously

Report of Other Minutes-Other Informational Items

Minutes of the Joint Library Meeting of October 21, 2013

Minutes of Police Commission Meeting of August 20, 2013

Minutes of the Police Commission Meeting of November 12, 2013 (Unapproved)

Discussion/Action – Amendment to the Intergovernmental Cooperation Agreement with the City of Appleton

Moved by Trustee Frassetto, seconded by Trustee Van Lankvelt to Approve Amendment to the Intergovernmental Cooperation Agreement with the City of Appleton.

Ayes 7, Nays 0 – Motion Carried Unanimously

Action – Appoint Finance Director Teri Matheny to the Fox Cities Room Tax Commission

Moved by Trustee Frassetto, seconded by Trustee Van Lankvelt to Appoint Finance Director Teri Matheny to the Fox Cities Room Tax Commission.

Ayes 7, Nays 0 – Motion Carried Unanimously

Action – Appoint Village Administrator James Fenlon to the Fox Cities Convention & Visitors Bureau

Moved by Trustee Frassetto, seconded by Trustee Van Lankvelt to Appoint Village Administrator James Fenlon to the Fox Cities Convention & Visitors Bureau.

Ayes 7, Nays 0 – Motion Carried Unanimously

Department and Officers Progress Reports

FVMPD - no report. Teri Matheny report: Tax bills will be mailed the week of December 16. James Fenlon report: Grand Opening of the Carpenter will be on December 6, 2013; Jim Resick of University of Wisconsin, UW Extension is planning to do a Strategic Planning Presentation for the board on January 8, 2014; An item regarding a Social Media Policy will be on a future agenda; Teri Matheny is working with the Construction Manager on the Village Hall Renovation/Addition to ensure the project is done efficiently. James Moes report: Revaluation is 50% completed; Van Wychen's have submitted plans for building in Village North; RRR, Appleton Inc. has submitted plans and will go before Plan Commission next week. Tom Flick report: Finalizing plans for the Doyle Park Shelter; Has reached \$45,000 of the \$50,000 needed for the Doyle Park Shelter due to the Little Chute Jaycees donating \$10,000 and CheeseFest donating \$35,000; Mill Street Bridge design & plans will go before Plan Commission next week; Has secured the easement from Fox Valley Tool & Die; As of this evening 2 deer have been culled from Doyle Park. Roy Van Gheem report: His department is no longer picking up leaves; His department has snow equipment out and ready; He will be sending out correspondence to the Town of Vandebroek and the Town of Grand Chute regarding the truck route on Evergreen; Most of 2013 contracts have been closed and is looking at closing the Main Street contract. Sandy Berkers report: The next Regular Board Meeting will have appointments of the Election Inspectors. Attorney Koehler no report.

Disbursement List

Moved by Trustee Peerenboom, seconded by Trustee Smith to Approve the Vouchers and Authorize the Finance Director to pay all vendors. Ayes 7, Nays 0 – Motion Carried Unanimously

Call for Unfinished Business

Trustee Peerenboom asked to be excused on December 11, 2013.

Items for Future Agendas

None

Moved by Trustee Peerenboom, seconded by Trustee Smith to enter into closed session for item listed. (6:20 p.m.) Ayes 7, Nays 0 – Motion Carried

Closed Session:

19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *Purchase/Sale of Village Owned Property*

Moved by Trustee Frassetto, seconded by Trustee Van Lankvelt to exit closed sessions. (7:40 p.m.) Ayes 7, Nays 0 - Motion Carried

Return to Open Session

No action taken

Adjournment

Moved by Trustee Frassetto, seconded by Trustee Van Lankvelt to Adjourn the Regular Board Meeting at 7:41p.m.

Ayes 7, Nays 0 - Motion Carried

VILLAGE OF LITTLE CHUTE

By: _____
Michael R. Vanden Berg, Village President

Attest:

Sandy Berkers, Village Deputy Clerk