

## **MINUTES OF THE REGULAR BOARD MEETING OF FEBRUARY 19, 2014**

**Call to Order:** President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

### **Pledge Allegiance to the Flag**

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

### **Roll call of Trustees**

PRESENT: Michael Vanden Berg, President  
Tammy Frassetto, Trustee (6:10 p.m.)  
James Hietpas, Trustee  
Brian Joosten, Trustee  
Bill Peerenboom, Trustee  
Skip Smith, Trustee  
Larry Van Lankvelt, Trustee

### **Roll Call of Officers and Department Heads**

PRESENT: James Fenlon, Village Administrator  
Scott Lund, FVMPD Police Captain  
Teri Matheny, Finance Director  
Jim Moes, Community Development Director  
Roy Van Gheem, Director of Public Works  
Tom Flick, Director of Parks, Recreation, and Forestry  
Chuck Koehler, Village Attorney  
Sandy Berkers, Village Deputy Clerk

OTHERS PRESENT: Interested citizens, Media Reps.

### **Public Appearance for Items Not on the Agenda**

None

### **Approval of Minutes**

Minutes of the Committee of the Whole Meeting of January 22, 2014

Minutes of the Regular Board Meeting of February 5, 2014

*Moved by Trustee Van Lankvelt, seconded by Trustee Hietpas to Approve the Minutes as presented.*

Ayes 6, Nays 0 – Motion Carried

### **Report of Other Minutes-Other Informational Items**

Minutes of the Plan Commission Meeting of January 13, 2014

Fox Valley Metro Police Dept. Activity Report January 2014 and YTD

Fire Commission Meeting Minutes of February 10, 2014 (Unapproved)

### **Discussion/Action – Intergovernmental Agreement with the Town of Vandenbroek on Landfill Fire Protection Services**

J. Fenlon stated that the Village has made this agreement with the Town of Vandenbroek in the past. The only difference is the hourly rate of pay for each fireman, first two hours billed at \$20 per hour, then subsequent hour at \$12 per hour. With the addition of a new pumper truck the new rate would be two pumper trucks at \$350 per hour. In the event that the Town of Vandenbroek responds to a fire at the landfill the Outagamie County Landfill will reimburse the Village.

*Moved by Trustee Van Lankvelt, seconded by Trustee Hietpas to Approve the Intergovernmental Agreement with the Town of Vandenbroek for Fire Protection Services at the Outagamie County Landfill.*

Ayes 6, Nays 0 – Motion Carried

### **Set Public Hearing – Sign Regulations – Ordinance Amendment Sec. 44-556 and 44-557**

J. Moes stated that the sign regulations for all lands within 1,320 feet from the centerline of USH 41/STH 441 amendment has gone before the Plan Commission and they recommend setting a public hearing.

Discussion regarding other communities' ordinances for signage along highways occurred. J. Moes stated that in the past the Plan Commission has been asked to adjust the sign ordinance along the stretch of Hwy. 41 and they have not been in favor of that.

*Moved by Trustee Peerenboom, seconded by Trustee Van Lankvelt to Set Public Hearing for March 26, 2014-Amendment of the Zoning Code Article XV Highway Overlay District Section 44-556 & 44-557.*

Ayes 6, Nays 0 – Motion Carried

### **Operator's Licenses:**

Nettekoven, Alex J	Little Chute	Rosehill Bar
Puyleart, Katherine M	Little Chute	Gentleman Jacks

*Moved by Trustee Smith, seconded by Trustee Van Lankvelt to Approve the Operator's Licenses as presented.*

Ayes 6, Nays 0 – Motion Carried

### **Department and Officers Progress Reports**

Captain Lund: No report. T. Matheny reported: Staff is moving into the new addition the week of March 10; The phone system will go into place on March 3 and she noted that every staff member at the hall will have a direct number; She finalized tax roll settlement and released checks. J. Fenlon reported: The communities of Kaukauna, Combined Locks, Kimberly, and Little Chute are meeting quarterly and possibly monthly about current issues affecting the communities; The Strategic Planning Advisory Committee is almost at capacity; The Little Chute Business Association continues to meet on a monthly basis and are continuing the discussion of having a farmers market in the Village; In the process of applying for a Connect Communities Designation which is a resource for downtown organizations and is a step in the process of becoming a designated Main Street program through the state; Next week he will be meeting with the new Nestle manager; Next week he will be meeting with the CEO of Resource One; Next Committee of the Whole meeting will include a discussion regarding Trustee terms; EAP training for all of Village staff will be on February 25, 2014. J. Moes reported: Brett Jensen and he had inspection training this week; Public Works reviewed and approved the drainage pipe for the new Culvers; He received and approved the landscaping plan so he will be calling the contractor for Culvers to let them know that they are approved to begin the project. T. Flick reported: This week the summer/fall program book went to the printer; He is currently a member of a Pedestrian/Bicycle Steering Committee and they are working on a Fox Cities/Oshkosh wide pedestrian/bike plan that will be released to communities in the near future; He handed out a free booklet about how going to the park is good for your health. R. Van Gheem reported: His staff is bracing for tomorrow's weather event; As you can see in the bills list the Village has come to an agreement with LaLonde and the contract has been finalized; He will be bringing a discussion item regarding the assessments for the Main Street project next week; Next week he will have the conceptual plans for the 2014 street projects on the agenda. Trustee Peerenboom thanked Attorney Koehler and R. Van Gheem for finalizing the LaLonde issue. Deputy Clerk reported: All went well with the February 18, 2014 Election and that Election workers helped her catch up on filing. She is eligible to apply for her WCMC certification. Attorney Koehler; Is moving forward with the Hietpas closing for the 1003 Polk Street property.

### **Disbursement List**

*Moved by Trustee Peerenboom, seconded by Trustee Smith to Approve the Vouchers and Authorize the Finance Director to pay all vendors.*

Ayes 7, Nays 0 – Motion Carried

### **Call for Unfinished Business**

T. Flick stated that he needed direction as how to proceed with the mechanical room issue for the Mill Street Bridge. He has twice turned down the proposal from the State Historical Society to rehab or reconstruct the building. The Village Staff and FRSNA have the opinion that the building is not wanted they do not want the responsibility of long term maintenance of the building. T. Flick stated that next week he is meeting with all involved partners to come up with an option that could be agreed upon regarding the

mechanical room. T. Flick stated that option #1 is to accept the building as a portion of the existing bridge and incorporate the building into the permanent easement for the new bridge. Option #2 would be to firmly state that the mechanical room is not on Village land and have never accepted ownership of the building or any of the property. The Village of Little Chute has accepted the responsibility of funding the replacement and longtime care of the bridge. Option #3 would be to use the money allotted for demolition towards the cost of rehabbing the building. Trustee Frassetto stated that the building serves no purpose to the bridge and has no historical value to the Village. Trustee Van Lankvelt questioned the timeline. T. Flick stated that he is working with a 5 week window to resolve the mechanical building issue. J. Fenlon stated that the building is on state property and there is not any documentation as to who has responsibility of this building. J. Fenlon stated that FRSNA and the state need the building removed for the future plans of the canal. Trustee Peerenboom stated that the state representatives should be contacted and asked why the State Historical Society has the power to demand this building be rehabbed.

**Items for Future Agendas**

None

**Adjournment**

*Moved by Trustee Frassetto, seconded by Trustee Smith to Adjourn the Regular Board Meeting at 6:40 p.m.*

Ayes 6, Nays 0 - Motion Carried

**VILLAGE OF LITTLE CHUTE**

By: \_\_\_\_\_

Michael R. Vanden Berg, Village President

Attest:

Sandy Berkers, Village Deputy Clerk