

## MINUTES OF THE REGULAR BOARD MEETING OF JULY 16, 2014

**Call to Order:** President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

### **Pledge Allegiance to the Flag**

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

### **Roll call of Trustees**

PRESENT: Michael Vanden Berg, President  
James Hietpas, Trustee  
Brian Joosten, Trustee  
Skip Smith, Trustee  
Larry Van Lankvelt, Trustee  
John Elrick, Trustee  
Bill Peerenboom, Trustee

### **Roll Call of Officers and Department Heads**

PRESENT: James Fenlon, Village Administrator  
Captain Lee, FVMPD Police  
Teri Matheny, Finance Director  
Jim Moes, Community Development Director  
Roy Van Gheem, Director of Public Works  
Tom Flick, Director of Parks, Recreation, and Forestry  
Chuck Koehler, Village Attorney  
Beverly Searvogel, Deputy Clerk  
EXCUSED: Beth Carpenter, Library Director  
OTHERS PRESENT: Interested citizens, Media Reps.

### **Public Appearance for Items Not on the Agenda**

Wes Sandmann, 831 E. Main Street – He received a complaint on May 12<sup>th</sup> and the 27<sup>th</sup> that he had more than 2 cords of firewood and it would need to be removed. He would like a variance to store additional firewood at his home.

### **Civilian Award presented to Ms. Andrea Rudolph**

Chief Misselt presented a Civilian Appreciation Award to Ms. Rudolph for her bravery while working at the Express Convenience Store when she intercepted a potential crime and provided protection to the victim.

### **Action – Charter Ordinance Amending Terms of Office for Board Trustees**

*Moved by Trustee Peerenboom, seconded by Trustee Van Lankvelt to approve the charter ordinance amending the terms of office for board trustees from two year term to a three year term.*

Ayes 5, Nays 2 (Hietpas/Joosten) – Motion Carried

### **Discussion – Changes to Home Business Permits**

There was discussion about changes in the wording of the Village of Little Chute Ordinance Sec. 44-126(b)(8) on home occupations. The general consensus was to leave the language in the ordinance as it currently stands.

### **Approval of Minutes**

Regular Board Meeting of June 18, 2014  
Regular Board Meeting of June 25, 2014  
Committee of the Whole Meeting of June 25, 2014  
Regular Board Meeting of July 2, 2014

Committee of the Whole Meeting of July 9, 2014

*Moved by Trustee Peerenboom, seconded by Trustee Van Lankvelt to approve the minutes as presented.*

Ayes 7, Nays 0 – Motion Carried

**Operator's Licenses:**

Van Doalwyk, Chad	Appleton	Pump House
Sandoval, Alma	Appleton	El Jaripeo Mexican Restaurant
Jannsen, Lisa	Appleton	Rosehill Tavern
Linzmeier, Kayla	Kimberly	Van Zeeland Oil Co.
Burton, Darrin	Appleton	Village Lanes
Norvell, Kimberly	Appleton	Up the Hill
Hietpas, Steve	Little Chute	Up the Hill
Behnke, Gail	Appleton	Dwyer's Food Mart
Hacker, Ryan	Appleton	Van Zeeland Oil Co.
Griesbaun, Sarah	Little Chute	Rosehill Tavern
Hermus, Karen	Appleton	Up the Hill
Koehler, Kurtis	Little Chute	Hawk's Nest
Chalupa, Darlene	Little Chute	Down the Hill

*Moved by Trustee Smith, Seconded by Trustee Elrick to approve the Operator's Licenses as presented.*

Ayes 7, Nays 0 —Motion Carried

**Discussion – Action: State Municipal Agreement**

*Moved by Trustee Elrick, Seconded by Trustee Van Lankvelt to approve the State Municipal Agreement.*

Ayes 7, Nays 0 —Motion Carried

**Department and Officers Progress Reports**

Chief Misselt had no report. Roy gave an update on the ongoing road projects. The county is resurfacing Cty. N and should be finished by the end of the week. The work has been completed on Jay & Kelly and the storm mains have been completed on Violet. There are some spot replacements being made on some of the sidewalks also. Teri Matheny reported that the finance department will take possession of the proceeds from the GO notes on Thursday. The wire transfer will be executed and the financing will then be closed. Jim Moes reported that he recently attended a webinar on taxing districts and found it helpful. On Monday, July 14<sup>th</sup> the Plan Commission approved the preliminary plat for Crosswind Estates and the site plan amendment for the Little Chute Windmill, Inc. The commission also recommended an amendment to a sign Ordinance on Highway 41/441 Overlay District which will come before the board to set a public hearing. Tom Flick received notification from WDOT that the easements have been received for the Mill Street drawbridge and the project can now commence and this has given official funding for the project. Leveling and seeding have been completed for the Doyle shelter and pathway. He stated that Don Hietpas & Sons donated their services for the grading and dozing work so please thank them accordingly. The annual FamilyFun Fest will be held on July 29<sup>th</sup>. Heesakker Park project of landscaping around the flagpole in honor of the 9 Heesakker children is in progress. Administrator Fenlon reported that at 10 AM on July 17<sup>th</sup> there will be a ribbon cutting and open house for Midwest Restoration in the industrial park. On August 5<sup>th</sup> from 5-7 PM there will be a joint meeting between Strategic Planning & Advisory Committee and the Village Board of Trustees to discuss the final strategic initiative of citizen participation. It will be an open discussion meeting that is open to the public and all staff. He will be out of the office on Friday the 18<sup>th</sup> to work with Tom Flick in the Parks Department to interact with the staff there. He would like to do this with other departments in the future. Reminder that there will not be a meeting on the 5<sup>th</sup> Wednesday of the month which will occur at the end of this month.

**Disbursement List**

*Moved by Trustee Peerenboom, seconded by Trustee Van Lankvelt to Approve the Vouchers and Authorize the Finance Director to pay all vendors*

Ayes 7, Nays 0 – Motion Carried

**Call for Unfinished Business**

None

**Items for Future Agendas**

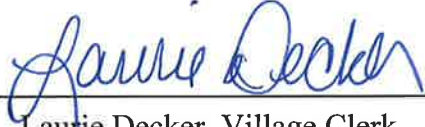
None


**Adjournment**

*Moved by Trustee Van Lankvelt, seconded by Trustee Smith to Adjourn the Regular Board Meeting at 7:08 p.m.*

Ayes 7, Nays 0 – Motion Carried

**VILLAGE OF LITTLE CHUTE**

Attest:   
Laurie Decker, Village Clerk

By:   
Michael R. Vanden Berg, Village President