

## MINUTES OF THE REGULAR BOARD MEETING OF JANUARY 7, 2015

**Call to Order:** President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

### **Pledge Allegiance to the Flag**

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

### **Roll call of Trustees**

PRESENT: Michael Vanden Berg, President  
James Hietpas, Trustee  
John Elrick, Trustee  
Bill Peerenboom, Trustee  
Brian Joosten, Trustee  
Larry Van Lankvelt, Trustee  
Skip Smith, Trustee

### **Roll Call of Officers and Department Heads**

PRESENT: James Fenlon, Village Administrator  
Chief Misselt, FVMPD Police  
Tom Flick, Director of Parks, Recreation, and Forestry  
Chuck Koehler, Village Attorney  
Jeff Elrick with Public Works  
Laurie Decker, Village Clerk  
Jim Moes, Community Development Director  
Teri Matheny, Finance Director  
Nick Vande Hey with McMahon and Associates

OTHERS PRESENT: Interested citizens, Media Reps.

### **Public Appearance for Items Not on the Agenda**

None

### **Approval of Minutes**

Minutes of Regular Board Meeting of December 3, 2014

*Moved by Trustee Elrick, seconded by Trustee Van Lankvelt to approve the minutes as presented*

Ayes 7, Nays 0 – Motion Carried

### **Action—Crossing Guard Recognition Week Resolution #1**

*Moved by Trustee Van Lankvelt, seconded Trustee Elrick to Adopt Resoultion # 1for Crossing Guard Recognition Week*

Ayes 7, Nays 0 – Motion Carried

### **Action—Award Demolition Contract for 3650 French Road**

Administrator Fenlon reported that in November the Village released a Request for Proposals to area contractors to provide demolition services for the barns and silos located 3650 French Road. This parcel was part of the Evergreen LLC development and now needs to be prepared for sale to Crosswinds LLC as a 3.73 acre parcel on or before March 31, 2015. The Village received bids from Gene Frederickson Trucking, Inc., Tom Van Handel Corporation, Fox Excavating, LLC. and Don Hietpas and Sons Inc. The RFP contained complete specifications for demolitions and noted that the evaluation and scoring was based upon a 100 point scale. Based upon the strength of the proposal submitted, Village staff recommends awarding the demolition contract for 3650 French Road to the Tom Van Handel Corporation.

*Moved by Trustee Peerenboom, seconded by Trustee Elrick to Award Demolition Contract for 3650 French Road as presented to the Tom Van Handel Corporation*

Ayes 7, Nays 0 – Motion Carried

## **Discussion/Action—Resolution #2 St. John's Property Exchange**

*Moved by Trustee Van Lankvelt, seconded by Trustee Peerenboom to Adopt Resolution #2 St. John's Property Exchange as presented*

Ayes 7, Nays 0 – Motion Carried

## **Discussion/Possible Action—Cross Sections for Fillmore and Greenfield**

Fillmore and Greenfield Drive are scheduled to be reconstructed in the summer of 2015. Fillmore Street will be reconstructed from Riverside Drive to Wisconsin Avenue, including the replacement of the sanitary and storm water utilities. Greenfield Drive will be reconstructed from Taylor Street to 150 feet east of Grant Street, including the replacement of the sanitary, storm, and water utilities. The existing typical section of the tow streets consists of a 60 foot right-of-way, a 5 foot sidewalk on each side, two 7 foot parking lanes, and 11 foot driving lanes. This equates to a 37 foot back of curb street with terraces that vary from 0 to 6.5 feet wide. If the Village wishes to provide two parking lanes on these streets, the typical section could be reduced to 33 feet back of curb to back of curb. This would provide two six foot parking lanes and 10 foot driving lanes. If the Village wishes to provide one parking lane on these streets, the typical section could be reduced to 29 feet back of curb to back of curb. This would provide one 6 foot parking lane and 11 foot driving lanes. With the recent discussion about reducing the costs to the Village, tax payers and abutting property owners, both short and long term, the Department of Public Works recommends to reconstruct Fillmore Street and Greenfield Drive at a width of 29 feet with one parking lane. Trustee Peerenboom asked if we taking any feedback from the residents. Director Van Gheem replied that once the standard is determined we will set a Public Information Meeting for residents. Trustee Smith stated he is not comfortable with going forward until we hear from the residents. Trustee Elrick replied that the Board needs to make a decision and we can't go to design until we figure out the standards but he would like to see the base be 29 feet with parking on one side. Once the Board decides a proposed street width, the Department will hold a Public Information Meeting with the impacted property owners.

## **Discussion/Possible Action—Proposed Design of McKinley and Grand Avenues**

Director Van Gheem and Nick Vande Hey with McMahon and Associates provided displays based on some of the board discussions. The goal is provide additional information related to the reconstruction of McKinley and Grand Avenue. The final design will be based on additional board input. McKinley Avenue between Madison Street Grand Avenue would be 27 feet of curb to curb with no parking a shared used path except in the drop off zone. McKinley Avenue between Grand Avenue and Jackson Street would be 32 feet with one parking lane. The next display showed the existing cross section of Grand Avenue north of McKinley Avenue and south of the angle parking. It consists of a 36 foot street with two parking lanes. The next display shown was the cross-section of Grand Avenue through the angle parking. It consists of a parallel parking lane on the east side, two driving lanes, and an angle parking lane on the west side. To reconstruct Grand Avenue as it currently exists, additional right-of-way would need to be obtained or at least a permanent easement would be needed. The next display shows how Grand Avenue should be reconstructed to meet accepted standards. The last display shows Grand Avenue north of McKinley as a 39 foot street with two parallel parking lanes. This street design would reduce congestion and improve traffic movement. No additional right-of-way would be needed for this design. Nick Vande Hey reported that Green Bay field office is supportive of the first display that was shown and now we are waiting for the exemption from Madison to see if they will support the angle parking. Chief Misselt stated that he does not like the safety standpoint with parking at the Safety Center. He added that we have a lot of traffic and already have issues with people parking there now and the he believes the traffic and people walking with their kids when there could be an emergency call at any time is a bad idea. Trustee Peerenboom asked how many stalls we would lose if we lost the angle parking. Director Van Gheem replied there would be 35 stalls lost. Nick Vande Hey mentioned there may be some ways to segregate with "L" shaped parking at the Safety Center and that a fence could be put up. Retired Fire Chief, David Peterson stated that it is not a parking issue but a traffic issue. He stated in the past he has almost hit cars responding to an emergency call. Nick Vande Hey stated he would like to sit down with Chief Misselt to show him all the options. The Board agreed to proceed with meeting with the Chief Misselt to go over the parking designs while we wait for the answer from DOT on the exception.

## **Department and Officers Progress Reports**

Department and Officers provided progress reports to the Board.

**Disbursement List**

*Moved by Trustee Peerenboom, seconded by Trustee Smith to approve the Disbursement List as presented.*

Ayes 7, Nays 0 – Motion Carried

**Call for Unfinished Business**

None

**Items for Future Agendas**

None

*Moved by Trustee Peerenboom, seconded Trustee Elrick to enter into Closed Session at 6:52p.m.*

Ayes 7, Nays 0 – Motion Carried

**Closed Session:**

A) 19.85(1) (e) Competitive or Bargaining Reasons, Deliberating of or negotiating for purchase of Public properties, investment of public funds, or conduct of other specific public business, whenever competitive or bargaining *Negotiation Considerations*

**Return to Open Session**

*Moved by Trustee Peerenboom, seconded by Trustee Elrick to return to open session at 8:15 p.m.*

Ayes 7, Nays 0 – Motion Carried

**Discussion/Possible Action—Intergovernmental Agreement with Appleton**

President Vanden Berg noted that the Village was required to preliminarily agree to the Intergovernmental Agreement with the City of Appleton. Following action by the City of Appleton, the Village will set a public hearing date, publish a notice for the hearing and then take a series of procedural actions to execute this agreement with the City of Appleton. Due to those reasons, we will not be taking action on Item 'S' this evening.

*Moved by Trustee Elrick, seconded by Trustee Van Lankvelt to preliminarily approve the Intergovernmental Agreement with Appleton*

Ayes 7, Nays 0 – Motion Carried

**Action—Set Public Hearing on Intergovernmental with Appleton**

Tabled

**Adjournment**

*Moved by Trustee Peerenboom, seconded by Trustee Elrick to Adjourn the Regular Board Meeting at 8:18p.m.*

Ayes 7, Nays 0 – Motion Carried

**VILLAGE OF LITTLE CHUTE**

By:

  
Michael R. Vanden Berg, Village President

Attest:

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Laurie Decker, Village Clerk