

MINUTES OF THE REGULAR BOARD MEETING OF JANUARY 21, 2015

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

Pledge Allegiance to the Flag

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

Roll call of Trustees

PRESENT: Michael Vanden Berg, President

James Hietpas, Trustee

John Elrick, Trustee

Skip Smith, Trustee

Brian Joosten, Trustee

Larry Van Lankvelt, Trustee

EXCUSED: Bill Peerenboom, Trustee

Roll Call of Officers and Department Heads

PRESENT: James Fenlon, Village Administrator

Chief Misselt, FVMPD Police

Tom Flick, Director of Parks, Recreation, and Forestry

Michael Menghini, Village Attorney

Jeff Elrick with Public Works

Laurie Decker, Village Clerk

Jim Moes, Community Development Director

Teri Matheny, Finance Director

OTHERS PRESENT: Interested citizens, Media Reps.

Public Appearance for Items Not on the Agenda

None

Approval of Minutes

Minutes of Regular Board Meeting December 17, 2014

Moved by Trustee Smith, seconded by Trustee Van Lankvelt to approve the minutes as presented.

Ayes 6, Nays 0 – Motion Carried

Discussion/Potential Action—Street Assessment Policy for 2015

At the request of the Village Board, the staff has reviewed the current special assessment policy for street paving for possible changes. The current policy set a flat rate based on street width for reconstructed concrete streets and a 30% Village - 70% property owner split for asphalt. Attached please find a revised policy for street assessments. The proposed policy would set assessment rates based on street design instead of street width. For residential zoned properties there are three proposed rates. These rates are based on the number of driving and parking lanes. The proposed rate for two driving lanes would be \$81.70. The proposed rate for two driving lanes and one parallel parking lane would be \$95.10. The proposed rate for two driving lanes and two parallel parking lanes would be \$107.82. For all other zoning (i.e., commercial, industrial, etc.) there would be two rates. The reason for this is based on that large trucks would need wider streets to maneuver at intersections and into facilities. The rates would be as follows: The proposed rate for two driving lanes would be \$121.11. The proposed rate for two driving lanes and one parking lane would be \$129.01. The rates for concrete are based on a 40% Village – 60% property owner split. For new streets on existing base course, the assessment is based on actual cost. These streets would require pavement and restoration only. The assessments for alleys will also be based on actual cost.

Some of the advantages of the proposed rates are as follows: May help encourage narrower streets, the rate for each street will remain constant, regardless of engineering issues. Narrower streets will cost less than wider streets, regardless of engineering issues. It reduces upfront cost to the property owner compared to current policy. It reduces long-term cost to the Village. Lastly, the assessment is known before the project begins. The policy is structured so that no property owner is penalized for bike lanes or angle parking. Since width is not a factor, bike lanes won't add cost to the residents. Angle parking will be assessed as a parallel parking lane. Trustee Smith stated that whatever they decide not all residents will be happy with but he agrees to lower the cost we need to narrow the street to 29 feet with one parking lane. President Vanden Berg's observations were that taxpayers will be better off with this plan than we were before by narrowing the streets and the entire total of the bill will be lower and everyone will be better off. A traffic comp study should be done and we need to make sure we stick to it and choose a future date to revisit. As a Board we need to hold true to the policy that we need to narrow up the streets. Trustee Elrick would like to see what the interest rates we would need to charge if we went to a 60/40 split. Additionally, if we take our 5 year CIP and look at the streets we are doing there what would the projected width of the streets be? The Board decided to wait until next week to vote on this topic after the additional information is presented.

Action—Approval of Provisional Liquor License for FKG Oil Company/MotoMart

Moved by Trustee Smith, seconded by Trustee Van Lankvelt to approve the Provisional Liquor License for FKG Oil Company/MotoMart as presented.

Ayes 6, Nays 0 – Motion Carried

Action/Approval—Resolution #3 for CSM for Chuck Hietpas

Moved by Trustee Van Lankvelt, seconded by Trustee Hietpas to Approve Resolution #3 for CSM for Chuck Hietpas.

Ayes 5, Abstain 1 (Elrick), Nays 0 – Motion Carried

Discussion/Potential Action—Village Website Update and Contract

The Village's website is hosted by a company out of Manhattan, KS called Civic Plus. They have hosted the Village's website at least since 2006, the date of our last site redevelopment. Civic Plus has nearly 5,000 municipal clients across the country and is generally considered the market leader in web hosting for municipal organizations (323 award winning sites). One key item to outline prior to assessing alternatives and that is website shelf life. Generally a redeveloped website will be adequate for 4 years, 5 at the most. Given the amount of traffic and use that our residents apply to our website, we view this as one of our most effective means of communicating with residents. In 2014, we had in excess of 75,000 visits and 150,000 page views on our website. Civic Plus is not the cheapest option over the four year time frame, we are confident that it provides the best service to Village residents and staff. With Civic Plus we will retain all current amenities our website allows (notification of agendas, minutes, ordinances or resolutions, polling, and service request capabilities), plus enable us to start allowing for greater use of online payments, online rentals for civic center and park shelters and begin the process of creating online sign up for Village recreation programs. With the alternative municipal specific contractor, GovOffice, our residents would not be afforded the same services. Lastly, since we are currently a Civic Plus client, the transition or redevelopment should be seamless and our current web users will most likely not find any interruptions with their current service subscriptions or use of the site. Staff is recommending entering into a contract to redevelop the Village website in 2015 with Civic Plus.

Moved by Trustee Elrick, seconded by Trustee Smith to approve the 2015 Village Update and Contract as presented.

Ayes 6, Nays 0 – Motion Carried

Action on Budget Adjustments—Aquatics

Director Matheny presented an Aquatics Budget Amendment to transfer money from the General Fund for 2014. The negative fund balance is a combination of a decline in operating revenue and an offset by increased maintenance costs.

Moved by Trustee Smith, seconded by Trustee Elrick to approve the 2014 Budget Amendments for Aquatics.

Ayes 6, Nays 0 – Motion Carried

Action—Approval of Taxicab Driver's License for Terry Vander Velden and Nicole Renn
Moved by Trustee Smith, seconded by Trustee Hieptas to approve the Taxicab Driver's License for Terry Vander Velden and Nicole Renn

Ayes 6, Nays 0 – Motion Carried

Operator License:

Nicolette Swokowski Kaukauna M & M Bar
Moved by Trustee Smith, seconded by Trustee Hietpas to approve the Operator License for Nicolette Swakowski as presented.

Ayes 6, Nays 0 – Motion Carried

Department and Officers Progress Reports

Department and Officers provided progress reports to the Board.

Disbursement List

Moved by Trustee Van Lankvelt, seconded by Trustee Elrick to approve the Disbursement List as presented.

Ayes 6, Nays 0 – Motion Carried

Call for Unfinished Business

None

Items for Future Agendas

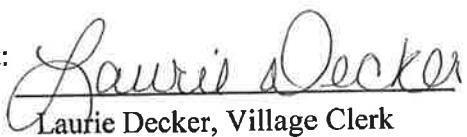
Next week: Street Assessments

Adjournment

Moved by Trustee Smith, seconded by Trustee Van Lankvelt to Adjourn the Regular Board Meeting at 7:23 p.m.

Ayes 6, Nays 0 – Motion Carried

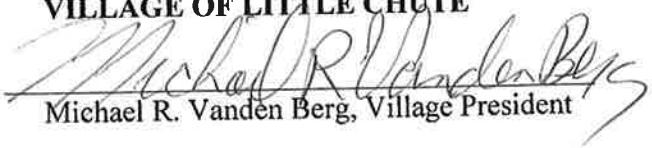
Attest:


Laurie Decker

Laurie Decker, Village Clerk

VILLAGE OF LITTLE CHUTE

By:


Michael R. Vanden Berg, Village President