

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING MARCH 11, 2015

Call to Order

President Vanden Berg called the Committee of the Whole meeting to order at 6:00 p.m.

Roll Call

PRESENT: President Vanden Berg, Trustee Joosten, Trustee Peerenboom, Trustee Van Lankvelt, Trustee Smith, Trustee Hietpas

EXCUSED: Trustee Elrick

ALSO PRESENT: James Fenlon, Jim Moes, Tom Flick, Roy Van Gheem, Teri Matheny, Glenn Brouillard, Laurie Decker, Interested Citizens, Pam Seidl, Alison Hutchinson, Char Stankowski, Media Reps

Public Appearance for Items not on the Agenda

None

Approval of Minutes

Minutes of the Regular Board Meeting of March 4, 2015

Moved by Trustee Van Lankvelt, seconded by Trustee Hietpas to approve the minutes as presented

Ayes 6, Nays 0 – Motion Carried

Presentation: Fox Cities Convention & Visitors Bureau—Bring it Home Campaign

Pam Seidl the Executive Director of the FCCVB gave a presentation on their annual report. The focus of the FCCVB is tourism, conventions, sports tournaments and leisure travel. In 2013, \$411M dollars was spent in the Fox Cities on lodging, food and beverage, entertainment and retail shopping. Outagamie counties tourism economy ranks 7 in the state of Wisconsin. They were established in 1985 as a vision of the Fox Cities Chamber of Commerce. They are structured similar to the Chamber but they are a separate organization. They focus on getting people to stay in hotels in the Fox Valley. The goal is to sell the entire destination and they are funded primarily through hotel tax and grants. They market the entire area and do not work for any specific hotel or municipality. In 2014, 306 future convention and sports events were booked that will happen this year.

Discussion/Action—Award Safety Center roofing contract

Glenn Brouillard reported on the upper roof of the fire department side to remove existing stone ballast and membrane. Inspect/replace damaged or deteriorated insulation per bid unit price. Install mechanically fastened cover board over existing EPS insulation. Install fully adhered 60 mil EPDM membrane. Flash all projections, walls and perimeter edge. Install Pac Clad metal edge. On lower roof, (Police Dept.) they will remove existing stone ballast and membrane. Inspect/replace damaged or deteriorated insulation per bid unit price. Install cover board over existing EPS insulation. Install new loose laid EPDM membrane and new stone ballast. Flash all projections, walls and perimeter edge. Install Pac Clad metal edge. He stated a ballast roof system is recommended for the Police side due to the probability of damage to power, data and communication lines with fasteners needed to hold down existing insulation and recovery board with a fully adhered system. These conduit pipes are fastened to the underside of the metal deck. Also, there are no mechanicals on this roof which greatly reduces activity on the roof. After reviewing the bids the low responsible bidder for this project is Marianne's Roofing for \$51,470 plus unit price for any replacement of insulation.

Moved by Trustee Smith, seconded by Trustee Peerenboom to Award the Safety Center roofing Contract to Marianne's Roofing for \$51,470 plus the unit priced for any replacement insulation

Ayes 6, Nays 0 – Motion Carried

Operator Licenses:
Brantmeier, Melissa
Hooyman, Anthony
Peil, Bryan

Little Chute
Little Chute
Little Chute

Hawk's Nest
Super 41 Shell
Pumphouse

Moved by Trustee Smith, seconded by Trustee Hietpas to approve the Operator Licenses as presented

Ayes 6, Nays 0 – Motion Carried

Action—Appoint Jessica Schultz to the Utility Commission

Moved by Trustee Smith, seconded by Trustee Van Lankvelt to Appoint Jessica Schultz to the Utility Commission

Ayes 6, Nays 0 – Motion Carried

Discussion: 2016-2019 Capital Improvement Plan (CIP)

Director Matheny gave an update of the 2016-2019 Capital Improvement Plan for 2016-2019 for Building and Grounds. She will have the final books available on Friday.

Unfinished Business

None

Items for Future Agenda

None

Adjourn

Moved by Trustee Smith, seconded by Trustee Peerenboom to Adjourn the Committee of the Whole Meeting at 6:51 p.m.

Ayes 6, Nays 0 – Motion Carried

VILLAGE OF LITTLE CHUTE



By: Michael R. Vanden Berg, Village President


Attest: Laurie Decker, Village Clerk