

## MINUTES OF THE REGULAR BOARD MEETING OF NOVEMBER 4, 2015

**Call to Order:** President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

### **Pledge Allegiance to the Flag**

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

### **Roll call of Trustees**

PRESENT: Michael Vanden Berg, President  
Larry Van Lankvelt, Trustee  
John Elrick, Trustee  
Skip Smith, Trustee  
James Hietpas, Trustee  
Bill Peerenboom, Trustee  
David Peterson, Trustee

PRESENT: James Fenlon, Village Administrator  
Eric Misselt, Fox Valley Metro Police Department  
Jim Moes, Community Development Director  
Laurie Decker, Village Clerk  
Teri Matheny, Finance Director

EXCUSED: Roy Van Gheem, Director of Public Works  
Beth Carpenter, Library Director  
Charles Koehler, Village Attorney

### **Public Appearance for Items Not on the Agenda**

None

### **Discussion—Municipal Services Building**

Administrator Fenlon presented a draft schedule and primer on acquisition for the Municipal Services building. He asked the Board to send him questions or feedback as this will appear for further discussion on next week's agenda.

### **Discussion—2016 Budget**

Director Matheny presented an overview of the Tax Incremental District (TID) budget for 2016. The final debt payment for TID 1 will be made in 2016 and early 2017. The auditors will confirm if the Village can close TID 2 in 2016. Director Matheny reminded the Board that TID 3 closed in 2013. Discussion of TID 4 included payments to the State Trust Fund, developer agreements and incentive agreements. TID 5 discussion included construction related topics. Director Moes added the Village is waiting on approval of legislation to create TID 6. It was passed by Senate, Assembly committees and is awaiting the Assembly and Governor's signature. Director Matheny provided an overview on what is currently happening with the marketing effort for utility billing. She stated door hangers are being designed and will be distributed by the Rawhide Boys Ranch to inform the public about the change in Utility Billing. Kaukauna Utilities is also allowing Little Chute to include an insert in their December billing. The budget discussion included an overview of the budgets for all utilities.

### **Discussion/Action – Agreement with Little Chute Diamond Club, Inc.**

Administrator Fenlon presented the agreement with the Little Chute Diamond Club to move forward with their project. All of the improvements that are permanent will be owned by the Village. Trustee Peerenboom inquired to why there was no mention of the relocation of the skate park. Administrator Fenlon replied there will be readjustments to the skate park and there will future discussions as the renovation for that area gets closer.

*Moved by Trustee Peerenboom, seconded by Trustee Smith to Approve the Agreement with the Little Chute Diamond Club, Inc.*

Ayes 6, Nays 0, Abstain 1 (Elrick) – Motion Carried

## **Department and Officers Progress Reports**

Departments and Officers provided progress reports to the Board.

### **Disbursement List**

*Moved by Trustee Peerenboom, seconded by Trustee Van Lankvelt to Approve the Vouchers and Authorize the Finance Director to pay all vendors.*

Ayes 6, Nays 0, Abstain 1 (Elrick) – Motion Carried

### **Call for Unfinished Business**

None

### **Items for Future Agendas**

None

### **Closed Session:**

a) 19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *Bargaining/Negotiations*

*Moved by Trustee Peterson, seconded by Trustee Elrick to Enter into Closed Session at 7:01 p.m.*

Ayes 7, Nays 0 – Motion Carried

### **Return to Open Session**

*Moved by Trustee Elrick, seconded by Trustee Peterson to Enter into Open Session at 7:43 p.m.*

Ayes 7, Nays 0 – Motion Carried

### **Discussion/Possible Action—Development Agreement with J&G Real Estate Holdings, LLC.**

*Moved by Trustee Elrick, seconded by Trustee Smith to Approve the Development Agreement with J & G Real Estate Holdings, LLC*

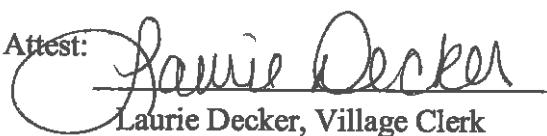
Ayes 7, Nays 0 – Motion Carried

### **Adjournment**

*Moved by Trustee Smith, seconded by Trustee Van Lankvelt to Adjourn the Regular Board Meeting at 7:44 p.m.*

Ayes 7, Nays 0 - Motion Carried

Attest:

  
Laurie Decker, Village Clerk

By:

  
Michael R. Vanden Berg, Village President