

MINUTES OF THE UTILITY COMMISSION MEETING – JULY 21, 2015

Call to Order

The Water Commission meeting was called to order at 6:00 P.M. by Kevin Coffey, Chair

Roll Call

PRESENT: Kevin Coffey, Chair
Mark Gloudemans
Jason Wegand
Jessica Schultz
Tim Wegand
Michael Vanden Berg

ALSO PRESENT: MCO Rep. Jerry Verstegen, Village Administrator James Fenlon, Director of Public Works Roy Van Gheem, Finance Director Teri Matheny

Public Appearance for Items Not on the Agenda

None

Approval of Minutes

Utility Commission Minutes of June 16, 2015

Moved by M. Gloudemans, seconded by T. Bevers to approve the Minutes of June 16, 2015 as presented.

All Ayes – Motion Carried

Discussion—Update on KU Billing Transition

Director Matheny stated the board supported bringing utility billing in house as of January 1, 2016. The computer software product is currently being put into place. She stated that a decision still needs to be made regarding laser postcards. The contract is ready to sign and training can begin the first two weeks of December. We will put the change out on social media soon and also in the fall newsletter.

Progress Reports

MCO Operations Update

MCO Representative, Jerry Verstegen provided an overview of treatments, distribution, and new meter installs. There was a water break on Taylor, Elm, and Randolph Drive.

Director of Public Works

Director Van Gheem reported the sanitary and water main laterals are complete and utilities are being started on Fillmore this week. There will be discussions next week on the five year Capital Improvement Plan and how it can be staged. Administrator Fenlon reported there are a number of projects upcoming and one is working with a private project. A group of property owners on Randolph and Greenfield Drive approached the Plan Commission to see about vacating a future street to move forward on development projects. There are a number of utility issues on Randolph and we have a development agreement with Integrated Public Resources, LLC which is a subsidiary of McMahon and Associates. IPR will work our municipality and the private side to manage private infrastructures for construction of a storm water pipe from Wellhouse #4 to Randolph Drive. This pipe would allow the property owners to expand and the main focus of this agreement is to protect the Village from private entities working in the right of way and ensures that the facilities will get constructed to Village standards. This agreement is on the Village board meeting agenda for adoption tomorrow.

Finance Director

Finance Director

Director Matheny reported that a decision needs to be made on the Simplified Rate Case. A full blown rate case takes 120-150 days to complete and she is meeting with Ehlers this week.

Approval of Vouchers

Moved by T. Bevers, seconded by M. Gloudemans to approve and authorize payment of the vouchers and draw from the respective funds.

All Ayes – Motion Carried

Unfinished Business

Continue to email out the agenda packets the Thursday before the meeting.

Items for Future Agenda

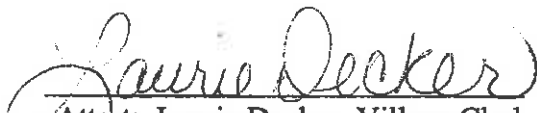
Director Van Gheem will send out the email tomorrow for the September conference.

Adjournment

Moved by T. Wegand, seconded by M. Gloudemans to adjourn the meeting at 7:06 p.m.

All Ayes – Motion Carried

VILLAGE OF LITTLE CHUTE


Attest: Laurie Decker, Village Clerk


By: Kevin Coffey, Chair