

## MINUTES OF THE UTILITY COMMISSION MEETING – SEPTEMBER 15, 2015

### Call to Order

The Utility Commission meeting was called to order at 6:00 P.M. by Kevin Coffey, Chair

### Roll Call

PRESENT: Kevin Coffey, Chair  
Mark Gloudemans  
Tim Wegand  
Tim Bevers  
Michael Vanden Berg

EXCUSED: Jessica Schultz, Director of Public Works Roy Van Gheem

ALSO PRESENT: MCO Rep. Jerry Verstegen, Village Administrator James Fenlon, Finance Director Teri Matheny

### Public Appearance for Items Not on the Agenda

None

### Approval of Minutes

*Moved by M. Gloudemans, seconded by T. Wegand to approve the Minutes of July 21, 2015 as presented.*

All Ayes – Motion Carried

### Discussion—Pumphouse #1 Engineering Report

MCO Representative, Jerry Verstegen provided an overview updates on softeners, regeneration systems, emergency generator, MCC, SCADA, energy savings, lighting and drain improvement. The DNR is not allowing discharge of chloride waste to the storm sewer beginning January 1, 2017.

### Progress Reports

#### MCO Operations Update

MCO Representative, Jerry Verstegen provided updates for current, past and ongoing Water Department projects. A silicate pump was repaired at Well #4 and a sump pump discharge line was installed. A new water line was installed to brine tank #2 and cleaned. A valve was fixed at well #1 for the brine dilution. A hydrant was moved on Mill Street for locks renovation and the Lexington water main extension was completed.

#### Director of Public Works

No report

#### Finance Director

Director Matheny reported an update on utility billing and stated the simplified rate case is complete. She and staff attended training on utility billing and will be scheduling a meeting with Kaukauna Utilities to retrieve their policies. There will be an upcoming meeting to discuss meter reading cycles and is planning on doing the readings and bill collections in the second and third weeks of the month. MCO has submitted a proposal to do all meter readings for one year and will be appear on the October agenda.

#### Approval of Vouchers

*Moved by T. Bevers, seconded by M. Gloudemans to approve and authorize payment of the vouchers and draw from the respective funds.*

All Ayes – Motion Carried

# UTILITY COMMISSION

October 20, 2015



Water Bills List	October 20, 2015	\$39,189.40
------------------	------------------	-------------

The above payments are recommended for approval on October 20, 2015

Rejected: \_\_\_\_\_

UTILITY INVOICES PAID WITH VILLAGE BILLS - SEPTEMBER	<u>\$365,522.78</u>
--	---------------------

<b>TOTAL</b>	<b>\$404,712.18</b>
--------------	---------------------

Approved: October 20, 2015

Kevin Coffey  
Kevin Coffey, Chairperson

Laurie Decker  
Laurie Decker, Clerk

**Unfinished Business**

None

**Items for Future Agenda**

None

**Adjournment**

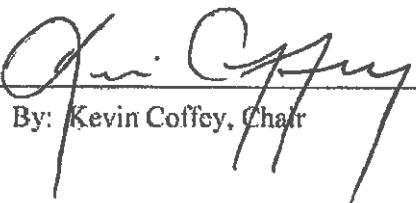
*Moved by K. Coffey, seconded by T. Wegand to adjourn the meeting at 7:06 p.m.*

All Ayes – Motion Carried

**VILLAGE OF LITTLE CHUTE**



Laurie Decker  
Attest: Laurie Decker, Village Clerk



Kevin Coffey  
By: Kevin Coffey, Chair