

## **MINUTES OF THE UTILITY COMMISSION MEETING – APRIL 21, 2015**

### **Call to Order**

The Water Commission meeting was called to order at 6:00 P.M. by Kevin Coffey, Chair

### **Roll Call**

**PRESENT:** Kevin Coffey, Chair  
Mark Gloudemans  
Jason Wegand  
Tim Bevers  
Jessica Schultz  
Tim Wegand

**ALSO PRESENT:** Village President, Michael Vanden Berg, MCO Rep., Jerry Verstegen, Village Administrator, James Fenlon, Director of Public Works Roy Van Gheem, Finance Director, Teri Matheny

### **Public Appearance for Items Not on the Agenda**

None

### **Approval of Minutes**

#### **Water Commission Minutes of March 17, 2015**

*Moved by Commissioner M. Gloudemans, seconded by Commissioner T. Bevers to approve the Minutes of March 17, 2015 as presented.*

All Ayes – Motion Carried

### **Presentation of Village Storm Water**

Roy Van Gheem, Director of Public Works provided an overview of Village operated ponds. He discussed the makeup of ponds, pollutants and flows. There was also discussion on plants, cell makeup and rodent control. Maintenance of private ponds is the property owner's responsibility and the Village of Little Chute is responsible for enforcement per Wisconsin DNR. In order to account for private ponds, the Village of Little Chute must have a maintenance agreement with property owner.

### **Overview of 2015-2019 CIP**

Teri Matheny, Director of Finance provided an overview of the 2015-2019 Capital Improvement Plan for street work, utilities and fleet. The project on Grand & McKinley is delayed and has been on the list since 2006, but it will be done after Buchanan interceptor. The storm sewer plans for 2015 are in Industrial Park West for future growth and expansion.

### **Overview of Vandenbroek Drainage District**

The drainage district was created to drain farmland, but has changed over the years. Overview was provided on the how rates are paid to parcels and what the rates are depending on flows. There was discussion about how the Village of Little Chute is working with the drainage district.

### **Progress Reports**

#### **MCO Operations Update**

MCO Representative, Jerry Verstegen provided an overview of treatments, distribution, new meter installs with Lexington Homes, flushing in the spring and an audit of the hydrants. There is a potential for additional revenue from testing large meters with the Village of Little Chute retaining the revenue.

**Director of Public Works**

Roy Van Gheem reported a DNR permit is open for public comment for 30 days and barring any issues, the permit should be approved. There will be a bid opening for the Greenfield and Fillmore project on Thursday, April 23<sup>rd</sup>. Cherryvale and Industrial West projects are almost complete and proposals are being taken for the Industrial East project. A contract has been obtained for design on French Road for 2018. An ordinance change is being considered on sanitary laterals to address trailer parks and their internal control system.

**Finance Director**

Teri Matheny discussed the Finance Report and reported that the final numbers for 2014 will be available after the audit has been completed.

**Approval of Vouchers**

*Moved by Commissioner M. Gloudemans, seconded by T. Wegand to approve and authorize payment of the vouchers and draw from the respective funds.*

All Ayes – Motion Carried

**Unfinished Business**

Training Opportunities to be sent to Commissioners

**Items for Future Agenda**

None

**Adjournment**

*Moved by M. Gloudemans, seconded by T. Bevers to adjourn the meeting at 7:21 p.m.*

All Ayes – Motion Carried

**VILLAGE OF LITTLE CHUTE**

  
Attest: Laurie Decker, Village Clerk

  
By: Kevin Coffey, Chair